



A Golden Past.  
A Shining Future.

# GLYNN COUNTY, GA OCCUPATION TAX REGISTRATION

Revenue Discovery Systems  
Post Office Box 830471  
Birmingham, AL 35283  
Toll Free Number 855-219-4336

New \_\_\_\_\_ Renewal \_\_\_\_\_ Location Change \_\_\_\_\_ Owner Change \_\_\_\_\_

Name of Business: \_\_\_\_\_

Business Location: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email (please provide Certificates are emailed): \_\_\_\_\_

Business Owner: \_\_\_\_\_

Type of Ownership: Sole Proprietor: \_\_\_\_\_ Partnership \_\_\_\_\_ Corporation or LLC \_\_\_\_\_

Corporation Name: \_\_\_\_\_

Corporate or Home Office Address: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Corporate Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Business Federal Tax ID: \_\_\_\_\_ OR Social Security #: \_\_\_\_\_

Are you a citizen of the United States? \_\_\_\_ Yes \_\_\_\_ No – If No Please complete SAVE form

If your business is required by law to have a Georgia Sales Tax Number enter number: \_\_\_\_\_

Dominant Type of Business: \_\_\_\_\_ Other Types of Business: \_\_\_\_\_

If a State Board Certification is Required **Attach a Current Copy**. Exp. Date: \_\_\_\_\_

## OCCUPATION TAX COMPUTATION:

# Employees	Occupation Tax	Admin Fee	Total
0 – 4	\$75.00	\$42.00	\$117.00
5 – 9	\$112.50	\$42.00	\$154.50
10 – 19	\$150.00	\$42.00	\$192.00
20 – 49	\$225.00	\$42.00	\$267.00
50 – 99	\$300.00	\$42.00	\$342.00
100 – 249	\$375.00	\$42.00	\$417.00
250 & over	\$750.00	\$42.00	\$792.00

Total Number of Owners & Employees: \_\_\_\_\_ Tax \$ \_\_\_\_\_

**Equate part time to full time. Example: 4 employees work a total of 65 hours**

**Divide 65 hours by 40 = 1.63 employees which equates to 2 employees. Independent Contractors**

**(those who receive a 1099 at year end MUST obtain individual certificates)**

Required E Verify Number: \_\_\_\_\_ (If you have more than 10 employees)

Administrative Fee: +\$ 42.00

Make checks payable to Tax Trust Account

We also accept money orders and credit cards

Penalty / Interest: \$ \_\_\_\_\_

If you cease or close this business or have a location change you must report it immediately.

**The Certificate issued expires December 31<sup>st</sup>. Renewals are due January 2<sup>nd</sup>. Penalties apply on April 1<sup>st</sup>.**

*By signing below, you certify you are the person duly authorized to file this application, and all required schedules and statements and that the same is true, correct and complete.*

APPLICANT'S PRINTED NAME & SIGNATURE

DATE