

City of Corpus Christi
P.O. Box 9257
Corpus Christi, Texas 78469-9257



City of
Corpus
Christi

Financial Services
Accounts Receivable

Phone 361-826-3859
Fax 361-826-3131
cctexas.com

October 12, 2012

Dear Hotelier:

I am pleased to announce that the City of Corpus Christi has contracted with MuniServices, LLC to assist in the collection of its hotel occupancy taxes. MuniServices, LLC will begin processing the hotel occupancy taxes for the October 2012 tax period (taxes due on or before November 30th). This means that beginning with your November 2012 payment, you will no longer be sending your payments to the City of Corpus Christi. A letter from MuniServices, LLC is attached that explains the new process of reporting and remitting payment. Beginning with the taxes due on or before November 30th, checks will need to be made payable to: Tax Trust Account.

A MuniServices, LLC representative will be available for you to meet with and ask questions at Taxpayer Education Day. Please set time aside to meet with them on Monday, November 5th 9:00 a.m. – Noon at City Hall.

Additionally beginning in November, you may also begin filing and paying online. The MuniServices, LLC website address for online filing and payment is: www.salestaxonline.com.

Please contact MuniServices, LLC at phone # 866-240-3665, Monday–Friday from 7:30 a.m. – 4:30 p.m. or email support@muniservices.com if you have any questions.

Sincerely,

Judy Villalon
Supervising Accountant