

ORDINANCE NUMBER 01-2017

AN ORDINANCE TO ADOPT A NEW BUSINESS LICENSE CODE FOR THE TOWN OF NEWVILLE, ALABAMA, AND FROM YEAR TO YEAR THEREAFTER UNTIL REPEALED OR REVISED AND REPEALING ORDINANCE NUMBERS 9 (DATED 12-10-1966); 104-2005 (DATED 03-07-2005) AND 01-2010 (DATED 10-19-2010)

WHEREAS, the governing body of the Town of Newville, Alabama, on August 7, 2017, approved and adopted Ordinance 01-2017, an Ordinance to repeal Ordinance Number 01-2010, and to adopt a new Business License Code effective January 1, 2018, for the Town of Newville, Alabama, for the calendar year 2018 and from year to year thereafter until repealed or revised; and

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF NEWVILLE, THAT THE BUSINESS LICENSE CODE FOR THE TOWN OF NEWVILLE, ALABAMA, READS AS FOLLOWS:

BUSINESS LICENSE CODE OF THE
TOWN OF NEWVILLE, ALABAMA

FOR THE YEAR 2018/2019 AND EACH SUBSEQUENT YEAR
SCHEDULE OF LICENSES AND FEES

BE IT ORDAINED BY THE CITY OF COUNCIL OF THE TOWN OF

NEWVILLE, as follows:

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SECTION 1. Levy of Tax.

Pursuant to the *Code of Alabama, 1975*, the following is hereby declared to be and is adopted as the business license code and schedule of licenses for the Town of Newville, Alabama, for the year beginning January 1, 2018, and for each subsequent year thereafter. There is hereby levied and assessed a business license fee for the privilege of doing any kind of business, trade, profession or other activity in the Town of Newville.

SECTION 2. Definition of Terms.

Unless the context clearly requires otherwise, the following terms shall have the following meaning as set forth below:

[1] **BUSINESS.** Any commercial or industrial activity or any enterprise, trade, profession, occupation, or livelihood, including the lease or rental of residential or nonresidential real estate, whether or not carried on for gain or profit, and whether or not engaged in as a principal or as an independent contractor, which is engaged in, or caused to be engaged in, within a municipality.

[2] **BUSINESS LICENSE.** An annual license issued by the municipality for the privilege of doing any kind of business, trade, profession, or any other activity in the municipality, by whatever name called, which document is required to be conspicuously posted or displayed except to the extent the taxpayer's business license tax or other financial information is listed thereon.

[3] **BUSINESS LICENSE REMITTANCE FORM.** Any business license return, renewal reminder notice, or other writing on which the taxpayer calculates the business license tax liability for all or part of the license year and remits the amount so calculated with the form.

[4] DEPARTMENT or DEPARTMENT OF REVENUE. The Alabama Department of Revenue, as created under Section 40-2-1 et seq., *Code of Alabama, 1975*.

[5] DESIGNEE. An agent or employee of the municipality authorized to administer or collect, or both the municipality's business license taxes, which may include another taxing jurisdiction, the Department of Revenue, or a "private auditing or collecting firm" as defined in Section 40-2A-3 of the *Code of Alabama, 1975*.

[6] GROSS RECEIPTS. The measure of any and all receipts of a business from whatever source derived, to the maximum extent permitted by applicable laws and constitutional provisions, to be used in calculating the amount due for a business license. Provided, however, that:

- (a) Gross receipts shall not include any of the following taxes collected by the business on behalf of any taxing jurisdiction or the federal government: All taxes which are imposed on the ultimate consumer, collected by the taxpayer and remitted by or on behalf of the taxpayer to the taxing authority, whether state, local or federal, including utility gross receipts levied pursuant to Article 3, Chapter 21, Title 40; license taxes levied pursuant to Article 2, Chapter 21, Title 40; or reimbursements to professional employer organizations of federal, state or local payroll taxes or unemployment insurance contributions; but no other deductions or exclusions from gross receipts shall be allowed except as provided in this article.
- (b) A different basis for calculating the business license may be used by the municipality with respect to certain categories of taxpayers as prescribed in Section 11-51-90B, *Code of Alabama, 1975*.

- (c) For a utility or other entity described in Section 11-51-129, gross receipts shall be limited to the gross receipts derived from the retail furnishing of utility services within the municipality during the preceding year that are taxed under Article 3 of Chapter 21 of Title 40, except that nothing herein shall affect any existing contract or agreement between a municipality and a utility or other entity. The gross receipts derived from the furnishing of utility services shall not be subject to further business license taxation by the municipality.
- (d) Gross receipts shall not include dividends or other distributions received by a corporation, or proceeds from borrowing, the sale of a capital asset, and the repayment of the principal portion of a loan, the issuance of stock or other equity investments, or capital contributions, or the undistributed earnings of subsidiary entities.

[7] LICENSE FORM. Any business license application form, renewal reminder notice, business license remittance form, or business license return by whatever name called.

[8] LICENSE OFFICER or MUNICIPAL LICENSE OFFICER. The municipal employee, or his agent or designee, charged by the municipality with the primary responsibility of administering the municipality's business license tax ordinance and related matters thereto.

[9] LICENSE YEAR. The calendar year.

[10] MUNICIPALITY. Any town or city in this state that levies a business license tax from time to time.

[11] PERSON. Any individual, association, estate, trust, partnership, limited liability company, corporation, or other entity of any kind, except for any nonprofit corporation formed under the laws of Alabama which is operated to enable municipalities that become members of

such nonprofit corporation to finance or refinance capital projects and related undertakings on a cooperative basis, and whose board of directors or other governing body consists primarily of elected officials of the municipality.

[12] TAXING JURISDICTION. Any municipality that levies a business license tax, or the Department of Revenue acting as agent on behalf of a municipality pursuant to Section 11-51-180 et seq., *Code of Alabama, 1975*, as the context requires.

[13] TAXPAYER. Any person subject to or liable under this chapter for any business license tax; any person required to file a return with respect to, or pay or remit the business license tax levied under this chapter or to report any information or value to the taxing jurisdiction; or any person required to obtain, or who holds any interest in, any business license issued by the taxing jurisdiction; or any person who may be affected by any act or refusal to act by the taxing jurisdiction under this chapter, or to keep any information required by this chapter

[14] U.S.C. The applicable title and section of the United States Code, as amended from time to time.

[15] OTHER TERMS. Other capitalized or specialized terms used in this Ordinance, and not defined above, shall have the same meanings ascribed to them in Section 40-2A-3, of the *Code of Alabama*, unless the context therein otherwise specifies.

SECTION 3. License Term.

The license term and the minimum amount for a business license are, as follows:

- (a) **Full Year.** Every person who commences business before the first day of July shall be subject to and shall pay the annual license for such business in full.

- (b) **Half Year.** Every person who commences business on or after July 1st shall be subject to and shall pay one-half (1/2) the annual license for such business for that calendar year.
- (c) **Issue Fee.** For each license issued there shall be an issue fee of ten dollars (\$10.00) collected and it shall be collected in the same manner as the license tax.
- (d) **Annual Renewal.** Except as provided in subsections (i) or (ii), the business license shall be renewed annually on or before the 31st day of January each year.
 - (i) If the due date for payment of any business license falls on a weekend or a holiday recognized by the municipality from time to time, the due date shall automatically be extended until the next business day.
 - (ii) Insurance company annual license renewals shall be renewed in accordance with Section 11-51-122 of the *Code of Alabama, 1975*, which states that each year, each insurance company shall furnish the municipality a duly certified statement in writing showing the full and true amount of gross premiums received during the preceding year and shall accompany such statement with the amount of license tax due according to the licensing schedule. Failure to furnish such statement or to pay such sum shall subject the company and its agents to those penalties as prescribed for doing business without a license as provided for in the municipal code.
 - (iii) On or before December 31 of each year, a renewal reminder shall be mailed to each licensee who purchased a business license during the current year. Said renewal notice shall be mailed via regular U.S. mail to

the licensees' last known address of record with the municipality. Licensees are required to furnish the municipality any address changes for their business prior to December 1st in order for them to receive their notice.

- (iv) Business license renewal payments received by the municipality shall be applied to the current renewal only when any and other debts the licensee owes to the municipality are first paid in full. No business license shall be issued if the current renewal payment does not meet said prior obligations and the current renewal. Failure to pay such sums shall subject the licensee and his agents to those penalties as prescribed for doing business without a license provided for in the municipal code.

SECTION 4. License shall be location specific.

- (a) For each place at which any business is carried on, a separate license shall be paid, and any person desiring to engage in any business for which a license is required shall designate the place at which business is carried on, and the license to be issued shall designate such place, and such license shall authorize the carrying on of such business only at the place designated.
- (b) Every person dealing in two or more of the articles, or engaging in two or more of the businesses, vocations, occupations or professions scheduled herein, shall take out and pay for a license for each line of business.
- (c) A taxpayer subject to the license authorized by this Ordinance that is engaged in business in other municipalities may account for its gross receipts so that the part of its gross receipts attributable to its branch offices will not be subject to the

business license imposed by this Ordinance. To establish a bona fide branch office, the taxpayer must demonstrate proof of all following criteria.

- (i) The taxpayer must demonstrate the continuing existence of an actual facility located outside the municipal limits in which its principal business office is located, such as a retail store, outlet, business office, showroom, or warehouse, to which employees and/or independent contractors are assigned or located during regular normal working hours.
 - (ii) The taxpayer must maintain books and records, which reasonably indicate a segregation or allocation of the taxpayer's gross receipts to the particular facility of facilities.
 - (iii) The taxpayer must provide proof that separate telephone listings, signs, and other indications of its separate activity are in existence.
 - (iv) Billing and/or collection activities relating to the business conducted at the branch office or offices are performed by an employee or other representative of the taxpayer who has such responsibility for the branch office.
 - (v) All business claimed by a branch office or offices must be conducted by and through said office or offices.
 - (vi) The taxpayer must supply proof that all applicable business licenses with respect to the branch office or offices have been issued.
- (d) Nothing herein shall be construed as exempting businesses from payment of a license on the basis of a lack of physical location.

SECTION 5. Restriction on transfer of license.

No license shall be transferred except with the consent of the Council or other governing body of the municipality or of the Director of Finance or other Chief Revenue Officer or his or her designee, and no license shall be transferred to reflect a physical change of address of the taxpayer within the municipality more than once during a license year and never from one taxpayer to another. Provided that a mere change in the name or ownership of a taxpayer that is a corporation, partnership, limited liability company or other form of legal entity now or hereafter recognized by the laws of Alabama shall not constitute a transfer for purposes of this chapter, unless (1) the change requires the taxpayer to obtain a new federal employer identification number or Department of Revenue taxpayer identification number or (2), in the discretion of the municipality, the subject license is one for the sale of alcoholic beverages. Nothing in this section shall prohibit a municipality from requiring a new business license application and approval for an alcoholic beverage license.

SECTION 6. Unlawful to do business without a license.

It shall be unlawful for any person, taxpayer, or agent of a person or taxpayer to engage in businesses or vocations in the municipality for which a license is required without first having procured a license. A violation of this division of the Ordinance passed hereunder fixing a license shall be punishable up to the maximum amount allowed by Alabama State Law, at the discretion of the court trying the same. Each day shall constitute a separate offense.

SECTION 7. License must be posted.

Every license shall be posted in a conspicuous place, where said business, trade or occupation is carried on, and the holder of the license shall immediately show same to the designee of the municipality upon request.

SECTION 8. Duty to file report.

- (a) It shall be the duty of every person subject to such license tax to render to the municipality on such forms as may be required, a sworn statement showing the total business done, amount of sales, gross receipts and gross sales, stock, value of furniture and other equipment, capital invested, number of helpers or employees, amount of space occupied, or other factor described in the schedule, one or several, as the case may require, for the ascertainment of the classification of such person for license taxation purposes and the correct amount of license tax to which he is subject.
- (b) If the municipality determines that the amount of business license tax reported on or remitted with any business license remittance form is incorrect, if no business license remittance form is filed within the time prescribed, or if the information provided on the form is insufficient to allow the taxing jurisdiction to determine the proper amount of business license tax due, the municipality shall calculate the correct amount of the tax based on the most accurate and complete information reasonably obtainable and enter a preliminary assessment for the correct amount of business license tax, including any applicable penalty and interest.
- (c) The municipality shall promptly mail a copy of any preliminary assessment to the taxpayer's last known address by either first class U.S. mail or certified U.S. mail with return receipt requested, or, in the sole discretion of the municipality, deliver the preliminary assessment to the taxpayer by personal delivery.
- (d) If the amount of business license tax remitted by the taxpayer is undisputed by the municipality, or if the taxpayer consents to the amount of any deficiency or

preliminary assessment in writing, the municipality shall enter a final assessment for the amount of the tax due, plus any applicable penalty and interest.

- (e) (1) If a taxpayer disagrees with a preliminary assessment as entered by the taxing jurisdiction, the taxpayer shall file a petition for review with the municipal license officer within 30 days from the date of entry of the preliminary assessment setting out the specific objections to the preliminary assessment. If a petition for review is timely filed, the license officer of the municipality shall schedule a conference with the taxpayer for the purpose of allowing the taxpayer or its representatives and the representatives of the municipality to present their respective positions, discuss any omissions or errors, and to attempt to agree upon any changes or modifications to their respective positions.
- (2) If a petition for review is not timely filed, or is timely filed, and upon further review the license officer determines that the preliminary assessment is due to be upheld in whole or in part, the municipality may make the assessment final in the amount of business license tax due as computed by the license officer, with applicable interest and penalty computed to the date of entry of the final assessment. The license officer shall, whenever practicable, complete his or her review of the taxpayer's petition for review and applicable law within 90 days following the later of the date of filing of the petition or the conference, if any.
- (3) A copy of the final assessment shall promptly be mailed to the taxpayer's last known address (i) by either first class U.S. mail or certified U.S. mail

with return receipt requested in the case of assessments of business license tax of five hundred dollars (\$500.00) or less, or (ii) by certified U.S. mail with return receipt requested in the case of assessments of business license tax of more than five hundred dollars (\$500.00). In either case, at the option of the taxing jurisdiction a copy of the final assessment may be delivered to the taxpayer by personal delivery. The final assessment shall include a statement informing the taxpayer of his or her right to appeal the final assessment to circuit court within 30 days from the date of the entry of the final assessment.

SECTION 9. Duty to permit inspection and produce records.

Upon demand by the designee of the municipality, it shall be the duty of all licensees to:

- (a) Permit the designee of the municipality to enter the business and to inspect all portions of his place or places of business for the purposes of enabling said municipal designee to gain such information as may be necessary or convenient for determining the proper license classification, and determining the correct amount of license tax;
- (b) To furnish information during reasonable business hours, at the licensee's place of business, in the municipality all books of account, invoices, papers, reports and memoranda containing entries showing amount of purchases, sales receipts, inventory and other information from which the correct license tax classification of such person may be ascertained and the correct amount of license tax to which he is subject may be determined, including exhibition of bank deposit books, bank

statements, copies of sales tax returns to the State of Alabama, copies of Alabama income tax returns and federal income tax returns.

SECTION 10. Unlawful to obstruct.

It shall be unlawful for any person, or for any agent, servant or employee of such person, to fail or refuse to perform any duty imposed by this Ordinance; nor shall any person, agent, servant or employee of such person obstruct or interfere with the designee of the municipality in carrying out the purposes of this Ordinance.

SECTION 11. Privacy of information.

- (a) It shall be unlawful for any person connected with the administration of this ordinance to divulge any information obtained by him/her in the course of inspection and examination of the books, papers, reports and memoranda of the taxpayer made pursuant to the provisions of this Ordinance, except to the Mayor, the municipal attorney or others authorized by law to receive such information described herein.
- (b) It shall be unlawful for any person to print, publish, or divulge, without the written permission or approval of the taxpayer, the license form of any taxpayer or any part of the license form, or any information secured in arriving at the amount of tax or value reported, for any purpose other than the proper administration of any matter administered by the taxing jurisdiction, or upon order of any court, or as otherwise allowed in this Ordinance.
- (c) Nothing herein shall prohibit the disclosure of the fact that a taxpayer has or has not purchased a business license. Statistical information pertaining to taxes may be disclosed to the municipality council upon its written request through the

Mayor's office. It shall be unlawful for any person to violate the provisions of this section.

SECTION 12. Failure to file assessment.

- (a) In any case where a person subject to paying a license tax as provided herein fails to do so, the municipal designee shall be authorized to assess and determine the amount of license taxes due using the best information available either by return filed or by other means.
- (b) The taxpayer shall be notified by registered or certified mail, or by personal service, of the amount of any such assessment, and of his right to appear before the municipal governing body on a day named not less than twenty (20) days from the date of notice and to show cause why such assessment shall not be made final. Such appearance may be made by agent or attorney.
- (c) If no showing is made on or before the date fixed in such notice, or if such showing is not sufficient in the judgment of the municipality, such assessment shall be made final in the amount originally fixed, or in such other amount as is determined by the municipality to be correct. If upon such hearing the municipal designee finds a different amount due than that originally assessed, he/she shall make the assessment final in the correct amount, and in all cases shall notify the taxpayer of the assessment as finally fixed.
- (d) A notice by the United States mail, addressed to the taxpayer's last known place of business, shall be sufficient. Any assessment made by the designee of the municipality shall be prima facie correct upon any appeal.

SECTION 13. Lien for non-payment of license tax.

On all property, both real and personal, used in the business, the municipality shall have a lien for such license, which lien shall attach as of the date when the license is due, as allowed by, Section 11-51-96, *Code of Alabama, 1975*.

SECTION 14. Criminal penalties.

Any person found guilty of violating any of the provisions of this Ordinance shall be fined up to the maximum amount allowed by Alabama state law, at the discretion of the court trying the case, and violations on separate days shall each constitute a separate offense.

SECTION 15. Civil penalties.

In addition to the remedies provided by Section 11-51-150, *Code of Alabama, 1975*, et seq., the continued or recurrent performance of any act or acts within the corporate limits for which a license may be revoked or suspended under this Ordinance is hereby declared to be detrimental to the health, safety, comfort and convenience of the public and is a nuisance. The municipality, as an additional or alternative remedy, may institute injunctive proceedings in a court of competent jurisdiction to abate the same.

SECTION 16. Penalties and interest.

- (a) All licenses not paid within thirty (30) days from the date they fall due shall be increased by fifteen (15) percent for the first thirty (30) days they shall be delinquent, or fraction thereof, and shall be measured by an additional fifteen (15) percent for a delinquency of sixty (60) or more days, but this provision shall not be deemed to authorize the delay of thirty (30) days in the payment of the license due, which may be enforced at once.

- (b) In the case of persons who began business on or after the first day of the calendar year, the license for such “new business” shall be increased by fifteen (15) percent for the first fifteen (15) days they shall be delinquent, and shall be measured by an additional fifteen (15) percent for a delinquency of forty-five (45) days or more.
- (c) All delinquent accounts (both license taxes and penalties) shall also be charged pursuant to Section 40-1-44, *Code of Alabama, 1975*.

SECTION 17. Prosecutions unaffected.

The adoption of this Ordinance shall not in any manner affect any prosecution of any act illegally done contrary to the provisions of any ordinance now or heretofore in existence, and every such prosecution, whether begun before or after the enactment of this article shall be governed by the law under which the offense was committed; nor shall a prosecution, or the right to prosecute, for the recovery of any penalty or the enforcement of any forfeiture be in any manner affected by the adoption of this Ordinance; nor shall any civil action or cause of action existing prior to or at the time of the adoption of this Ordinance be affected in any manner by its adoption.

SECTION 18. Procedure for denial of new applications.

- (a) The municipal designee shall have the authority to investigate all applications and may refer any application to the municipal governing body for a determination of whether such license should or should not be issued.
- (b) If the municipal governing body denies the issuance of any license referred to it, the municipal clerk shall promptly notify the applicant of the municipal governing body’s decision.

- (c) If said applicant desires to appear before the municipal governing body to show cause why said license should be issued, he shall file a written notice with the municipal clerk, said notice to be filed within two (2) weeks from the date of mailing by the municipal clerk of the notice of the denial of such license by the municipal governing body.
- (d) Upon receipt of said notice the municipal clerk shall promptly schedule a hearing, to be held within fifteen (15) days from the date of receipt of such notice, before the municipal governing body and shall give the notice of the date, time and place of said hearing to the applicant.
- (e) The applicant shall be given the opportunity to appear personally, or through his counsel, or both, and the municipal governing body shall proceed to hear any evidence which may be presented both for and against the issuance of said license.
- (f) If the municipal governing body determines from the evidence presented that in order to either provide for the safety, preserve the health, promote the prosperity, or improve the morals, order, comfort and convenience of the inhabitants of the municipality said license should not be granted, it shall enter an order to that effect; otherwise, said license shall be ordered issued upon payment of any required license fees.

SECTION 19. Procedure for revocation or suspension of license.

- (a) Any lawful license issued to any person to conduct any business shall be subject to revocation by the municipal governing body for the violation by the licensee, his agent, servant, or employee of any provision of this Ordinance or of any

ordinance of the municipality, or any statute of the State of Alabama relating to the business for which such license is issued; and shall also be subject to revocation by the municipal governing body if the licensee, his agent, servant, or employee under color of such license violates or aids or abets in violating or knowingly permits or suffers to be violated any penal ordinance of the municipality or any criminal law of the State of Alabama; and shall also be subject to revocation by the municipal governing body if, in connection with the issuance or renewal of any license, the licensee or his agent filed or caused to be filed any application, affidavit, statement, certificate, book, or any other data containing any false, deceptive or other misleading information or omission of material fact.

- (b) The conditions hereinabove set forth as grounds for the revocation of a license shall also constitute grounds for refusing to renew a license.
- (c) The municipal governing body shall set a time for hearing on the matter of revoking or refusing to renew a license; and a notice of such hearing shall be given to the licensee, or the applicant for renewal, as the case may be, at least ten (10) days before the day set for said hearing. At the hearing the municipal governing body shall hear all evidence offered by any party and all evidence that may be presented bearing upon the question of revocation or the refusal of renewal, as the case may be.

SECTION 20. Refunds on Overpayments

- (a) Any taxpayer may file a petition for refund with the municipality for any overpayment of business license tax erroneously paid to the municipality. If a

final assessment for the tax has been entered by the municipality, a petition for refund of all or a portion of the tax may be filed only if the final assessment has been paid in full prior to or simultaneously with the filing of the petition for refund.

- (b) A petition for refund shall be filed with the municipality within two years from the date of payment of the business license tax, which is the subject of the petition.
- (c) The municipality shall either grant or deny a petition for refund within six months from the date the petition is filed, unless the period is extended by written agreement of the taxpayer and the municipality. The taxpayer shall be notified of the municipality's decision concerning the petition for refund by first class U.S. mail or by certified U.S. mail, return receipt requested, sent to the taxpayer's last known address. If the municipality fails to grant a full refund within the time provided herein, the refund petition shall be deemed to be denied.
- (d) If the petition is granted or the municipality or a court otherwise determines that a refund is due, the overpayment shall be promptly refunded to the taxpayer by the municipality, together with interest to the extent provided for in Section 11-51-92. If the municipality determines that a refund is due, the amount of overpayment plus any interest due thereon may first be credited by the municipality against any outstanding tax liabilities due and owing by the taxpayer to the municipality, and the balance of any overpayment shall be promptly refunded to the taxpayer. If any refund or part thereof is credited to any other tax by the municipality, the taxpayer shall be provided with a written detailed statement showing the amount of

overpayment, the amount credited for payment to other taxes, and the resulting amount of the refund.

- (e) A taxpayer may appeal the denial in whole or in part of a petition for refund by filing a notice of appeal with the Clerk of the Circuit Court of the County in which the municipality denying the petition for refund is located. Said notice of appeal must be filed within two years from the date the petition was denied. The circuit court shall hear the appeal according to its own rules and procedures and shall determine the correct amount of refund due, if any. If an appeal is not filed with the appropriate circuit court within two years of the date the petition was denied, then the appeal shall be dismissed for lack of jurisdiction.

SECTION 21. Delivery License.

- (a) In lieu of any other type of license, a taxpayer may at its option purchase for \$100.00 plus the issuance fee, a delivery license for the privilege of delivering its merchandise in the municipality if the taxpayer meets all of the following criteria:
 - (1) Other than deliveries, the taxpayer has no other physical presence within the municipality;
 - (2) The taxpayer conducts no other business in the municipality other than delivering merchandise and performing the requisite setup and installation of said merchandise;
 - (3) Such delivery, setup and installation is performed by the taxpayer's employees or agents, concerns the taxpayer's own merchandise in that municipality, and is done by means of delivery vehicles owned, leased, or contracted by the taxpayer;

- (4) The gross receipts derived from the sale and any requisite set-up or installation of all merchandise so delivered shall not exceed seventy-five thousand dollars (\$75,000) during the license year;
 - (5) Any setup or installation shall relate only to (i) that required by the contract between the taxpayer and the customer or as may be required by State or local law, and (ii) the merchandise so delivered;
 - (6) If at any time during the current license year the taxpayer fails to meet any of the above-stated criteria, then within 10 days after any of said criteria have been violated or exceeded, the taxpayer shall purchase all appropriate business licenses from the municipality for the entire license year and without regard to this section.
- (b) Mere delivery of the taxpayer's merchandise by common carrier shall not allow the municipality to assess a business license tax against the taxpayer, but the gross receipts derived from any sale and delivery accomplished by means of a common carrier shall be counted against the seventy-five thousand (\$75,000) limitation described in the preceding section if the taxpayer also during the same license year sells and delivers into the taxing jurisdiction using a delivery vehicle other than a common carrier.
 - (c) A common carrier, contract carrier, or similar delivery service making deliveries on behalf of others shall not be entitled to purchase a delivery license.
 - (d) The delivery license shall be calculated in arrears, based on the related gross receipts during the preceding license year.
 - (e) The purchase of a delivery license shall not, in and of itself, establish nexus between the taxpayer and the municipality for purposes of the taxes levied by or under the authority of Title 40 of the *Code of Alabama* or other provisions of law, nor does the purchase of a

delivery license conclusively determine that nexus does not exist between the taxpayer and the municipality.

SECTION 22. License classifications.

Act 2006-586 of the 2006 Regular Session of the Alabama Legislature known as the “Municipal Business License Reform Act of 2006” requires identification (sector/subsector) numbers based upon the North American Industrial Classification System (NAICS) as a part of the periodic reporting requirements for every business. For municipal business license purposes, each taxpayer must be minimally classified as required. The descriptions listed beside each NAICS code incorporate examples of each category; however, these examples are not all inclusive. A business is classified and licensed based upon the business activity or activities which it conducts within the City. Each business will be placed in the NAICS sector/subsector which best matches its activity or activities and shall pay a license tax based upon the corresponding schedule assigned to its description unless otherwise specified. The Finance Director, Chief Financial Officer or his designee may assign additional digits of each NAICS code for reporting purposes and proper administration of this Ordinance.

CODE	<u>2002 NAICS TITLES / BUSINESS LICENSE CODES</u>	<u>SCHEDULE</u>
111998	Farming and Crop Production – agriculture, crop production, nursery, fruit, growers	F
112990	Animal Production – dairy, cattle, ranching, sheep, chickens, poultry	F
113110	Forestry – logging, forestry, timber track operations, timber mgt	D
114119	Fishing & hunting – hunting and trapping, finfish, shellfish, supplies	E
115114	Agriculture support – cotton gins, farm mgt, post-harvest activities	F
211111	Oil and gas extraction – natural gas liquid extraction, crude extraction	C
212299	Mining - (except for oil and gas) all related mining activities	C
213112	Mining support services – for oil and gas mining activities, oil/gas wells	C
221122	Utilities – electric power or light company	G
221210	Utilities – natural gas company	G
221310	Utilities – water, sewage treatment, steam, and other	G
236220	Contractors – <u>general contractors</u> , comm. bldg, residential, subdivisions	E
237990	Contractors – <u>heavy construction</u> , highway, bridge, street, water, sewer	D
237210	Developers, Subdividers – except cemeteries	E
238220	Contractors – <u>specialty trade</u> – plumbing	E
238210	Contractors – <u>specialty trade</u> – electrical contractors	E
238221	Contractors – <u>specialty trade</u> – heating & air conditioning; mechanical	E

238110	Contractors – <u>specialty trade</u> – water well drilling & irrigation	E
238211	Contractors – <u>specialty trade</u> – security systems	E
238111	Contractors – <u>specialty trade</u> – not otherwise classified in this table	E
311991	Food mfg – meat, seafood, grain, fruit, dairy, animal, poultry processing	F
311813	Food mfg – bakeries, baking on premises and retail sale not for immediate consumption	F
312212	Beverage mfg – all types of soft drinks, bottled water, breweries, ice	E
313112	Textile mfg – fabric, yarn, carpet, canvas, rope, twine, fabric mills	E
314129	Other mfg – mill operations not covered in 313, rugs, linen, curtains	E
315999	Apparel mfg – women, men, children, hosiery, lingerie outerwear, accessories	D
316993	Leather and allied products mfg – shoes, luggage, handbag, related products, all footwear	D
321999	Wood mfg – sawmills, wood preservation, veneer, trusses, millwork	F
322129	Paper mfg – pulp, paper, and converted products, stationary, tubes, cores	E
323117	Printing – screen, quick, digital, books, lithographic, handbills, comm.	D
324199	Petroleum and coal mfg – asphalt, grease, roofing, paving products	C
325998	Chemical mfg – of fertilizer, wood, pesticide, paint, soap, and resin	C
326291	Plastic & rubber mfg – tires, pipe, hoses, belts, bottles, sheet, wrap, film	D
327331	Nonmetallic mfg – clay, glass, cement, lime, pottery, ceramic, brick, tile	C
331521	Primary metal mfg – iron, steel, aluminum, wire, copper, foundries	C
332999	Metal fabrication – cutlery, structural, ornamental, machine shops	D
333990	Machinery mfg – office machinery, industrial, engines, farm, HVAC	C
334419	Computer & electronic mfg – audio, video, circuit boards, peripherals	C
335112	Appliance mfg – small appliance, lighting, electrical, battery, freezer	C
336112	Transportation mfg – mfg auto, truck, trailer, motor home, boat, ship, and motorcycle	D
337129	Furniture mfg – cabinets, office, household, beds, kitchen	C
339999	Miscellaneous mfg – Misc. Manufacturing, medical, dental, jewelry, sporting goods, toys, signs, all other	B
421990	Wholesale trade – <u>durable</u> , vehicle, machinery, equipment, furniture	E
422720	Wholesale trade – <u>nondurable</u> , wholesale gasoline distributor	F
422990	Wholesale trade – <u>nondurable</u> , paper, apparel, grocery, beverages, dairy	E
441140	Motor vehicle parts and accessories – auto, motorcycles, boats, parts and accessories	C
441110	Motor vehicles - new and/or used automobiles, motorcycles, boats, etc, dealerships and lots	D
442110	Furniture – furniture, home furnishings, stores, floor coverings, window	C
443111	Electronic & appliance store – household, radio, television, computers	B
444190	Building materials and gardening equipment dealers – hardware, paint, home center, wallpaper, nursery	C
445110	Food & beverage stores – grocery, convenience store, markets	F
445121	040 Beer – on/off premise – state regulated through ABC	D
455122	050 Beer – off premise – state regulated through ABC	H
455131	060 Table Wine on/off premise – state regulated through ABC	H

455131	070 Table Wine on premise only – state regulated through ABC	H
455121, 455141 & 455131	010 Lounge Retail Liquor Class I – state regulated through ABC.	H
455122, 455141 & 455131	011 Package Store Liquor Class II – state regulated through ABC.	H
455121, 455141 & 455131	020 Restaurant Retail Liquor – state regulated through ABC.	H
455121, 455141 & 455131	032 (Club Liquor Class II) – state regulated through ABC	H
455132	110 Wholesale Table Wine & Beer – state regulated through ABC	H
445310	Package Stores – selling beer, wine and liquor plus general mdse	H
446110	Health and personal care stores – drug, pharmacy, cosmetic, optical, health food	C
447110	Gasoline retail - selling gasoline with or without convenience stores	E
448140	Clothing & accessories – men, women, children, infant, shoe, jewelry	B
451110	Sporting goods & hobbies – toy, fish, gun, books, games	B
452990	General merchandise stores – department, warehouse clubs, superstores	C
452991	General merchandise stores – private, membership	C
453310	Used merchandise stores – books, miscellaneous, consignment, flea mkt, antiques	
453390	Yard Sale/Garage Sale	F
453220	Miscellaneous retailers – florist, gift, novelty, pet, art, and tobacco	F
453991	Tobacco retailers – any business engaged in the peddling and/or distribution of tobacco products as primary retail product (example – cigar shop, tobacco shop)	B
454113	Non-Store Retailers – vending machine operators, mail order, not magazines and/or newspapers	B
454212	Non-Store Retailers – magazines and/or newspapers for circulation and distribution daily and weekly in the City (carriers excepted)	D
454110	Non-Store Retailer – peddlers license, solicitor, canvasser	I
454120	Non-Store Retailer – day vendor license, organized daily event	D
481110	Air transportation – airline tickets, shipping, freight, charter service	B
482110	Rail transportation – transportation, ticket offices, state regulated	11-51-124
483110	Water transportation – coastal, freight forwarders, inland, passenger	B
484121	Truck transportation – local, long-distance, freight, moving, and storage	C
484490	Truck transportation – terminal – state regulated	37-3-33
485510	Passenger transportation – charter and other vehicle transit services (subject to all applicable ordinances)	B
485113	Passenger transportation – bus terminals state regulated (subject to all applicable ordinances)	37-3-33

485320	Passenger transportation – taxi cabs, limousine service, buggy charters (subject to all applicable ordinances)	J
487110	Sightseeing transportation – scenic and sightseeing, land, air, water, special trans (subject to all applicable ordinances)	A
492110	Couriers – couriers and local messengers	C
492120	Delivery	<i>See Section 21 of this ord.</i>
493190	Warehousing and storage – distribution, household, refrigerated, special	F
511120	Publishing industries except internet – newspaper, book, periodical, databases, software	B
512131	Motion pictures – theatres, videos, recording, drive-ins, sound studios	A
515112	Broadcasting – radio and television stations	B
517110	Telecommunications – telephone local per 11-51-128	K
517110	Telecommunications – telephone long distance per 11-51-128	K
517212	Telecommunications – cellular and other wireless, paging	K
517310	Telecommunications – resellers of service	K
519512	Information services and data processing – providing, storing, processing, access to information	A
522110	Bank Main Office – not branch location or ATM	U
522210	Bank Branch or ATM – not main office of bank	U
522120	Savings and Loans – not branch location or ATM	U
522220	S&L Branch or ATM – not main office of S&L	U
522292	Mortgage company	U
522298	Pawn shop – whether title pawn or merchandise	A
522320	Credit services – companies and activities related to credit and mediation	B
523120	Securities, commodity – brokerage, portfolio, investment, bonds, stocks, other financial services	A
524210	Insurance company and/or its agents – casualty, fire, and/or marine premiums	11-51-120/123
524220	Insurance company and/or its agents – health, allied and all other premiums	11-51-120/123
525110	Funds, trusts, other financial agencies – funds, plans, and/or programs organized to pool securities or other assets for others, other than the Alabama Municipal Funding Corp.	A
531110	Real estate – apartment rental/leasing	B
531111	Real estate – single family residential rental/leasing	B
531120	Real estate – non-residential (including commercial, office, retail, agricultural) leasing/rental (except miniwarehouses)	B
531210	Real estate – brokers, management, appraisers	B
531211	Real estate – agents	B
531130	Warehousing – self-storage, mini-warehouses	C
532299	Rental and leasing – auto, truck, trailer, RV, all tangible property	D
532230	Rental and leasing – movie and video rental	A
541110	Attorney/Lawyers – individual and/or firm professional license	A

541211	Accountant/CPAs – individual and/or firm professional license	A
541310	Architect – individual and/or firm professional license except landscape architect	A
541320	Architect, Landscape – individual and/or firm professional license	A
541330	Engineer – individual and/or firm professional license	A
541370	Surveyor – individual and/or firm professional license	A
541511	Computer Programmer – individual and/or professional firm license	A
541922	Photographer – studios, portrait, commercial, services	A
541940	Veterinarian – individual and/or firm professional license	A
541410	Interior Decorator – Interior decorating services, interior design consultation	A
541810	Advertising – agency, posters, pamphlets	A
541850	Advertising – billboard display advertising services	A
541920	Professional Associations	A
541001	Professional Services not elsewhere classified – scientific, technical	A
551110	Management companies – offices, enterprises, regional, corporate	B
561710	Exterminating services – exterminating company and its services	E
561720	Janitorial firm – janitorial cleaning services – individual or firm	F
561730	Landscaping Services – including landscape installation, maintenance, lawn maintenance, etc.	F
561110	Administrative services – answering, employment, office, sec., travel	C
561310	Employment Agency	C
561440	Collection Agency	C
561621	Security Alarm Services	C
561510	Travel Agencies/Travel Agents	C
561611	Detective Agency, Detective, Private Investigator – police check required	C
561001	Services not otherwise classified in this table	C
562119	Waste management – companies, trucks, septic tanks, landfill, services	F
611710	Educational services – technical, computer, sports, services, business, home tutoring	D
621491	HMO – medical centers and services	B
621420	Outpatient Care Centers – all other types of services	C
621110	Physician/Doctor – individual and/or firm professional license	C
621210	Dentist – individual and/or firm professional license	C
621310	Chiropractor – individual and/or firm professional license	C
621391	Podiatrist – individual and/or firm professional license	C
621320	Optometrist – individual and/or firm professional license	C
621610	Nursing care –health, home health or day care	C
621910	Ambulance – ambulance company and/or services	D
622110	Hospitals – surgical, substance abuse, psychiatric, general care, special	C
623110	Nursing Home – continuing care facilities	D
623311	Assisted Living facilities with or without on-site nursing facilities	C
624130	Social assistance – shelters, vocational, child care, abuse, emergency	E

711110	Arts and sports – dance, musical, teams, tracks, promoters, agents	B
711120	Special events – promoter or activity	L
712110	Museums – museums and historical sites, zoos, botanical gardens, parks	C
713120	Amusement – arcades, golf clubs, marinas, fitness/gymnasium facilities, health club, bowling centers	B
721110	Accommodations – hotels, motels and similar facilities	D
722110	Restaurant – full/limited service restaurant facility, café, deli, cafeteria	D
722320	Caterers – and/or mobile food services	C
722410	Drinking establishment – club, lounge, bar or other	B
811111	Repairs and maintenance – auto, paint/body, carwash, other vehicular	C
811211	Repairs and maintenance – all electronic equipment	B
811412	Repairs and maintenance – all appliances, home & garden equipment	D
811490	Alterations, tailoring	B
812112	Personal Services – hair, skin, barber, beautician, diet, nail, tanning, funerals	B
812990	Bail bonding services – individual reader license	B
812320	Dry cleaning/laundry – full service, pickup and delivery	B
812310	Dry cleaning/laundry – coin operated and self-service	B
812990	Fortune teller or Clairvoyant – individual reader license	M
910110	Category for number of – vending machines for all types vending	N
910210	Category for number of – pool tables	O
910310	Category for number of – amusement devices and/or games	P
920110	Category for number of – employees as a basis for calculating license	K
999110	Unclassified miscellaneous business services not elsewhere classified	C
999210	Unclassified miscellaneous personal services not elsewhere classified	B
923110	Administration of human resource programs	E
924110	Administration of Environmental Quality Programs	F
925110	Administration of housing, urban, comm.	B
926110	Administration of economic programs	A
927110	Space, research, and technology	B
928110	National Security and International Affairs	A

SECTION 23. License Fee Schedules.**Schedule "A"**

Flat Fee: \$100.00

Schedule "B"

Flat Fee: \$100.00

Schedule "C"

Flat Fee: \$100.00

Schedule "D"

Flat Fee: \$100.00

Schedule "E"

Flat Fee: \$100.00

Schedule "F"

Flat Fee: \$100.00

EXCEPTION: Yard Sales / Garage Sales shall be a flat fee of \$25.00 per event**Schedule "G" - Utilities**

Amount of license is state regulated. See Section 11-51-129 of the Code of Alabama 1975. For those utilities covered, the license shall not exceed an amount equal to three percent of the gross receipts of the business transacted in the municipality for the previous year for the sale or distribution of electrical current or natural gas from any point in or into the municipality.

Schedule "H" - Beer, Wine & Liquor

<u>State of Alabama Code</u>	<u>Classification</u>	<u>Amount</u>	<u>Licensing Notes</u>
040 (Beer On/Off Premise)	455121	100.00	
050 (Beer Off Premise Only)	455122	100.00	All three codes are part of the package plus the business license code, PLUS an amount based upon gross receipts as indicated below *1(A).
060 (Table Wine On/Off Premise)	455131	100.00	
070 (Table Wine Off Premise Only)	455131	100.00	
010 (Lounge Retail Liquor Class I)	455121	100.00	
	455141	100.00*	
	455131	100.00	

011 (Package Store Liquor Class II)	455122	100.00	All three codes are part of the package plus the business license code, PLUS an amount based upon gross receipts as indicated below *1(A).
	455141	100.00*	
	455131	100.00	
020 (Restaurant Retail Liquor)	455121	100.00	All three codes are part of the package plus the business license code, PLUS an amount based upon gross receipts as indicated below *1(A).
	455141	100.00*	
	455131	100.00	
032 (Club Liquor Class II)	455121	100.00	All three codes are part of the package plus the business license code, PLUS an amount based upon gross receipts as indicated below *1(A).
	455141	100.00*	
	455131	100.00	
110 (Wholesale Table Wine & Beer)	455132	100.00	Distributors License

*1(A). Each person licensed by the Board to operate and sell retail liquor under NAICS code 455141 for on-premise or off-premise shall pay an annual license fee of \$100.00 PLUS an amount equal 3% of gross receipts in excess of \$50,000, where the gross receipts are derived from the sale of alcoholic beverages other than beer and wine. This tax shall be due and payable monthly, on or before the 15th day of each month for the sale of the beverages noted above made in the immediately preceding month.

Schedule "I" - Peddlers

Daily Rate	issued for single day sales activity	\$ 10.00
Weekly Rate	issued for week long sales activity	\$ 25.00
Monthly Rate	issued for month long sales activity	\$ 50.00
Yearly Rate	issued for annual sales activity	\$ 100.00

Schedule "J" - Taxi Cabs & Limousines

In addition to the license thereto, there shall be a decal affixed to each taxi cab or limousine and the cost of said decals shall be according to the following table:

1 taxi cab or limousine	\$ 50.00 per decal
All taxi cabs or limousines over 1	\$ 25.00 per decal

Schedule "K" - Telephones & Telecommunications

Code of Alabama 11-51-128

Schedule "L" - Special Events Licenses

Flat Fee: \$100.00

Schedule "M" - Fortune Tellers

Flat Fee: \$100.00

Schedule "N" - Vending Machines

In addition to the license thereto, there shall be a decal affixed to each machine and the cost of said decals shall be according to the following table:

1 to 5 machines vending any type merchandise or product	\$ 20.00 per decal
5 to 10 machines vending any type merchandise or product	\$ 10.00 per decal
all over 10 machines vending any type merchandise or product	\$ 5.00 per decal

Schedule "O" - Billiard and/or Pool Tables

In addition to the license thereto, there shall be a decal affixed to each machine and the cost of said decals shall be according to the following table:

For 1 to 2 billiard or pool tables	\$ 50.00 per decal
All billiard or pool tables over 2	\$ 25.00 per decal

Schedule "P" - Amusement Devices

In addition to the license thereto, there shall be a decal affixed to each machine and the cost of said decals shall be according to the following table:

For the first 10 machines	\$ 25.00 per decal
All machines over 10	\$ 10.00 per decal

Schedule "Q" - Buses, Trucks & Other Equipment

In addition to the license thereto, there shall be a decal affixed to each piece of equipment and the cost of said decals shall be according to the following table:

From 1 to 2 buses, trucks or other equipment	\$ 50.00 per decal
From 2 to 5 buses, trucks or other equipment	\$ 25.00 per decal
Over 5 buses, trucks or other equipment	\$ 10.00 per decal

Schedule "R" - Number of Employees

R-1	Where personnel are from 1 to 2 people.....	100.00
R-2	Where personnel are from 3 to 5 people.....	100.00
R-3	Where personnel are from 6 to 10 people.....	100.00
R-4	Where personnel are from 11 to 20 people.....	100.00
R-5	Where personnel are from 21 to 50 people.....	100.00
R-6	Where personnel are from 51 to 75 people.....	100.00
R-7	Where personnel is from 76 to 100 people.....	100.00
R-8	Personnel over 100	100.00

Schedule "S" - Square Feet

S-1	From zero	to	5,000 Square Feet.....	100.00
S-2	From 5,000	to	10,000 Square Feet.....	100.00
S-3	From 10,000	to	20,000 Square Feet.....	100.00
S-4	From 20,000	to	30,000 Square Feet.....	100.00
S-5	From 30,000	to	40,000 Square Feet.....	100.00
S-6	From 40,000	to	50,000 Square Feet.....	100.00
S-7	From 50,000	to	60,000 Square Feet.....	100.00
S-8	From 60,000	to	70,000 Square Feet.....	100.00
S-9	From 70,000	to	80,000 Square Feet.....	100.00
S-10	From 80,000	to	90,000 Square Feet.....	100.00
S-11	From 90,000	to	100,000 Square Feet.....	100.00
S-16	Over 100,000	Square Feet.....		100.00

Schedule "U" - Banks / Savings & Loans

Bank ATM Location	\$ 100.00
Bank Branch Location	\$ 100.00
Bank Main Office Facility	\$ 100.00
Savings & Loan ATM Location	\$ 100.00
Savings & Loan Branch Location	\$ 100.00
Savings & Loan Mail Office Facility	\$ 100.00

Schedule "V" - Delivery License

The rate for the delivery license is established in Section 21 and is: \$ 100.00

SECTION 24. Exchange of information.

- (a) The license officer may exchange tax returns, information, records, and other documents secured by the municipality, with other municipalities adopting similar ordinances for the exchange of taxpayer information, or with County or State authorities. The license officer may charge a reasonable fee for providing such information or documents. Any tax returns, information, records, or other documents so exchanged shall remain subject to the confidentiality provisions, restrictions, and criminal penalties for unauthorized disclosure as provided under state or municipal law.
- (b) Any such exchange shall be for one or more of the following purposes:
 - (1) Collecting taxes due.
 - (2) Ascertaining the amount of taxes due from any person.
 - (3) Determining whether a person is liable for, or whether there is probable cause for believing a person might be liable for, the payment of any tax to a State, County, or municipal agency.
- (c) Nothing herein shall prohibit the use of tax returns or tax information by the municipality in the proper administration of any matter administered by the license officer. The license officer may also divulge to a purchaser, prospective purchaser as defined pursuant to the regulations of the Alabama Department of Revenue, or successor of a business or stock of goods the outstanding sales, use, or rental tax liability of the seller for which the purchaser, prospective purchaser as defined pursuant to the regulations of the Alabama Department of Revenue, or successor may be liable pursuant to Sections 40-23-25, 40-23-82, or 40-12-224, *Code of Alabama, 1975*.

SECTION 25. License fees in Police Jurisdiction.

Not applicable at this time.

SECTION 26. Effective date.

This Ordinance shall become effective immediately upon the passage and approval thereof by the Town Council of the Town of Newville, Alabama, and the publication and/or posting thereof as required by Alabama law.

SECTION 27. Severability.

The sections, paragraphs, sentences, clauses and phrases of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional by a court of competent jurisdiction, then such ruling shall not affect any other paragraphs and sections, since the same would have been enacted by the municipality council without the incorporation of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 28. Repealer.

All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

DONE, ORDERED, ADOPTED AND APPROVED BY THE TOWN COUNCIL OF THE TOWN OF NEWVILLE, ALABAMA on this _____ day of _____, 2017.

Jerome Thomas, Mayor

Sandra Abney, Councilmember

Rickey Allen, Councilmember

Ted McCoy, Councilmember

Attest:

Vernon McLeod, Councilmember

Frances Jackson, Town Clerk

Tim Price, Councilmember

CERTIFICATION:

I, Frances Jackson, as Town Clerk of the Town of Newville, Alabama, hereby certify that the above and foregoing copy of 1 (one) Ordinance 01-2017 is a true and correct copy of such Ordinance that was duly adopted by the Town Council of the Town of Newville on the 6th day of July, 2017, as same appears in the official records of said Town.

Posted at Newville Town Hall, Newville Senior Citizen Center, and Newville Post Office this the _____ day of _____, 2017.

Frances Jackson
Town Clerk