

All businesses operating in the city limits of the City of Richmond Hill, GA must purchase an annual business license certificate prior to the commencement of business.

Online Filing Available at:

www.bizlicenseonline.com

Pay via ACH Debit or Credit Card (Visa, MC, Disc)



How to file:

- To remit payment by form: Complete the Occupational Tax application located [here](#).

Make your check payable to Tax Trust Account and mail to Avenu, Occupational Tax Department, P.O. Box 830900, Birmingham, AL 35283-0900.

Be sure to enclose any required certifications or affidavits with your payment.

Click on the following (or scroll to the bottom of the document) to see more information on the following topics:

-  [Alcohol Renewal Information](#)
-  [Calculation](#)
-  [Certification and Immigration](#)
-  [Gross Receipts, Definition of](#)
-  [Home Based Businesses](#)
-  [Location Specific, Definition](#)
-  [New Business Information](#)
-  [Penalty and Interest, Rate of](#)
-  [Posting of Certificate](#)
-  [Professional Practitioners](#)
-  [Transfer of Certificate Information](#)
-  [Type of Certificate](#)
-  [Zoning](#)

Important facts to know when completing your business certificate application:

License Due Date: Renew annually on January 1st.


License Delinquent Date: Certificates are considered delinquent on or after April 1st.

License Expiration: All certificates (except temporary certificates) expire December 31st.


To prevent a delay in the issuance of a certificate, please note the following:

- Gross-based schedules must report gross receipts for the previous year. For additional details, click on “Gross Receipts” in the gray box to the left.
- Unit-based schedules must provide the number of units (i.e. number of employees).
- Schedules that indicate certification is required must have a copy of the certification submitted with the application and payment.
Example: Office of Dentist, must supply copy of Georgia Board of Dentistry Licensure.
- All New and Renewal applicants must submit the “Private Employer Affidavit”. All home-based businesses must also submit a “Home Business Affidavit”.

Customer Service

 Toll Free Phone: (800) 556-7274
Toll Free Fax: (844) 528-6529
Hablamos español

 Email: businesslicensesupport@avenuinsights.com
Website: www.revds.com

 Avenu
Occupational Tax Department
PO Box 830900
Birmingham, AL 35283-0900.

City of Richmond Hill, GA
NAIC/Fee Schedule Business Classifications and Rates

NAIC OR SCHEDULE NUMBER	BUSINESS DESCRIPTION	CLASS	RATE INFORMATION
999.00	\$25.00 BACKGROUND CHECK FEE (in lieu of valid bar card) - This fee is due in addition to all alcohol, beer and wine certificates.	ALCOHOL	\$25.00
541219.00	ACCOUNTING, BOOKKEEPING SERVICES (NON-CERTIFIED)	D	0.00080
541219.01	ACCOUNTING, BOOKKEEPING SERVICES (CERTIFIED) - Must provide copy of Georgia State Board of Accountancy	D	0.00080
541810.00	ADVERTISING AGENCIES	C	0.00070
541870.00	ADVERTISING MATERIAL AND DISTRIBUTION SERVICES	A	0.00050
541810.01	ADVERTISING MEDIA REPRESENTATIVES	C	0.00070
541850.00	ADVERTISING SERVICES, INDOOR OR OUTDOOR DISPLAY	C	0.00070
481211.00	AIR TAXI SERVICES	A	0.00050
561599.00	AIRLINE TICKET OFFICES	A	0.00050
56121.00	ALARM SYSTEM SALES COMBINED WITH INSTALLATION, MAINTENANCE, OR MONITORING SERVICES - Must provide copy of certification from Board of Private Detective and Security Agencies	B	0.00060
621492.00	ALCOHOLISM TREATMENT CENTER AND CLINICS	D	0.00080
488190.00	ALL OTHER ACT FOR AIR TRANSPORTATION	A	0.00050
453998.00	ALL OTHER MISCELLANEOUS/STORE RETAILERS	A	0.00050
621910.00	AMBULANCE SERVICE	A	0.00050
713120.00	AMUSEMENT ARCADES	E	0.00090
713990.00	AMUSEMENT DEVICE CONCESSION OPERATORS	E	0.00090
713110.00	AMUSEMENT PARK	E	0.00090
453310.00	ANTIQUA SHOPS	A	0.00050
722410.00	<p>ANY ALCOHOLIC BEVERAGE CONSUMPTION ON PREMISES – This is in addition to the standard business certificate due for the business.</p> <p>This certificate REQUIRES city approval for RENEWALS and NEW certificates each year.</p> <p>All Alcoholic/Beverage Tax Certificates are subject to a State recommended background record check. This includes new licenses and renewals.</p> <p>All applicants must complete an “Authorization for Release of Personal Information” form; this also includes a License holder name change. Owners who are renewing must purchase a “Bar Card” from the Richmond Hill Police Department. If you must submit a valid “Bar Card” along with your renewal application.</p>	ALCOHOL	\$1,750.00
811412.00	APPLIANCE REPAIR AND MAINTENANCE	C	0.00070
443111.00	APPLIANCE STORES, HOUSEHOLD-TYPE	A	0.00050

NAIC OR SCHEDULE NUMBER	BUSINESS DESCRIPTION	CLASS	RATE INFORMATION
541340.00	APPRAISAL SERVICES	C	0.00070
541310.00	ARCHITECT-BASED ON GROSS - <i>Must provide a copy of the State of Georgia Board of Architects</i>	D	0.00080
541310.01	ARCHITECT-PER PROFESSIONAL - <i>Must provide a copy of the State of Georgia Board of Architects</i>	D	\$400 per practitioner
561613.00	ARMORED CAR SERVICES	C	0.00070
453920.00	ART GALLERIES RETAILING ART	E	0.00090
562910.00	ASBESTOS ABATEMENT SERVICES	A	0.00050
541110.00	ATTORNEY-BASED ON GROSS	D	0.00080
541110.01	ATTORNEY-PER PROFESSIONAL	D	\$400 per practitioner
561990.00	AUCTIONEERS, INDEPENDENT - <i>Must provide a copy of certification from the Georgia Auctioneers Commission</i>	C	0.00070
441120.00	AUTOMOBILE DEALER, USED ONLY - <i>Must provide copy of certification from Georgia State Board of Registration of Used Motor Vehicle Dealers</i>	A	0.00050
441110.00	AUTOMOBILE DEALERS, NEW ONLY OR NEW AND USED - <i>Must provide copy of certification from Georgia State Board of Registration of Used Motor Vehicle Dealers</i>	A	0.00050
611692.00	AUTOMOBILE DRIVING SCHOOLS	C	0.00070
522220.00	AUTOMOBILE FINANCING	F	0.00100
532112.00	AUTOMOBILE LEASING	B	0.00060
811121.00	AUTOMOBILE PAINT SHOPS	B	0.00060
532111.00	AUTOMOBILE RENTAL	B	0.00060
441310.00	AUTOMOTIVE PARTS AND SUPPLY STORES, NEW AND USED - <i>Must provide copy of certification from Georgia State Board of Registration of Used Motor Vehicle Parts</i>	A	0.00050
811111.00	AUTOMOTIVE REPAIR AND REPLACEMENT SHOPS, GENERAL	B	0.00060
441320.00	AUTOMOTIVE TIRE DEALERS	A	0.00050
811198.00	AUTOMOTIVE TIRE REPAIRS SHOPS	B	0.00060
811113.00	AUTOMOTIVE TRANSMISSION SHOP	B	0.00060
811192.00	AUTOMOTIVE WASHING AND POLISHING	B	0.00060
311811.00	BAKERIES WITH BAKING AND RETAILING	A	0.00050
445291.00	BAKERY STORES, RETAILING ONLY	A	0.00050
522110.00	BANK AND TRUST - Pursuant to O.C.G.A. § 48-6-93, there is levied an annual business license tax upon state and national banking associations, federal savings and loan associations, and state building and loan associations a business license tax at the rate of 0.25 percent of the gross receipts of those institutions. Notwithstanding any other provisions of this article, the minimum amount of business license tax due from any depository financial institution pursuant to this article shall be \$1,000.00 per year.	BANKS	0.25 PERCENT OF GROSS RECEIPTS – MINIMUM DUE OF \$1,000.00
812111.00	BARBER SHOP - <i>Must provide copy of Georgia State Board of Cosmetology and Barbers Licensure</i>	C	0.00070
812112.00	BEAUTY SALONS (INCLUDING BEAUTY/BARBER SHOPS) - <i>Must provide copy of Georgia State Board of Cosmetology and Barbers Licensure</i>	C	0.00070
446120.00	BEAUTY SUPPLY STORES	A	0.00050

NAIC OR SCHEDULE NUMBER	BUSINESS DESCRIPTION	CLASS	RATE INFORMATION
721191.00	BED AND BREAKFAST INN	B	0.00060
592131.00	<p>BEER AND WINE BY THE PACKAGE OFF PREMISE ONLY - This is in addition to the standard business certificate due for the business.</p> <p>This certificate REQUIRES City approval for RENEWALS and NEW certificates each year.</p> <p>All Alcoholic/Beverage Tax Certificates are subject to a State recommended background record check. This includes new licenses and renewals.</p> <p>All applicants must complete an "Authorization for Release of Personal Information" form; this also includes a License holder name change. Owners who are renewing must purchase a "Bar Card" from the Richmond Hill Police Department. If you must submit a valid "Bar Card" along with your renewal application.</p>	ALCOHOL	\$1,000.00
592130.00	<p>BEER BY THE PACKAGE OFF PREMISE ONLY - This is in addition to the standard business certificate due for the business.This certificate REQUIRES City approval for RENEWALS and NEW certificates each year.All Alcoholic/Beverage Tax Certificates are subject to a State recommended background record check. This includes new licenses and renewals.All applicants must complete an "Authorization for Release of Personal Information" form; this also includes a License holder name change. Owners who are renewing must purchase a "Bar Card" from the Richmond Hill Police Department. If you must submit a valid "Bar Card" along with your renewal application.no</p>	ALCOHOL	\$500.00
445310.00	BEER WINE AND LIQUOR STORES – RETAIL- Must also pay for BEER WINE LIQUOR PKG SHOP ONLY CERTIFICATE (592100)	A	0.00050
592100.00	<p>BEER WINE LIQUOR PACKAGE SHOP ONLY- This is in addition to the standard business certificate due for the business, BEER WINE AND LIQUOR STORES – RETAIL (445310). This certificate REQUIRES City approval for RENEWALS and NEW certificates each year.</p> <p>All Alcoholic/Beverage Tax Certificates are subject to a State recommended background record check. This includes new licenses and renewals.</p> <p>All applicants must complete an "Authorization for Release of Personal Information" form; this also includes a License holder name change. Owners who are renewing must purchase a "Bar Card" from the Richmond Hill Police Department. If you must submit a valid "Bar Card" along with your renewal application.</p>	ALCOHOL	\$1,500.00
811490.00	BICYCLE REPAIR AND MAINTENANCE SHOPS	A	0.00050

NAIC OR SCHEDULE NUMBER	BUSINESS DESCRIPTION	CLASS	RATE INFORMATION
451110.00	BICYCLE SHOPS	A	0.00050
337920.00	BLIND AND SHADE MANUFACTURING	D	0.00080
561439.00	BLUEPRINTING AND PHOTOCOPYING SERVICE	C	0.00070
441222.00	BOAT DEALERS - NEW AND USED	A	0.00050
811490.01	BOAT REPAIR AND MAINTENANCE SERVICES	A	0.00050
812990.00	BONDS/BAIL SERVICES	B	0.00060
451211.00	BOOK STORES, BOOKS AND MAGAZINES	A	0.00050
323117.00	BOOKS PRINTING AND BINDING WITHOUT PUBLISHING	D	0.00080
713950.00	BOWLING ALLEYS	E	0.00090
541350.00	BUILDING INSPECTION SERVICES	B	0.00060
444190.00	BUILDING MATERIALS DEALERS - OTHER	A	0.00050
444190.01	BUILDING MATERIALS DEALERS, SPECIALIZED	A	0.00050
485113.00	BUS AND OTHER MOTOR VEHICLE TRANSIT SYSTEM	A	0.00050
485510.00	BUS CHARTER SERVICES	A	0.00050
485210.00	BUS LINE OPERATION, INTERCITY	A	0.00050
561599.01	BUS TICKET OFFICE	A	0.00050
813910.00	BUSINESS ASSOCIATES	D	0.00080
541611.00	BUSINESS MANAGEMENT CONSULTING SERVICES	C	0.00070
337110.00	CABINET AND COUNTER MANUFACTURING	B	0.00060
444190.02	CABINET STORES	A	0.00050
337110.01	CABINETS, KITCHEN, STOCK OR CUSTOM WOOD MANUFACTURING	B	0.00060
443130.00	CAMERA SHOPS, PHOTOGRAPHIC	A	0.00050
445292.00	CANDY STORES	A	0.00050
314912.00	CANVAS AND RELATED PRODUCT MILLS	D	0.00080
561740.00	CARPET CLEANING SERVICES	C	0.00070
442210.00	CARPET STORES	A	0.00050
722320.00	CATERERS	B	0.00060
513322.00	CELLULAR PHONE STORES	A	0.00050
812220.00	CEMETERIES - Must provide copy of certification from the Georgia State Board of Cemeterians	E	0.00090
327122.00	CERAMIC WALL AND FLOOR TILE MANUFACTURING	A	0.00050
522390.00	CHECK CASHING SERVICES	C	0.00070
561790.00	CHIMNEY CLEANING SERVICES	C	0.00070
621310.00	CHIROPRACTORS' OFFICES-BASED ON GROSS - Must provide copy of Georgia State Board of Chiropractic Examiners	B	0.00060
621310.01	CHIROPRACTORS' OFFICES-PER PROFESSIONAL - Must provide copy of Georgia State Board of Chiropractic Examiners	B	\$400 per practitioner
311320.00	CHOCOLATE AND CONFECTIONERY MANUFACTURING FROM CACAO BEANS	A	0.00050
532220.00	CLOTHING RENTAL	B	0.00060
448140.00	CLOTHING STORES (FAMILY)	B	0.00060
448110.00	CLOTHING STORES (MEN/BOYS)	B	0.00060
448120.00	CLOTHING STORES (WOMEN/GIRLS)	B	0.00060
483113.00	COASTAL AND GREAT LAKES FREIGHT TRANSPORTATION	A	0.00050

NAIC OR SCHEDULE NUMBER	BUSINESS DESCRIPTION	CLASS	RATE INFORMATION
454390.00	COFFEE-BREAK SERVICE PROVIDERS	B	0.00060
561440.00	COLLECTION AGENCY	C	0.00070
453998.01	COLLECTOR'S ITEM SHOP (E.G. AUTOGRAPH, CARD, COIN, STAMP)	A	0.00050
532490.00	COMMERCIAL AND INDUSTRIAL MACHINERY AND EQUIPMENT RENTAL AND LEASING	E	0.00090
811310.00	COMMERCIAL AND INDUSTRIAL MACHINERY AND EQUIPMENT REPAIR	A	0.00050
333319.00	COMMERCIAL AND SERVICES INDUSTRY MACHINERY MANUFACTURING	C	0.00070
421440.00	COMMERCIAL EQUIPMENT WHOLESALERS	A	0.00050
541511.00	COMPUTER DESIGN (WEBSITE)	C	0.00070
811212.00	COMPUTER EQUIPMENT REPAIR AND MAINTENANCE	C	0.00070
532420.00	COMPUTER RENTAL OR LEASING	C	0.00070
541511.01	COMPUTER SOFTWARE PROGRAMMING SERVICES	C	0.00070
443120.00	COMPUTER STORES	C	0.00070
327331.00	CONCRETE BLOCK AND BRICK MANUFACTURING	B	0.00060
327390.00	CONCRETE PRODUCTS	A	0.00050
327390.01	CONCRETE PRODUCTS MANUFACTURING (OTHER)	D	0.00080
445292.01	CONFECTIONARY STORES, PACKAGED, RETAILING ONLY	A	0.00050
422450.00	CONFECTIONARY WHOLESALERS	A	0.00050
421810.00	CONSTRUCTION AND MINING MACHINERY AND EQUIPMENT WHOLESALERS	A	0.00050
541611.01	CONSULTANT	C	0.00070
532299.00	CONSUMER GOODS RENTALS	A	0.00050
234990.00	CONTRACTOR - ALL OTHER HEAVY CONSTRUCTION - Must provide copy of Georgia Construction Industry Licensing Board	B	0.00060
235990.00	CONTRACTOR - ALL OTHER SPECIAL TRADES	B	0.00060
235520.00	CONTRACTOR - FLOORING	B	0.00060
234110.00	CONTRACTOR - HIGHWAY AND STREET CONSTRUCTION	B	0.00060
235410.00	CONTRACTOR - MASONRY AND STONE	B	0.00060
235110.00	CONTRACTOR - PLUMBING, HEATING AND AIR CONDITIONING - Must provide copy of Georgia Construction Industry Licensing Board	B	0.00060
234920.00	CONTRACTOR - POWER AND COMMUNICATION TRANSMISSION LINE CONSTRUCTION	B	0.00060
235940.00	CONTRACTOR - WRECKING AND DEMOLITION	B	0.00060
235950.00	CONTRACTOR- BUILDING EQUIPMENT AND OTHER MACHINERY INSTALLATION	B	0.00060
235510.00	CONTRACTOR- CARPENTRY	B	0.00060
235710.00	CONTRACTOR- CONCRETE	B	0.00060
235420.00	CONTRACTOR- DRYWALL, PLASTERING, ACOUSTICAL, AND INSULATION	B	0.00060
235310.00	CONTRACTOR- ELECTRICAL - Must provide copy of Georgia Construction Industry Licensing Board	B	0.00060
235930.00	CONTRACTOR- EXCAVATION	B	0.00060
233210.00	CONTRACTOR- GENERAL SINGLE FAMILY- Must provide copy of Georgia Construction Industry Licensing Board	A	0.00050

NAIC OR SCHEDULE NUMBER	BUSINESS DESCRIPTION	CLASS	RATE INFORMATION
233110.00	CONTRACTOR- LAND SUBDIVISION AND LAND DEVELOPMENT	A	0.00050
235210.00	CONTRACTOR- PAINTING AND WALL COVERING	B	0.00060
233310.00	CONTRACTOR- PREFABRICATED BUILDING ERECTION, INDUSTRIAL	A	0.00050
233220.00	CONTRACTOR- PREFABRICATED BUILDING ERECTION, RESIDENTIAL	A	0.00050
235610.00	CONTRACTOR- ROOFING, SIDING, AND SHEET METAL	B	0.00060
234910.00	CONTRACTOR- WATER, SEWER, AND PIPELINE CONSTRUCTION - Must provide copy of Georgia Construction Industry Licensing Board	B	0.00060
235310.01	CONTRACTOR-TELECOMMUNICATIONS WIRING INSTALLATION - Must provide copy of Georgia Construction Industry Licensing Board	B	0.00060
623220.00	CONVALESCENT HOMES OR HOSPITALS FOR PSYCHIATRIC PATIENTS	B	0.00060
445120.00	CONVENIENCE FOOD STORES	A	0.00050
447110.00	CONVENIENCE FOOD WITH GASOLINE STATIONS - Convenience stores must supply a copy of the latest Department of Agriculture Licensure.	A	0.00050
561591.00	CONVENTION AND VISITORS BUREAUS	A	0.00050
311821.00	COOKIE AND CRACKER MANUFACTURING	A	0.00050
551114.00	CORPORATE OFFICES	C	0.00070
446120.01	COSMETICS STORES	A	0.00050
448150.00	COSTUME JEWELRY STORES	B	0.00060
492110.00	COURIER SERVICES	A	0.00050
561492.00	COURT REPORTING SERVICES	C	0.00070
522210.00	CREDIT CARD ISSUING	C	0.00070
561450.00	CREDIT REPORTING BUREAUS	C	0.00070
442291.00	CURTAIN AND DRAPERY STORES, PACKAGED	A	0.00050
314121.00	CURTAINS AND DRAPERIES, WINDOW, MADE FROM PURCHASED FABRICS	A	0.00050
445299.00	DAIRY PRODUCTS STORES	A	0.00050
611610.00	DANCE STUDIOS	E	0.00090
514210.00	DATA PROCESSING SERVICES	C	0.00070
812990.01	DATING SERVICES (NOT ESCORT SERVICE)	C	0.00070
624120.00	DAY CARE CENTER, ADULTS	B	0.00060
624410.00	DAY CARE CENTERS	B	0.00060
492210.00	DELIVERY SERVICE	A	0.00050
339116.00	DENTAL LABORATORY	B	0.00060
621210.00	DENTISTS' OFFICES-BASED ON GROSS - Must provide copy of Georgia Board of Dentistry Licensure	B	0.00060
621210.01	DENTISTS' OFFICES-PER PROFESSIONAL - Must provide copy of Georgia Board of Dentistry Licensure	B	\$400 per practitioner
452110.00	DEPARTMENT STORES	B	0.00060
561611.00	DETECTIVE AGENCY - Must provide copy of certification from Board of Private Detective and Security Agencies	C	0.00070
454110.00	DIRECT MAILERS (SELLING OWN MERCHANDISE)	A	0.00050
561410.00	DOCUMENT AND PREPARATION SERVICES	C	0.00070
541340.01	DRAFTING SERVICES	C	0.00070

NAIC OR SCHEDULE NUMBER	BUSINESS DESCRIPTION	CLASS	RATE INFORMATION
722410.01	DRINKING PLACE & ALCOHOL BEVERAGE - RETAIL - Must also obtain ANY BEVERAGE CONSUMPTION ON PREMISES CERTIFICATE (722410.00)	ALCOHOL	\$1,750.00
446110.00	DRUG STORE AND PHARMACIES - Must provide copy of Georgia Board of Pharmacy	A	0.00050
484220.00	DUMP TRUCKING	B	0.00060
611710.00	EDUCATIONAL CONSULTANTS	C	0.00070
444190.03	ELECTRICAL AND ELECTRONICS SUPPLIES	A	0.00050
421690.00	ELECTRONIC PARTS WHOLESALERS	A	0.00050
561310.00	EMPLOYMENT AGENCY	C	0.00070
541330.00	ENGINEER'S OFFICE-BASED ON GROSS - Must provide proof of licensing from Georgia State Board of Registration for Professional Engineers and Land Surveyors	D	0.00080
541330.01	ENGINEER'S OFFICE-PER PROFESSIONAL - Must provide proof of licensing from Georgia State Board of Registration for Professional Engineers and Land Surveyors	D	\$400 per practitioner
541620.00	ENVIRONMENTAL CONSULTING SERVICES	D	0.00080
812990.02	ESCORT SERVICES	C	0.00070
611691.00	EXAM PREPARATION AND TUTORING	C	0.00070
522293.00	EXPORT TRADE	C	0.00070
561710.00	EXTERMINATING SERVICES	C	0.00070
451130.00	FABRIC SHOPS, SEWING SUPPLIES	A	0.00050
332996.00	FABRICATED PIPE AND PIPEFITTING MANUFACTURING	D	0.00080
332618.00	FABRICATED WIRE PRODUCT MANUFACTURING (OTHER)	B	0.00060
621410.00	FAMILY PLANNING CENTERS	B	0.00060
541490.00	FASHION CONSULTANTS	C	0.00070
444220.00	FEED STORES, (EXCEPT PET)	A	0.00050
611512.00	FLIGHT TRAINING	C	0.00070
453110.00	FLORISTS	A	0.00050
422930.00	FLOWERS, NURSERY STOCK, AND FLORISTS SUPPLIES (WHOLESALERS)	A	0.00050
722330.00	FOOD CARTS, MOBILE - Must provide a copy of their current Health Dept Grade Certificate. This is required for NEW and RENEWAL applicants.	A	0.00050
812990.03	FORTUNE- TELLING SERVICES	E	0.00090
488510.00	FREIGHT FORWARDING	A	0.00050
488510.01	FREIGHT TRANSPORTATION	A	0.00050
445230.00	FRUIT AND VEGETABLE MARKET	A	0.00050
812210.00	FUNERAL DIRECTOR/EMBALMER-BASED ON GROSS – Must provide a copy of the Georgia State Board of Funeral Service	C	0.00070
812210.01	FUNERAL DIRECTOR/EMBALMER-PER PROFESSIONAL – Must provide a copy of the Georgia State Board of Funeral Service	C	\$400 per practitioner
811420.00	FURNITURE REPAIRS/UPHOLSTERING/REFINISHING	C	0.00070
442110.00	FURNITURE STORES	A	0.00050
448190.00	FURRIER- RETAIL SALES AND STORAGE	B	0.00060
562111.00	GARBAGE COLLECTION SERVICES	A	0.00050

NAIC OR SCHEDULE NUMBER	BUSINESS DESCRIPTION	CLASS	RATE INFORMATION
444220.01	GARDEN AND LAWN SUPPLY STORES	A	0.00050
221210.00	GAS, NATURAL, DISTRIBUTION	A	0.00050
447190.00	GASOLINE STATIONS WITHOUT CONVENIENCE STORES	A	0.00050
541611.02	GENERAL MANAGEMENT CONSULTING SERVICES	C	0.00070
532310.00	GENERAL RENTAL CENTERS	C	0.00070
541360.00	GEOPHYSICAL SURVEYING AND MAPPING SERVICES	A	0.00050
453220.00	GIFT, NOVELTY, AND SOUVENIR SHOP, GREETING CARDS, ART SHOP	A	0.00050
713910.00	GOLF COURSE	E	0.00090
713990.01	GOLF DRIVING RANGE; MINIATURE GOLF COURSE	E	0.00090
541430.00	GRAPHIC DESIGN SERVICES	C	0.00070
445110.00	GROCERY STORE	A	0.00050
451110.01	GUN SHOPS	A	0.00050
444130.00	HARDWARE STORES	A	0.00050
421710.00	HARDWARE WHOLESALERS	A	0.00050
562112.00	HAZARDOUS WASTE COLLECTION (COLLECTING/REMOVING DEBRIS)	D	0.00080
713940.00	HEALTH SPAS WITHOUT ACCOMMODATIONS	E	0.00090
446199.00	HEARING AID STORES - Must provide copy of certification from Georgia State Board of Hearing Aid Dealers and Dispensers	A	0.00050
451120.00	HOBBY SHOP, TOY AND GAME STORE	A	0.00050
100.00	HOME BASED BUSINESS	OTHER	
421220.00	HOME FURNISHING WHOLESALERS	A	0.00050
442299.00	HOME FURNISHINGS STORES	A	0.00050
621610.00	HOME HEALTH CARE SERVICES	D	0.00080
532291.00	HOME HEALTH EQUIPMENT RENTAL	A	0.00050
444110.00	HOME IMPROVEMENT CENTERS	A	0.00050
487110.00	HORSE-DRAWN CARRIAGE OPERATION	A	0.00050
621610.01	HOSPICE CARE	D	0.00080
721199.00	HOSTELS	B	0.00060
721110.00	HOTEL, MOTEL, INN	B	0.00060
722213.00	ICE CREAM PARLOR - Must provide a copy of their current Health Dept Grade Certificate. This is required for NEW and RENEWAL applicants.	B	0.00060
514191.00	INDEPENDENT PERFORMERS, ARTISTS, WRITERS	C	0.00070
422130.00	INDUSTRIAL AND PERSONAL SERVICE PAPER WHOLESALERS	A	0.00050
541420.00	INDUSTRIAL DESIGN SERVICES	C	0.00070
325120.00	INDUSTRIAL GAS MANUFACTURING	E	0.00090
812332.00	INDUSTRIAL LAUNDERERS	C	0.00070
332997.00	INDUSTRIAL PATTERN MANUFACTURING	B	0.00060
421840.00	INDUSTRIAL SUPPLIES- WHOLESALING	A	0.00050
541350.01	INSPECTION SERVICES, BUILDING OR HOME	C	0.00070

NAIC OR SCHEDULE NUMBER	BUSINESS DESCRIPTION	CLASS	RATE INFORMATION
641100.00	<p>INSURANCE & FINANCIAL SERVICES Section 28. INSURANCE LICENSES (B) Loan Protective Live Insurers. For each separate business location not otherwise subject to a license fee hereunder which is operated and maintained by a business organization engaged in the business of lending money or transacting sales involving term financing, and in connection with such loans or sales, offers, solicits, or takes application for insurance through a licensed agent of a life insurer for life insurance, said insurer shall pay a license fee of \$52.50 for each such location within the City.</p>	INSURANCE	\$52.50 per location
641100.01	<p>INSURANCE AGENTS & BROKERS - INDEPENDENT Section 28. INSURANCE LICENSES(D) Independent Insurance Agencies. An annual license fee is hereby levied upon independent insurance agencies and brokers in the amount of \$150.00 for each insurance company represented at each location where an insurance business is conducted within the City of Richmond Hill. Each broker, agency, agent, or sub-agent issuing, signing, or countersigning certificates of insurance for any insurance company shall be deemed an agent of such insurance company and shall pay the license fee specified in this ordinance for such insurance company when the company itself does not pay the said tax. In any case where an insurance business may not have an agency contract with any insurance company, the minimum license fee shall be \$150.00. Any insurance company separately licensed by the State of Georgia shall be deemed an insurance company for purposes of this ordinance.</p>	INSURANCE	\$150.00 for each insurance company represented per location
524291.00	INSURANCE CLAIMS ADJUSTING	E	0.00090
639900.01	<p>INSURANCE COMPANIES – ALL OTHER Section 28. INSURANCE LICENSES (C) Casualty Insurers. There is hereby levied an annual license fee upon each fire, surety, liability, and casualty insurer doing business within the City of Richmond Hill in the amount of \$150.00. Pursuant to O.C.G.A. 33-8-8, a license fee of \$150.00 shall be levied for each separate business location which is operating on behalf of such fire, surety, liability, and casualty insurer within the City of Richmond Hill. For the purposes of this section, the term "insurer" means any insurance company transacting business in any class of insurance other than the class of insurance designated in subsection 1 of O.C.G.A. 33-3-5.</p>	INSURANCE	\$150.00 per location

NAIC OR SCHEDULE NUMBER	BUSINESS DESCRIPTION	CLASS	RATE INFORMATION
639900.00	INSURANCE COMPANIES – LIFE INSURERS Section 28. INSURANCE LICENSES Not being covered by the provisions of O.C.G.A. §48-13-5 through §48-13-26, insurers are to be licensed by the City as follows: (A) Life Insurers. There is hereby levied an annual license fee upon each life insurer doing business within the City in the amount of \$150.00. For each separate business location in excess of one not covered by the following paragraph, which is operating on behalf of such insurers within the City, there is hereby levied a license fee in the amount of \$150.00. As used in this section, the term "insurer" means a company which is authorized to transact business in the class of insurance designated in subsection 1 of O.C.G.A. 33-3-5.	INSURANCE	\$150.00 per location
524210.00	INSURERS LICENSE FEES For each separate business location not otherwise subject to a license fee hereunder which is operated and maintained by a business organization engaged in the business of lending money or transacting sales involving term financing, and in connection with such loans or sales, offers, solicits, or takes application for insurance through a licensed agent of a life insurer for life insurance, said insurer shall pay a license fee of \$52.50 for each such location within the City.	INSURANCE	\$52.50 per location
524210.01	INSURERS INSURING- CERTAIN RISKS Section 28. INSURANCE LICENSES (C) Casualty Insurers. There is hereby levied an annual license fee upon each fire, surety, liability, and casualty insurer doing business within the City of Richmond Hill in the amount of \$150.00. Pursuant to O.C.G.A. 33-8-8, a license fee of \$150.00 shall be levied for each separate business location which is operating on behalf of such fire, surety, liability, and casualty insurer within the City of Richmond Hill. For the purposes of this section, the term "insurer" means any insurance company transacting business in any class of insurance other than the class of insurance designated in subsection 1 of O.C.G.A. 33-3-5.	INSURANCE	\$150.00 per location
512220.00	INTEGRATED RECORD PRODUCTION/DISTRIBUTION	C	0.00070
541410.00	INTERIOR DESIGN SERVICES - Must provide a copy of the State of Georgia Board of Architects and Interior Designers	C	0.00070
522293.01	INTERNATIONAL TRADE FINANCING	C	0.00070
453998.02	INTERNET SALES	A	0.00050
514191.01	INTERNET SERVICE PROVIDER	C	0.00070
523930.00	INVESTMENT ADVICE	E	0.00090
523110.00	INVESTMENT BANKING AND SECURITIES DEALING	E	0.00090
331111.00	IRON AND STEEL MILLS	A	0.00050
421850.00	JANITORIAL EQUIPMENT AND SUPPLIES WHOLESALE	A	0.00050
561720.00	JANITORIAL SERVICE	C	0.00070
448310.00	JEWELRY STORE, PRECIOUS	A	0.00050
421940.00	JEWELRY, WATCH, PRECIOUS STONES AND	A	0.00050

NAIC OR SCHEDULE NUMBER	BUSINESS DESCRIPTION	CLASS	RATE INFORMATION
	PRECIOUS METAL WHOLESALERS		
812910.00	KENNEL, PET BOARDING	D	0.00080
811490.02	KEY DUPLICATING SHOP	C	0.00070
621492.01	KIDNEY DIALYSIS CENTER	D	0.00080
442299.01	LAMP SHOPS, ELECTRICAL	A	0.00050
233110.01	LAND DEVELOPER	E	0.00090
541370.00	LAND SURVEYING SERVICES-BASED ON GROSS - Must provide a copy of the State of Georgia Board of Registration for Professional Engineers and Land Surveyors	D	0.00080
541370.01	LAND SURVEYING SERVICES-PER PROFESSIONAL - Must provide a copy of the State of Georgia Board of Registration for Professional Engineers and Land Surveyors	D	\$400 per practitioner
812320.00	LANDRY DROP-OFF AND PICK-UP SITES/DRY CLEANING SERVICES	C	0.00070
541320.00	LANDSCAPE ARCHITECTS' OFFICES-BASED ON GROSS - Must provide a copy of the State of Georgia Board of Landscape Architects	C	0.00070
541320.01	LANDSCAPE ARCHITECTS' OFFICES-PER PROFESSIONAL - Must provide a copy of the State of Georgia Board of Landscape Architects	C	\$400 per practitioner
812310.00	LAUNDRIES, COIN-OPERATED OR SIMILAR SELF SERVICE, PER SITE	C	0.00070
561730.00	LAWN CARE SERVICES	C	0.00070
444210.00	LAWN POWER EQUIPMENT STORES	A	0.00050
448320.00	LEATHER GOODS STORES	A	0.00050
514120.00	LIBRARIES AND ARCHIVES	C	0.00070
444190.04	LIGHTING FIXTURES STORES	A	0.00050
485320.00	LIMOUSINE SERVICES	A	0.00050
442299.02	LINEN STORES	A	0.00050
812331.00	LINEN SUPPLY SERVICES	C	0.00070
422720.00	LIQUIFIED PETROLEUM GAS (LPG), WHOLESALING	A	0.00050
454312.00	LIQUIFIED PETROLEUM GAS DEALERS, DIRECT SELLING	A	0.00050
522310.00	LOAN BROKERS' OFFICE	F	0.00100
522291.00	LOAN COMPANY	F	0.00100
561622.00	LOCKSMITH SHOPS	C	0.00070
332710.00	MACHINE SHOP	E	0.00090
561410.01	MAILING SERVICES	C	0.00070
454110.01	MAIL-ORDER HOUSES	A	0.00050
561110.00	MANAGEMENT CONSULTING SERVICES	D	0.00080
311941.00	MANUFACTURING	A	0.00050
488320.00	MARINE CARGO HANDLING/STEVEDORING	C	0.00070
624190.00	MARRIAGE COUNSELING SERVICES-BASED ON GROSS - Must provide copy of licensing certification from Georgia Composite Board of Professional Counselors, Social Workers, and Marriage and Family Therapists	B	0.00060

NAIC OR SCHEDULE NUMBER	BUSINESS DESCRIPTION	CLASS	RATE INFORMATION
624190.01	MARRIAGE COUNSELING SERVICES-PER PROFESSIONAL - <i>Must provide copy of licensing certification from Georgia Composite Board of Professional Counselors, Social Workers, and Marriage and Family Therapists</i>	B	\$400 per practitioner
812199.00	MASSAGE PARLORS - <i>Must provide proof of licensing from Georgia Board of Massage Therapy</i>	C	0.00070
812199.01	MASSEUSE - <i>Must provide proof of licensing from Georgia Board of Massage Therapy</i>	D	0.00080
311941.01	MAYONNAISE, DRESSING, AND OTHER PREPARED SAUCE MANUFACTURING	A	0.00050
422470.00	MEAT AND MEAT PRODUCTS WHOLESALERS	A	0.00050
445210.00	MEAT MARKETS	A	0.00050
532291.01	MEDICAL EQUIPMENT RENTAL	A	0.00050
621511.00	MEDICAL LABORATORIES (EXCEPT RADIOLOGICAL, X-RAY)	B	0.00060
621512.00	MEDICAL LABORATORIES, RADIOLOGICAL OR X-RAY	B	0.00060
321918.00	MILLWORK (OTHER)	B	0.00060
453998.03	MISCELLANEOUS STORE RETAILERS (EXCEPT TOBACCO STORES)	A	0.00050
453930.00	MOBILE HOME DEALERS	A	0.00050
531190.00	MOBILE HOME PARKS	E	0.00090
611519.00	MODELING SCHOOLS	D	0.00080
711410.00	MODELING/TALENT AGENTS	C	0.00070
453998.04	MONUMENT DEALERS (I. E. BURIAL MARKERS)	A	0.00050
522310.01	MORTGAGE BROKERS' OR AGENTS' OFFICES	F	0.00100
522292.00	MORTGAGE COMPANIES	F	0.00100
512110.00	MOTION PICTURE AND VIDEO PRODUCTIONS	E	0.00090
512131.00	MOTION PICTURE THEATERS, INDOOR	C	0.00070
441221.00	MOTORCYCLE DEALERS	A	0.00050
484210.00	MOVERS - USED FURNITURE	A	0.00050
811112.00	MUFFLER CENTER	B	0.00060
712110.00	MUSEUMS	E	0.00090
453310.01	MUSIC STORES (E.G. CASSETTE, INSTRUMENT, RECORD, TAPE), USED	A	0.00050
451220.00	MUSIC STORES (E.G., CASSETTE, COMPACT DISC RECORD, TAPE)	A	0.00050
451140.00	MUSIC STORES (INSTRUMENTS)	A	0.00050
532299.01	MUSICAL INSTRUMENT RENTAL	A	0.00050
811490.03	MUSICAL INSTRUMENT REPAIR SHOPS WITHOUT RETAILING NEW INSTRUMENTS	A	0.00050
812113.00	NAIL SALONS - <i>Must provide copy of Georgia State Board of Cosmetology and Barbers Licensure</i>	C	0.00070
712190.00	NATURE PARKS AND OTHER SIMILAR INSTITUTIONS	D	0.00080
451212.00	NEWS DEALER	A	0.00050
511110.00	NEWSPAPER PUBLISHING AND PRINTING COMBINED	A	0.00050
99999.99	NON-PROFIT	OTHER	
481211.01	NON-SCHEDULED CHARTERED PASSENGER AIR TRANSPORTATION	A	0.00050
444220.02	NURSERIES AND GARDEN CENTERS WITHOUT TREE PRODUCTION	A	0.00050

NAIC OR SCHEDULE NUMBER	BUSINESS DESCRIPTION	CLASS	RATE INFORMATION
623110.00	NURSING HOMES - <i>Must provide proof of licensing from Georgia Board of Nursing Home Administrators</i>	B	0.00060
446191.00	NUTRITION STORE	A	0.00050
337214.00	OFFICE FURNITURE MANUFACTURING	A	0.00050
811212.01	OFFICE MACHINE REPAIR AND MAINTENANCE SERVICES	A	0.00050
532420.01	OFFICE MACHINERY AND EQUIPMENT RENTAL OR LEASING	C	0.00070
551112.00	OFFICE OF OTHER HOLDING COMPANY	C	0.00070
453210.00	OFFICE SUPPLY STORES	A	0.00050
621340.00	OFFICES OF PHYSICAL, OCCUPATIONAL AND SPEECH THERAPISTS AND AUDIOLOGISTS-BASED ON GROSS - <i>Must provide proof of licensing from State Board for specific therapy (e.g. Georgia State Board of Physical Therapy)</i>	D	0.00080
621340.01	OFFICES OF PHYSICAL, OCCUPATIONAL AND SPEECH THERAPISTS AND AUDIOLOGISTS-PER PROFESSIONAL - <i>Must provide proof of licensing from State Board for specific therapy (e.g. Georgia State Board of Physical Therapy)</i>	D	\$400 per practitioner
446130.00	OPTICAL GOODS STORES - <i>Must provide copy of license from Georgia State Board of Dispensing Opticians</i>	A	0.00050
621320.00	OPTOMETRISTS' OFFICES-BASED ON GROSS - <i>Must provide copy of Georgia Board of Optometry</i>	B	0.00060
621320.01	OPTOMETRISTS' OFFICES-PER PROFESSIONAL - <i>Must provide copy of Georgia Board of Optometry</i>	B	\$400 per practitioner
621111.00	OSTEOPATHIC PHYSICIANS' OFFICES-BASED ON GROSS	B	0.00060
621111.01	OSTEOPATHIC PHYSICIANS' OFFICES-PER PROFESSIONAL	B	\$400 per practitioner
315999.00	OTHER APPAREL ACCESSORIES & OTHER APPAREL MANUFACTURING	D	0.00080
421440.01	OTHER COMMERCIAL EQUIPMENT WHOLESALERS	A	0.00050
323119.00	OTHER COMMERCIAL PRINTING	A	0.00050
421390.00	OTHER CONSTRUCTION MATERIAL WHOLESALERS	A	0.00050
811490.04	OTHER HOUSEHOLD AND PERSONAL GOODS REPAIR/MAINTENANCE	C	0.00070
332999.00	OTHER MISCELLANEOUS FABRICATED METAL PRODUCT MANUFACTURING	D	0.00080
611699.00	OTHER MISCELLANEOUS SCHOOLS AND INSTRUCTION	C	0.00070
321999.00	OTHER MISCELLANEOUS WOOD PRODUCT MANUFACTURING	C	0.00070
621498.01	OTHER OUTPATIENT CARE CENTERS	B	0.00060
812199.02	OTHER PERSONAL CARE SERVICES	D	0.00080
421490.00	OTHER PROFESSIONAL EQUIPMENT AND SUPPLIES WHOLESALERS	A	0.00050
511199.00	OTHER PUBLISHERS	D	0.00080
611691.01	OTHER SCHOOLS AND INSTRUCTION	D	0.00080
831990.00	OTHER SIMILAR ORGANIZATIONS (EXCEPT BUSINESS, PROFESSIONAL, LABOR, AND POLITICAL ORGANIZATIONS)	B	0.00060
541490.01	OTHER SPECIALIZED DESIGN SERVICES	C	0.00070

NAIC OR SCHEDULE NUMBER	BUSINESS DESCRIPTION	CLASS	RATE INFORMATION
561990.01	OTHER SUPPORT SERVICES	A	0.00050
611519.01	OTHER TECHNICAL AND TRADE SCHOOL	C	0.00070
561599.02	OTHER TRAVEL ARRANGEMENT AND RESERVATION SERVICES	C	0.00070
111219.00	OTHER VEGETABLE PLANTING	C	0.00070
333993.00	PACKAGING MACHINERY - MANUFACTURING	C	0.00070
513321.00	PAGING COMPANY	A	0.00050
444120.00	PAINT AND WALLPAPER STORES	A	0.00050
422110.00	PAPER- BULK, WHOLESALERS	A	0.00050
541199.00	PARALEGAL SERVICES	D	0.00080
812930.00	PARKING LOTS, GARAGES	B	0.00060
522298.00	PAWNSHOPS	A	0.00050
454390.01	PEDDLER - Obtain at City Hall	A	0.00050
812910.01	PET GROOMING AND CARE SERVICES	C	0.00070
453910.00	PET SHOPS	A	0.00050
442720.00	PETROLEUM AND PETROLEUM PRODUCTS WHOLESALERS	A	0.00050
324110.00	PETROLEUM LUBRICATING OIL AND GREASE MANUFACTURING	D	0.00080
812921.00	PHOTOFINISHING LABS, (EXCEPT ONE-HOUR)	C	0.00070
812922.00	PHOTOFINISHING LABS, ONE HOUR	C	0.00070
711510.00	PHOTOGRAPHERS, INDEPENDENT ARTISTIC	C	0.00070
443130.01	PHOTOGRAPHIC SUPPLY STORES	A	0.00050
541922.00	PHOTOGRAPHY STUDIOS, COMMERCIAL	C	0.00070
541921.00	PHOTOGRAPHY STUDIOS, PORTRAIT	C	0.00070
713940.01	PHYSICAL FITNESS FACILITIES	E	0.00090
621111.02	PHYSICIANS' OFFICES-BASED ON GROSS - Must provide copy of Georgia Composite Medical Board Licensure	B	0.00060
621111.03	PHYSICIANS' OFFICES-PER PROFESSIONAL - Must provide copy of Georgia Composite Medical Board Licensure	B	\$400 per practitioner
621340.02	PHYSIOTHERAPISTS' OFFICES-BASED ON GROSS	B	0.00060
621340.03	PHYSIOTHERAPISTS' OFFICES-PER PROFESSIONAL	B	\$400 per practitioner
422310.00	PIECE GOODS, NOTIONS, AND OTHER DRY GOOD WHOLESALERS	A	0.00050
326111.00	PLASTIC PRODUCT MANUFACTURING (UNSUPPORTED)	B	0.00060
621391.00	PODIATRISTS' OFFICES-BASED ON GROSS - Must provide copy of Georgia Board of Podiatry	B	0.00060
621391.01	PODIATRISTS' OFFICES-PER PROFESSIONAL - Must provide copy of Georgia Board of Podiatry	B	\$400 per practitioner
561611.01	POLYGRAPH SERVICES	C	0.00070
491110.00	POSTAL DELIVERY SERVICES (LOCAL)	C	0.00070
444190.05	PREFABRICATED BUILDING DEALERS	A	0.00050
311941.02	PREPARED SAUCES	A	0.00050
323122.00	PREPRESS SERVICES	C	0.00070

NAIC OR SCHEDULE NUMBER	BUSINESS DESCRIPTION	CLASS	RATE INFORMATION
561790.01	PRESSURE WASHING	C	0.00070
323119.01	PRINTING, LETTERPRESS	D	0.00080
323110.00	PRINTING, LITHOGRAPHIC, PHOTO-OFFSET	D	0.00080
323114.00	PRINTING, QUICK	D	0.00080
323113.00	PRINTING, SCREEN	D	0.00080
922150.00	PROBATION OFFICES	D	0.00080
561920.00	PROMOTERS OF CONVENTIONS, TRADE FAIRS, OR SHOWS (WITH OR WITHOUT FACILITIES)	E	0.00090
711310.00	PROMOTERS WITH FACILITIES	E	0.00090
711320.00	PROMOTERS WITHOUT FACILITIES	E	0.00090
531311.00	PROPERTY ADMINISTRATOR	C	0.00070
621112.00	PSYCHIATRISTS' OFFICES-BASED ON GROSS	B	0.00060
621112.01	PSYCHIATRISTS' OFFICES-PER PROFESSIONAL	B	\$400 per practitioner
621330.00	PSYCHOLOGISTS' OFFICES-BASED ON GROSS - Must provide copy of licensing certification from Georgia State Board of Examiners of Psychologists	B	0.00060
621330.01	PSYCHOLOGISTS' OFFICES-PER PROFESSIONAL - Must provide copy of licensing certification from Georgia State Board of Examiners of Psychologists	B	\$400 per practitioner
621330.02	PSYCHOTHERAPISTS' OFFICES	B	0.00060
541211.00	PUBLIC ACCOUNTANTS' (CPAS) OFFICES-BASED ON GROSS	D	0.00080
541211.01	PUBLIC ACCOUNTANTS' (CPAS) OFFICES-PER PROFESSIONAL	D	\$400 per practitioner
511130.00	PUBLISHERS, BOOK	D	0.00080
511120.00	PUBLISHERS, MAGAZINES AND OTHER PERIODICALS	D	0.00080
511110.01	PUBLISHERS, NEWSPAPERS COMBINED WITH PRINTING	D	0.00080
811211.00	RADIO, TELEVISION REPAIR AND MAINTENANCE SERVICES	C	0.00070
443112.00	RADIO, TELEVISION STORES	A	0.00050
531210.00	REAL ESTATE AGENTS', BROKERS' OFFICES	E	0.00090
531320.00	REAL ESTATE APPRAISAL FIRM	E	0.00090
451220.01	RECORD STORES	A	0.00050
512210.00	RECORDING RELEASING, PROMOTING	C	0.00070
532292.00	RECREATIONAL GOODS, RENTAL (BIKES, ETC.)	C	0.00070
441210.00	RECREATIONAL VEHICLE DEALERS	A	0.00050
421930.00	RECYCLABLE MATERIAL WHOLESALERS	A	0.00050
421740.00	REFRIGERATION EQUIPMENT AND SUPPLIES WHOLESALERS	A	0.00050
811310.03	REFRIGERATION EQUIPMENT REPAIR AND MAINTENANCE SERVICES, COMMERCIAL	C	0.00070
926120.00	REGULATION AND ADMINISTRATIVE OF TRANSPORTATION PROGRAM	C	0.00070
532490.01	RENTAL AND LEASING - COMMERCIAL/MACHINERY EQUIPMENT (EXCEPT MEDICAL EQUIPMENT)	A	0.00050
532310.01	RENTAL CENTER- GENERAL	C	0.00070
811411.00	REPAIR- HOME AND GARDEN EQUIPMENT	C	0.00070
561491.00	REPOSSESSION SERVICES	A	0.00050
541710.00	RESEARCH AND DEVELOPMENT IN THE PHYSICAL ENVIRONMENTAL TESTING	D	0.00080

NAIC OR SCHEDULE NUMBER	BUSINESS DESCRIPTION	CLASS	RATE INFORMATION
531311.01	RESIDENTIAL PROPERTY ADMINISTRATORS	E	0.00090
623110.01	REST HOMES WITH NURSING CARE	B	0.00060
623312.00	REST HOMES WITHOUT NURSING CARE	B	0.00060
722211.00	RESTAURANT, FAST FOOD AND CARRYOUT - Restaurants must provide a copy of their current Health Dept Grade Certificate. This is required for NEW and RENEWAL applicants.	B	0.00060
722110.00	RESTAURANT, FULL SERVICE - Restaurants must provide a copy of their current Health Dept Grade Certificate. This is required for NEW and RENEWAL applicants. If the restaurant sells any beverage for consumption on premises, they MUST pay for ANY BEVERAGE CONSUMPTION ON PREMISES CERTIFICATE (722410)	B	0.00060
721310.00	ROOMING AND BOARDING HOUSES (10 ROOMS MAX PER ZONING ORDINANCE)	B	0.00060
721310.01	ROOMS MAXIMUM PER ZONING ORDINANCE]	B	0.00060
811211.01	SATELLITE INSTALLATION	C	0.00070
487110.01	SCENIC AND SIGHTSEEING TRANSPORTATION, LAND	A	0.00050
487210.00	SCENIC AND SIGHTSEEING TRANSPORTATION, WATER	A	0.00050
611512.01	SCHOOLS - AVIATION	C	0.00070
615111.00	SCHOOLS - COSMETOLOGY	C	0.00070
611610.01	SCHOOLS - DRAMA/MUSIC/ART	C	0.00070
611519.02	SCHOOLS - MODELING	C	0.00070
445220.00	SEAFOOD MARKET - Must provide a copy of their current Health Dept Grade Certificate. This is required for NEW and RENEWAL applicants.	A	0.00050
523120.00	SECURITIES BROKERAGES	E	0.00090
541690.00	SECURITY CONSULTING SERVICES - Must provide copy of certification from Board of Private Detective and Security Agencies	C	0.00070
561612.00	SECURITY GUARD SERVICES - Must provide copy of certification from Board of Private Detective and Security Agencies	C	0.00070
811310.01	SERVICES, COMMERCIAL TYPE	C	0.00070
315211.00	SEWING FABRIC MEN'S AND BOY'S APPAREL	C	0.00070
315212.00	SEWING FABRIC WOMEN'S, GIRLS', AND INFANTS' APPAREL	C	0.00070
443111.01	SEWING MACHINE STORES, HOUSEHOLD TYPE	A	0.00050
811412.01	SEWING MACHINE, HOUSEHOLD TYPE, REPAIR SHOPS	A	0.00050
422990.00	SHIP CHANDLER WHOLESALING	A	0.00050
811430.00	SHOE REPAIR SHOP	C	0.00070
448210.00	SHOE STORES	B	0.00060
451110.02	SHOE STORES, SPECIALTY SPORTS FOOTWEAR	B	0.00060
812990.04	SHOESHINE SERVICES/PARLOR	C	0.00070
541890.00	SIGN LETTERING AND PAINTING SERVICES	C	0.00070
999999.99	SIGNAGE FEE PER SIGN	OTHER	\$5.00 per sign
325611.00	SOAP AND OTHER DETERGENT MANUFACTURING	D	0.00080
485991.00	SPECIAL NEED PASSENGER TRANSPORTATION SERVICES	A	0.00050

NAIC OR SCHEDULE NUMBER	BUSINESS DESCRIPTION	CLASS	RATE INFORMATION
621340.04	SPEECH THERAPISTS-BASED ON GROSS	B	0.00060
621340.05	SPEECH THERAPISTS-PER PROFESSIONAL	B	\$400 per practitioner
311942.00	SPICE AND EXTRACT MANUFACTURING	A	0.00050
339920.00	SPORTING GOODS MANUFACTURING AND SALES	A	0.00050
451110.03	SPORTING GOODS STORES	A	0.00050
453310.02	SPORTING GOODS STORES, USED	A	0.00050
611620.00	SPORTS AND RECREATION INSTRUCTION - Athletic trainers must provide copy of certification from the Georgia Board of Athletic Trainers.	C	0.00070
532411.00	STEAMSHIP AGENT	A	0.00050
592140.00	SUNDAY SALES - This is in addition to the standard business certificate due for the business. Request for Sunday Sales must be approved by the city. Any Restaurant/Caterer desiring to make sales of Alcoholic Beverages on Sunday must complete a "Restaurant/Caterer Affidavit and Application for Permit to Dispense Alcoholic Beverages on Sunday". This affidavit must be completed each year, and requires city approval.	ALCOHOL	\$250.00
421490.01	SURVEYORS EQUIPMENT SALES	A	0.00050
814490.00	TAILOR SHOPS ALTERATION ONLY	C	0.00070
812199.03	TATTOO PARLOR	C	0.00070
485310.00	TAXICAB SERVICES	A	0.00050
513322.01	TELECOMMUNICATIONS CARRIERS, CELLULAR TELEPHONE	A	0.00050
513330.00	TELECOMMUNICATIONS RESELLERS (EXCEPT PHONE CARD)	C	0.00070
513310.00	TELEGRAM SERVICES	E	0.00090
561421.00	TELEPHONE ANSWERING SERVICES	C	0.00070
561422.00	TELEPHONE SOLICITATION SERVICE	C	0.00070
443112.01	TELEPHONE STORES INCLUDING CELLULAR	A	0.00050
541810.02	TELEVISION ADVERTISING REPRESENTATIVES	C	0.00070
541840.00	TELEVISION AND RADIO STATION	C	0.00070
624221.00	TEMPORARY SHELTERS	D	0.00080
711110.00	THEATERS - LIVE PERFORMANCE	E	0.00090
441320.01	TIRE STORE	B	0.00060
453991.00	TOBACCO STORE	A	0.00050
421920.00	TOY AND HOBBY GOODS AND SUPPLIES WHOLESALERS	A	0.00050
485999.00	TRANSIT AND GROUND TRANSPORTATION	A	0.00050
561510.00	TRAVEL AGENCY	A	0.00050
561599.03	TRAVEL ARRANGEMENTS/ RESERVATION SERVICES	C	0.00070
561730.01	TREE SERVICES	C	0.00070
484110.00	TRUCKING, GENERAL FREIGHT, LOCAL	A	0.00050
484121.00	TRUCKING, GENERAL FREIGHT, LOCAL DISTANCE	A	0.00050
488330.00	TUGBOAT SERVICES	A	0.00050
448190.01	UNIFORM STORE	B	0.00060
811420.01	UPHOLSTERY REPAIR SERVICES	C	0.00070
811121.01	UPHOLSTERY SHOPS, AUTOMOTIVE	B	0.00060

NAIC OR SCHEDULE NUMBER	BUSINESS DESCRIPTION	CLASS	RATE INFORMATION
453310.03	USED MERCHANDISE STORE	A	0.00050
443111.02	VACUUM CLEANER STORES, HOUSEHOLD TYPE	A	0.00050
452990.00	VARIETY STORES	B	0.00060
454210.00	VENDING MACHINE MERCHANDISERS, SALE OF PRODUCTS	A	0.00050
541940.00	VETERINARIANS' OFFICES-BASED ON GROSS - Must provide copy of Georgia Board of Veterinary Medicine	C	0.00070
541940.02	VETERINARIANS' OFFICES-PER PROFESSIONAL - Must provide copy of Georgia Board of Veterinary Medicine	C	\$400 per practitioner
512110.01	VIDEO PRODUCTIONS, MOTION PICTURE	E	0.00090
532230.00	VIDEO TAPE RENTAL STORES	A	0.00050
451220.02	VIDEO TAPE STORE	A	0.00050
493110.00	WAREHOUSING AND STORAGE, GENERAL MERCHANDISE	A	0.00050
493130.00	WAREHOUSING, FARM PRODUCTS	A	0.00050
493120.00	WAREHOUSING, REFRIGERATED	A	0.00050
531130.00	WAREHOUSING, SELF-STORAGE	A	0.00050
562119.00	WASTE COLLECTION	E	0.00090
811490.05	WATCH, JEWELRY, CLOCK REPAIRS	C	0.00070
221310.00	WATER SUPPLY AND IRRIGATION SYSTEMS	A	0.00050
812191.00	WEIGHT REDUCER CENTER	B	0.00060
811310.02	WELDING REPAIR SERVICES	C	0.00070
421390.01	WHOLESALE CONSTRUCTION MATERIALS	A	0.00050
421830.00	WHOLESALE OF MACHINERY AND EQUIPMENT	A	0.00050
421720.00	WHOLESALE OF PLUMBING AND HEATING EQUIPMENT	A	0.00050
448150.01	WIG AND HAIRPIECE STORES	B	0.00060
561720.01	WINDOW CLEANING SERVICES	C	0.00070
592132.00	<p>WINE BY THE PACKAGE OFF PREMISE ONLY - This is in addition to the standard business certificate due for the business.</p> <p>This certificate REQUIRES City approval for RENEWALS and NEW certificates each year.</p> <p>All Alcoholic/Beverage Tax Certificates are subject to a State recommended background record check. This includes new licenses and renewals.</p> <p>All applicants must complete an "Authorization for Release of Personal Information" form; this also includes a License holder name change. Owners who are renewing must purchase a "Bar Card" from the Richmond Hill Police Department. If you must submit a valid "Bar Card" along with your renewal application.</p>	ALCOHOL	\$500.00
488410.00	WRECKER SERVICES, MOTOR VEHICLES	B	0.00060

Calculation Information

Profitability Ratio/ Tax Class	Tax Rate on Gross Receipts
Class A	0.00050
Class B	0.00060
Class C	0.00070
Class D	0.00080
Class E	0.00090
Class F	0.00100

No occupation tax will be required upon more than 100 percent of a business's gross receipts. No occupation tax for any one business shall exceed \$5,000.00 regardless of gross receipts.

For certificate fees due for businesses that do not fall within one of the classes above see the information specific to that license type within the fee schedule.

New Business Information

- All new business certificate applicants MUST apply at the City of Richmond Hill City Hall.
- All new applicants must submit a completed "Affidavit Verifying Status of Benefit Applicant". This document must be notarized.
- All new applicants must submit a completed "Private Employer Affidavit". This document must be notarized.
- All new applicants must submit a secure and verifiable document. For a full list of acceptable documents, please visit the Attorney General of Georgia's website at <http://law.ga.gov>.
- All new and renewal "Home Occupation" business applicants must submit a completed "Home Occupation Affidavit".
- If applicable, a new business applicant must submit a copy of their State of Georgia license.
- If you are a convenience store, you must submit a copy of the latest Department of Agriculture license.
- If you are a restaurant, you must submit a copy of your current Health Department Inspection Grade Certificate.
- If you are engaged in a profession or business that is required to be licensed by the state under Title 43, you must provide evidence of such licensure.

Alcohol Certificate Information

The City of Richmond Hill Code of Ordinances mandates that all persons, firms or corporations who engage in the sale of Alcoholic Beverages within the city limits of Richmond Hill must register their business and obtain an Alcoholic/Beverage Tax Certificate by paying the required fees due.

Alcoholic/Beverage Tax Certificates are valid for a calendar year, January 1st through December 31st, and must be renewed on or before December 31st of each year.

All Alcoholic/Beverage Tax Certificates are subject to the State recommendation of a background record check. This includes new licenses and renewals.

There is a \$25.00 charge for a background record check. All applicants must also complete an "Authorization for Release of Personal Information" form; this also includes a License holder name change. Owners who are renewing may opt to purchase a "Bar Card" from the Richmond Hill Police Department for \$10.00. You may contact Richmond Hill PD at 912-756-3712.

Any Restaurant/Caterer desiring to make sales of Alcoholic Beverages on Sunday must complete a "Restaurant/Caterer Affidavit and Application for Permit to Dispense Alcoholic Beverages on Sunday". This affidavit must be completed each year and requires city approval.

Certification & Immigration Requirements Required for “New” and “Renewal” Certificates

As Required by O.C.G.A ~ 36-60-6(a): Before any county or municipal corporation issues a business license to any person engaged in a profession or business required to be licensed by the state under Title 43, the person must provide evidence of such licensure to the appropriate agency of the county or municipal corporation that issues business licenses. No business certificate shall be issued to any person subject to licensure under Title 43 without evidence of such licensure being presented.

Georgia Security and Immigration Compliance Act (O.C.G.A 50-36-1 through 3): All businesses are now required to complete and return the “Affidavit Verifying Status of Benefit Applicant”. This form must be completed in full, signed by an officer of the company, notarized and returned along with your completed renewal worksheet and payment in full. As specified on the Affidavit, you must also provide at least one “secure and verifiable” document with the completed Affidavit. Some examples of a secure and verifiable document are a current state issued ID, driver’s license or passport. For a full list of acceptable documents, please visit the Avenu website at www.avenuinsights.com or the Attorney General of Georgia’s website at <https://law.georgia.gov/>. This application will NOT be processed without a secure and verifiable document as required by Georgia law.

Immigration Legislation (HB87) Passed on April 14, 2011: Effective July 1, 2013, any private company with more than 10 full-time employees, along with every public employer, regardless of its size, must register with the federal E-Verify program to check the legal status of new hires.

Gross Receipts Definition

Gross receipts means the total revenue of the business or practitioner for the period, including without limitation the following:

- (1) Total income without deduction for the cost of goods or expenses incurred
- (2) Gain from trading in stocks, bonds, capital assets or instruments of indebtedness
- (3) Proceeds from commissions on the sale of property, goods or services
- (4) Proceeds from fees for services rendered
- (5) Proceeds from rent, interest, royalty or dividend income

Gross receipts shall not include the following:

- (1) Sales, use or excise tax
 - (2) Sales returns, allowances and discounts
 - (3) Interorganizational sales or transfers between or among the units of a parent-subsidiary controlled group of corporations as defined by 26 USC 1563(a)(1), or between or among the units of a brother-sister controlled group of corporations as defined by 26 USC 1563(a)(2), or between or among wholly owned partnerships or other wholly owned entities;
 - (4) Payments made to a subcontractor or an independent agent
 - (5) Governmental and foundation grants, charitable contributions, or the interest income derived from such funds received by a nonprofit organization which employs salaried practitioners otherwise covered by this article, if such funds constitute 80 percent or more of the organization's receipts
 - (6) Proceeds from sales to customers outside the state
- Where a person conducts business at more than one fixed location, each location or place shall be considered a separate business for the purpose of the occupation tax.

Location Specific Certificates

Location of office means any structure or vehicle where a business, profession or occupation is conducted. It does not include a temporary or construction work site, which serves a single customer or project or a vehicle used for sales or delivery by a business or practitioner of a profession.

Home Based Businesses

All home based businesses must complete the “Home Business Affidavit” for “New and “Renewal” applications each year.

Transfer of Certificate Information

No license issued hereunder may be transferred. Any new owner of a business shall apply and make application for a new license prior to commencement of business. Each license granted hereunder shall be subject to revocation for violation of any rule or regulation of this commission now in force or hereafter adopted.

Posting of Certificate

Each person, firm, partnership, corporation, or other entity engaged in any business, trade, profession, occupation, or receiving revenue from any residential or commercial rental property in the city, whether with a location in the city or in the case of an out-of-state business with no location in Georgia exerting substantial efforts within the state pursuant to O.C.G.A. § 48-13-7, shall pay an occupation tax for such business, trade, profession, or occupation; which tax and any applicable registration shall be displayed in a conspicuous place in the place of business, if the taxpayer has a permanent business location in the city. If the taxpayer has no permanent business location in the city, such business tax registration shall be shown to the city clerk or his deputies or to any police officer or code enforcement officer of the city upon request.

Penalty and Interest

All certificates shall be assessed a penalty in the amount of ten percent (10%), plus 1% interest on the amount owed for each calendar month or portion thereof for taxpayers who fail to file their renewal on or before April 1st, or fail to register and obtain a business certificate.

Type of Certificate

The business registration of each business operated in the City shall identify the dominant line of business that the business conducts. Dominant line means the type of business, within a multiple-line business, from which the greatest amount of income is derived.

Professional Practitioners

(a) Practitioners of professions as described in O.C.G.A. § 48-13-9(c) (1)—(18) shall elect as their entire occupation tax one of the following:

(1) The occupation tax based on gross receipts combined with profitability ratios as set forth in section 22-34.

(2) A tax of \$300.00 for calendar year 1999, and \$400.00 for calendar year 2000 and thereafter, unless otherwise amended by a future act of City Council, shall be required per practitioner who is licensed to provide the service, such tax to be paid at the practitioner's office or location; however, a practitioner paying according to this subsection shall not be required to provide information to the local government relating to the gross receipts of the business or practitioner. The per-practitioner fee applies to each person in the business who qualifies as a practitioner under the state's regulatory guidelines and framework.

(b) This election is to be made on an annual basis and must be done by January 1st of each year.

Zoning

If a business intends to maintain a physical location within the municipality, there are normally zoning and building code approvals required prior to the issuance of a license. In certain instances, a business may simply be required to register with the municipality to create a mechanism for the reporting and payment of any tax liabilities. Contact the municipality for any zoning, building code and/or tax liability requirements by calling (912) 756-3641. The completion and submission of the form does not guarantee the approval or subsequent issuance of a license certificate to do business. Any prerequisites for a particular type and location of the business must be satisfied prior to licensing.

Issuance of a business license by Avenu does not permit business operation unless the business is properly zoned and/or in compliance with all applicable laws/rules and meet all required certifications.

Questions?

All questions regarding the business certificate renewal process should be directed to Avenu.

Website: www.avenuinsights.com

Phone: 800.556.7274

Email: businesslicensesupport@avenuinsights.com

Fax: 844.528.6529