



## City of Sulphur, Louisiana (1680) 2017 Alcohol License Renewal

### Customer Service



Toll Free Phone: (800) 556-7274  
Toll Free Fax: (844) 528-6529



Email: [bizlicensesupport@revds.com](mailto:bizlicensesupport@revds.com)  
Website: [www.revds.com](http://www.revds.com)



Sulphur Occupational License Tax  
9618 Jefferson Highway, Suite D #334  
Baton Rouge, LA 70809

**2016 License Expires December 31st  
To Avoid Penalties and/or Interest  
Purchase by February 28, 2017**

Dear Business Owner / Tax Manager,

#### Why we are writing you

On December 31, 2016, the alcohol license for the City of Sulphur, LA will expire. If you wish to operate after midnight, you must have your 2017 license. Your remittance should be submitted along with a signed copy of this form, a current sales tax and inventory/property tax clearance certificate for the purpose of obtaining your annual Liquor License.

#### What this means

Your renewal payment is due on or before December 15th in order to avoid penalties and interest. **Failure to renew by December 15<sup>th</sup> will ensure penalties of 25% of the license fee.** The attached Inventory/Property Tax Verification Certificate must be returned completed and notarized for council approval of your renewal. Failure to renew by January 1<sup>st</sup> may result in the application being denied and the collector may, without notice or hearing, suspend the right to do business. In addition to the suspension, anyone serving alcoholic beverages shall be guilty of committing a misdemeanor and shall be charged accordingly. **Be sure to purchase both low and high, on or off premise as needed. Indicate the schedules purchased in the space provided.**

#### What to do now

##### To Remit Payment:

On the reverse side of this letter, you will find an application to renew your business license. Make your check payable to "Tax Trust Account" and mail to RDS. Be sure to remit with payment a signed copy of this form, a current sales tax and inventory/property tax clearance certificate.

#### Phone Numbers to assist you in acquiring the appropriate documentation that must be returned with this form:

Calcasieu Parish Sheriff's Office Tax Collector Division 337-491-3680  
LA Dept of Revenue 855-307-3893 or 225-219-7356  
Calcasieu Parish Sales & Use Tax (Closed during the 337-217-4280  
Holiday Season-obtain early)

**Business Closed or No Longer Doing Business?** If your business is closed or no longer doing business in the municipality, complete the below information and return either by fax, by email or mail to RDS.

I hereby affirm that my business indicated above closed/or is no longer operating in \_\_\_\_\_ (municipality) on \_\_\_\_\_ (date).

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

**Questions?** All questions regarding the business license renewal process should be directed to RDS.

**Returned Check Disclaimer:** Effective July 1, 2010, each returned item received by RDS due to insufficient funds will be electronically represented to the presenters' bank no more than two times in an effort to obtain payment. RDS is not responsible for any additional bank fees that will accrue due to the resubmission of the returned item. Please see the full returned check policy at [www.revds.com/taxpayer/return-check-disclaimer](http://www.revds.com/taxpayer/return-check-disclaimer).

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**2017 CITY OF SULPHUR (1680) LIQUOR LICENSE RENEWAL NOTICE**  
**Please complete this application and return along with your payment**

Account Number: \_\_\_\_\_

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business City, State Zip: \_\_\_\_\_

**Be sure to purchase both low and high, on or off premise as needed. Indicate the schedules purchased in the space provided.**

**Remember to remit with payment,**

- 1. a signed copy of this form**
- 2. a current sales tax**
- 3. the inventory/property tax clearance certificate**

**Phone Numbers to assist you in acquiring the appropriate documentation that must be returned with this form:**

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<b>Schedule Numbers</b>	<b>Description</b>	<b>License Fees:</b>
475.00	Class A On Premises Low Content Only	\$40.00
477.00	Class B Off Premises Low Content Only	\$30.00
476.00	Class A On Premises High Content	\$400.00
478.00	Class B Off Premises High Content	\$300.00

**Schedule(s):** \_\_\_\_\_

**Step 1. Liquor Class Fee:** \$ \_\_\_\_\_

**Step 2. Penalty (25% if paid on/after December 15<sup>th</sup>):** \$ \_\_\_\_\_

**Step 3. Total Remittance:** \$ \_\_\_\_\_

Make check payable to "Tax Trust Account." Remit payment to City of Sulphur Liquor License Renewal, 9618 Jefferson Highway, Suite D #334, Baton Rouge, LA 70809

Signature of Applicant: \_\_\_\_\_ Title: \_\_\_\_\_ Date \_\_\_\_\_

Print Name of Applicant: \_\_\_\_\_ Telephone: \_\_\_\_\_

**CALCASIEU PARISH SHERIFF'S OFFICE**  
**TONY MANCUSO, SHERIFF**

Tax Collector Division  
P. O. Box 1787  
1011 Lakeshore Dr. Ste. 100  
Lake Charles, Louisiana 70602  
Phone: (337) 491-3680 Fax: (337) 721-1517 or (337) 433-3820

***INVENTORY/PROPERTY TAX CERTIFICATION FORM***

The signing and dating of this form below certifies that the individual or business as described herein **owes no back inventory/property taxes** to the Calcasieu Parish Sheriff's Office.

Please print the following requested information:

**Owner's name:** \_\_\_\_\_

**Owner's Address:** \_\_\_\_\_  
\_\_\_\_\_

**Telephone No.:** \_\_\_\_\_

.....  
**Business Name:** \_\_\_\_\_

**Business Mailing Address:** \_\_\_\_\_  
\_\_\_\_\_

**Business Phone No.:** \_\_\_\_\_

**Business Physical Address:** \_\_\_\_\_

**Applicant's Signature:** \_\_\_\_\_

On the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, Deputy \_\_\_\_\_ checked CPSO records and found no information that indicated the above person or business is delinquent in the payment of either inventory or property taxes. **It is important to remember, that the search was done based on the information provided. If the information above is incorrect or insufficient, taxes may still be owed.**

\_\_\_\_\_  
**Deputy** \_\_\_\_\_