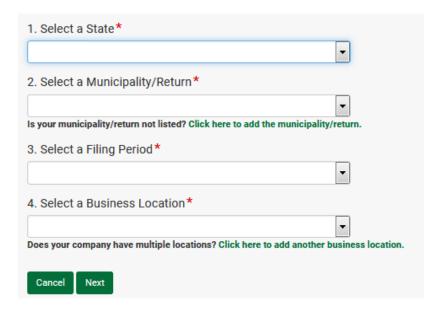
## Louisiana Online Filing Instructions To Remit Payment:



- 1. Go to <a href="https://rds.bizlicenseonline.com">https://rds.bizlicenseonline.com</a>.
- 2. Sign in.



- Returning users should sign in with the username/password that was created previously. Once logged in, click "File application/return.
- First time online users should click on "Sign up: Business Account." username/password. Store in a secure place. Click on "File application/return."
- 3. Select State, Return, Filing Period, and Location. Answer all questions then press next.



- 4. Review your business information. All items with an asterisk (\*) are required. Then press Next.
- 5. Answer all questions. Select the best description(s) for your business. Full fee schedules are located at <a href="https://www.avenuinsights.com">www.avenuinsights.com</a>.
- Click next. Enter your payment information. Submit your Filing.
- 7. Print your confirmation, if desired. This form can always be accessed from the Filing History option on the home page.

Toll Free Phone: (800) 556-7274

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- 8. If your license requires Board Certifications/Permits, please email to <a href="mailto:businesslicensesupport@avenuinsights.com">businesslicensesupport@avenuinsights.com</a> or fax to (844) 528-6529. Please include your account number on all correspondence. Failure to do so will delay the issuance of your license.
- 9. The official license will be mailed to you at the mailing address you have provided.

