

City of Jourdanton, TX
MuniServices, LLC – as administering agent
PO Box 830725
Birmingham, AL 35283-0725



August 10, 2015

Dear Business Owner / Tax Manager:

****IMPORTANT HOTEL OCCUPANCY TAX INFORMATION FOR THE CITY OF JOURDANTON, TX****

The City of Jourdanton, TX has chosen MuniServices, LLC as a partner to assist the City's staff in the collection of the Hotel Occupancy Tax. Businesses will begin filing their Hotel Occupancy tax returns and remitting tax payments to MuniServices on behalf of the City of Jourdanton beginning with beginning with tax period September 2015. (Taxes due on or before October 20th).

Paperless filing will be available at www.salestaxonline.com for the City of Jourdanton beginning October 1st. For your convenience, we have enclosed a customized remittance form from MuniServices, LLC. This form should be completed and remitted along with your tax payments each month beginning with tax period September 2015, due October 20th. You may make copies as needed. Downloadable forms are also available online at www.revds.com.

Please note that all payments and correspondence for the City of Jourdanton Hotel Occupancy Tax must be sent to the MuniServices address listed below effective October 1st. Failure to use the MuniServices, LLC forms may result in an unnecessary delinquency notification. Please review the customized form upon receipt and contact our office immediately if any changes to your account information need to be made. This will ensure timely receipt of your payment and avoid any misguided notifications. **As a reminder, Hotel Occupancy Tax is due on or before the 20th day of the month for taxes collected the month prior.**

Please update your accounting system and/or notify your business' tax preparer to mail all Hotel Occupancy Tax remittances and correspondence for the City of Jourdanton to the following address effective tax period September 2015:

MuniServices, LLC • PO Box 830725 • Birmingham, AL 35283-0725
Phone (866) 240-3665 • Fax (205) 423-4099
Email: support@muniservices.com • Website: www.revds.com

We are excited to have the opportunity to serve the City of Jourdanton's business community. We are committed to making this transition as seamless as possible and hope that you will work with us in this endeavor.

We know you will have questions or perhaps require additional information, so please do not hesitate to contact Taxpayer Support at **(866) 240-3665 Monday- Friday 7:30 am - 4:30 pm CST**. You may also contact us via email at support@muniservices.com. Thank you.

Sincerely,
MuniServices, LLC
Client and Taxpayer Support

City of Jourdanton, TX
Office Location:
1604 Highway 97 E., Ste A • Jourdanton, TX 78026
Phone: (830) 769-3589
Mailing Address:
All Tax Returns and Tax Payments to be Mailed to:
MuniServices, LLC

MuniServices, LLC
Remittance Address:
PO Box 830725
Birmingham, AL 35283-0725
Phone: (866) 240-3665
Toll Free Monday – Friday 7:30 a.m. – 4:30 p.m. CST
Fax: (205) 423-4099
Email: support@muniservices.com