

City of Kerrville, TX
MuniServices, LLC – as administering agent
2437 Bay Area Blvd #411
Houston, TX 77058-1519



September 12, 2012
MuniServices Account #:

Dear Business Owner / Tax Manager:

****IMPORTANT HOTEL OCCUPANCY TAX INFORMATION FOR THE CITY OF KERRVILLE, TX ****

The City of Kerrville, TX has chosen MuniServices, LLC as a partner to assist the City's staff in the collection of the Hotel Occupancy Tax. Businesses will begin filing their Hotel Occupancy tax returns and remitting tax payments to MuniServices on behalf of the City of Kerrville beginning with tax period September 2012. (Taxes due on or before October 15th)

For your convenience, we have enclosed one customized remittance form from MuniServices, LLC. This form should be completed and remitted along with your tax payments each month beginning with tax period September 2012. You may make copies as needed. **Online filing is also available at www.salestaxonline.com.**

Please note that payments and correspondence for the City of Kerrville Hotel Occupancy Tax must be sent to the MuniServices address listed below effective tax period September 2012 . Failure to use the MuniServices, LLC forms or online filing may result in an unnecessary delinquency notification. Please review the customized form upon receipt and contact our office immediately if any changes to your account information need to be made. This will ensure timely receipt of your payment and avoid any misguided notifications. **As a reminder, the City of Kerrville hotel occupancy tax is due on or before the 15th day of the month following each monthly period.**

Please update your accounting system and/or notify your business' tax preparer to mail all Hotel Occupancy Tax remittances and correspondence for the City of Kerrville to the following address effective tax period September 2012 (due on or before October 15th):

MuniServices, LLC • 2437 Bay Area Blvd #411 • Houston, TX 77058-1519
Phone (866) 240-3665 • Fax (205) 423-4099
Email: support@muniservices.com • Website: www.revds.com

We are excited to have the opportunity to serve the City of Kerrville business community. We are committed to making this transition as seamless as possible and hope that you will work with us in this endeavor.

We know you will have questions or perhaps require additional information, so please do not hesitate to contact Taxpayer Support at **(866) 240-3665 Monday- Friday 7:30 am - 4:30 pm CST**. You may also contact us via email at support@muniservices.com. Thank you.

Sincerely,
MuniServices, LLC
Client and Taxpayer Support

City of Kerrville, TX
Office Location:
800 Junction Highway • Kerrville, TX 78028
Phone: (830) 257-8000
Mailing Address:
All Tax Returns and Tax Payments to be Mailed to:
MuniServices, LLC

MuniServices, LLC
Remittance Address:
2437 Bay Area Blvd #411
Houston, TX 77058-1519
Phone: (866) 240-3665
Toll Free Monday – Friday 7:30 a.m. – 4:30 p.m. CST
Fax: (205) 423-4099
Email: support@muniservices.com