



# City of Grand Terrace Business License Renewal (9911) For Businesses NOT Located in Grand Terrace

**Due:** January 1<sup>st</sup> • **Delinquent Date:** February 1<sup>st</sup>

**Email:** [bizlicensesupport@muniservices.com](mailto:bizlicensesupport@muniservices.com)

**Online Filing available at:** <https://GrandTerrace.BizlicenseOnline.com>

**Toll Free Phone:** (866) 240-3665 • **Toll Free Fax:** (855) 219-4338

Business Name: \_\_\_\_\_

Physical Address: \_\_\_\_\_  
\_\_\_\_\_

MuniServices Account #: \_\_\_\_\_

**Check here if your business has CLOSED, WAS SOLD OR IS NO LONGER OPERATING in the Grand Terrace city limits.** Please note that if your business reopens, if you open a new business or if your business resumes operation within the City of Grand Terrace in the future, you must contact our office for direction. Effective Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Comments: \_\_\_\_\_  
*Sign and date the bottom of this form before returning to our office.*

**Step 1:** Enter business description from the Fee Schedule Table below: \_\_\_\_\_

**Step 2:** Using the fee schedule below on this form, calculate the business license tax due. (2) \$ \_\_\_\_\_

**Step 3:** Add penalty if paid on or after delinquent date:  
*Calculation: Amount on Step 2 x 10% per month. Max 50% of license fee.* (3) \$ \_\_\_\_\_

**Step 4:** Add CA Senate Fee SB-1186 (required): (4) \$ 4.00

**Step 5:** Total Amount Due (Sum Steps 2, 3 and 4 above): (5) \$ \_\_\_\_\_

Make check payable to "Tax trust Account"

### Fee Schedule Table

Internal Schedule Code	Description	Calculation/License Fee Amount
12.00	Contractor – General or Engineering Enter State License #: _____ <i>(For use by Contractors classified as A or B Contractors – General Engineering Contractors or General Building Contractors)</i>	\$150.00 annual <b>**Please enter State license number in the space provided at the left.</b>
13.00	Contractor – All Others Enter State License #: _____ <i>(For use by Contractors classified as C Contractors – Specialty Contractors)</i>	\$80.00 annual <b>**Please enter State license number in the space provided at the left.</b>
<b>General or engineering contractors (Class A,B) who also do specialty and/or sub-contractor work (Class C) must pay the \$150.00 license fee above instead of the \$80.00 contractor license fee.</b>		
17.00	Delivery by Vehicle	# of vehicles _____ x \$35.00 annual per vehicle
20.00	Professional, Outside	\$80.00 annual
21.00	Real Estate Broker, Outside	\$50.00 annual
22.00	Security Service	\$80.00 annual
23.00	Service Company	\$50.00 annual
24.00	Swap Meet	\$80.00 annual
25.00	Transportation, Passenger	\$50.00 annual
26.00	Business Office	\$50.00 annual
27.00	Billboard	# of sides _____ x \$1,500 annual – per side
28.00	Any other not defined above	\$50.00 annual

### SWORN STATEMENT

I acknowledge that the City of Grand Terrace's issuance of a Business License and payment of Business License Tax does not entitle me/authorized representative to conduct any business in the City that is in violation of any applicable laws. I further acknowledge that the City of Grand Terrace's issuance of a Business License does not waive the City of Grand Terrace's right in any way to enforce compliance with applicable laws against me/authorized representative. I hereby certify, under penalty of perjury, that the information in this application is true, correct, and complete to the best of my knowledge and belief. I agree to comply with all applicable laws and ordinances regulating the operation of this business.

Signature of Business Owner/Authorized Representative Printed Name \_\_\_\_\_

Phone Number \_\_\_\_\_

Date \_\_\_\_\_

**CASp State Mandated Disability Access/ Education Fee:** On September 19, 2012, Governor Brown signed Senate Bill 1186 (SB 1186) into law. SB 1186 is intended to increase disability access, encourage compliance with construction-related accessibility requirements, develop education resources for businesses, and facilitate compliance with Federal and State disability laws. From January 1, 2013, and until December 31, 2017, cities and counties were required to collect a State mandated fee of \$1.00 from "any applicant for a local business license or equivalent instrument or permit, and from any applicant for the renewal of a business license or equivalent instrument or permit." Assembly Bill 1379 was passed on October 11, 2017 which extends the assessment of the fee indefinitely and also the State mandated fee from \$1.00 to \$4.00 from January 1, 2018 until December 31, 2023. The City is required by law to inform you of the following: Under Federal and State law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies: The Division of the State Architect at: <http://www.dgs.ca.gov/dsa/Home.aspx>; The Department of Rehabilitation at: <http://www.rehab.cahwnet.gov/>; The California Commission on Disability Access at: <http://www.cdda.ca.gov>.