

# Business License Application

Application Type: \_\_\_\_\_

Ownership Type: \_\_\_\_\_

Business Type: \_\_\_\_\_

Avenu Account No.: \_\_\_\_\_

NAICS: \_\_\_\_\_ [www.naics.com/search/](http://www.naics.com/search/)

Online Filing is Available  
Free-Fast-Secure-Step by Step  
<https://rds.bizlicenseonline.com>

All Fields Must Be Completed

**Note:** This is a PDF fillable form.  
To get a free Adobe Reader,  
[click here](#)

Municipality Name: \_\_\_\_\_  
Dates--Due: \_\_\_\_\_ Delinquent: \_\_\_\_\_

Current Year (License Year): \_\_\_\_\_

Purchasing different license year, indicate year: \_\_\_\_\_

Date Business Activity Initiated/Proposed: \_\_\_\_\_

**Instructions:**

- All municipalities are required to obtain a copy of individual/entities board certifications/permits prior to issuance of a business license. For a list of certifications, please visit our website [here](#).
- To determine license fee due see a full schedule listing at [www.avenuinsights.com](http://www.avenuinsights.com) or email our Business License Department at [businesslicensesupport@avenuinsights.com](mailto:businesslicensesupport@avenuinsights.com) with any questions or call 800-556-7274. Fax documentation toll free to 844-528-6529.

Federal Employer Identification No. (FEIN): \_\_\_\_\_ Social Security No.: \_\_\_\_\_ Number of Employees: \_\_\_\_\_

Describe Business Conducted: \_\_\_\_\_

Legal Business Name: \_\_\_\_\_

(If different from legal name)

Trade Name / DBA: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Physical Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

(No PO Box Allowed)

Telephone Numbers: Business: \_\_\_\_\_ Home: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax: \_\_\_\_\_

Contact Person Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Title: \_\_\_\_\_

List Names of Owner(s), Partner(s), or Officer(s)-Attach Separate Sheet if Necessary:

Name: \_\_\_\_\_ Residence Address: \_\_\_\_\_ SSN: \_\_\_\_\_ Title: \_\_\_\_\_

Police Jurisdiction Definition: The area outside of the incorporated municipality limits as defined by local ordinance. Businesses physically located in the police jurisdiction are subject to purchase a business license per the municipality's ordinance at one-half the normal rate, if applicable. Please check the box if you are in the police jurisdiction but not in the incorporated city limit.

Column A	Column B	Column C	Column D	Column E	Column F	Column G
Report all types of business conducted		Units Required if Fee is based upon a "number" of units ie. days, machines, etc.		Add Column E & F. Enter Total in Column G and then add down for Total Due.		
Schedule No. #/ Code	Type of License	Gross Receipts	Unit Amount	Flat/Base Fee	Additional Amount Due Based on Calculation	License Fee Due
						\$
						\$
						\$
<b>Penalty Information:</b>						
<b>Calculate Penalty (if applicable):</b>						\$
<b>Calculate Interest (if applicable):</b>						\$
<b>Issuance Fee:</b>						\$
<b>Total Due:</b>						\$

**Make Check Payable To:** Tax Trust Account **Mail To:** Avenu Business License Dept. PO Box 830900 Birmingham, Alabama 35283-0900

**Sworn Statement:** I hereby swear that the amount of capital invested or value of goods, stocks, furniture and fixtures or amount of sales or receipts as required for disclosure in order to obtain a business license has been examined by me and to the best of my knowledge is true, correct, and complete. I understand issuance of license does not permit business operation unless business is properly zoned, and/or in compliance with all applicable laws/rules.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Telephone No.: \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

Email: \_\_\_\_\_

**Returned Check Disclaimer:** Effective July 1, 2010, each returned item received by Avenu due to insufficient funds will be electronically represented to the presenters' bank no more than two times in an effort to obtain payment. Avenu is not responsible for any additional bank fees that will accrue due to the resubmission of the returned item. Please see the full returned check policy at [www.avenuinsights.com](http://www.avenuinsights.com).