

Gun Barrel City, TX  
MuniServices, LLC – as administering agent  
2437 Bay Area Blvd #411  
Houston, TX 77058-1519



March 9, 2012

MuniServices Account #:

Dear Business Owner / Tax Manager:

**\*\*IMPORTANT HOTEL OCCUPANCY TAX INFORMATION FOR GUN BARREL CITY, TX \*\***

The City of Gun Barrel City, TX has chosen MuniServices, LLC as a partner to assist the City's staff in the collection of the Hotel Occupancy Tax. Businesses will begin filing their Hotel Occupancy tax returns and remitting tax payments to MuniServices on behalf of Gun Barrel City beginning tax quarter ending March 31, 2012 (taxes due on or before April 30<sup>th</sup>).

Enclosed with this letter, you will find one customized monthly tax remittance form from MuniServices, LLC. This form should be completed and remitted along with your tax payments beginning with quarter ending March 31, 2012. You may make copies as needed. Downloadable forms are also available online at [www.revds.com](http://www.revds.com).

Online filing will also be available to taxpayers starting April 1st. For information regarding online filing, please visit our website at [www.revds.com](http://www.revds.com). Payment via ACH Debit is currently available online.

**Please note that all payments and correspondence for Gun Barrel City Hotel Occupancy Tax must be sent to the MuniServices address listed below effective April 1<sup>st</sup>.** Failure to use the MuniServices, LLC forms may result in an unnecessary delinquency notification. Please review the customized form upon receipt and contact our office immediately if any changes to your account information need to be made. This will ensure timely receipt of your payment and avoid any misguided notifications. **As a reminder, hotel occupancy tax is due on or before the last day of the month following each quarterly period.**

Please update your accounting system and/or notify your business' tax preparer to mail all Hotel Occupancy Tax remittances and correspondence for Gun Barrel City to the following address effective **April 1<sup>st</sup>**:

**MuniServices, LLC • 2437 Bay Area Blvd #411 • Houston, TX 77058-1519**  
**Phone (866) 240-3665 • Fax (205) 423-4099 • Email: [support@muniservices.com](mailto:support@muniservices.com)**  
**Website: [www.revds.com](http://www.revds.com) • Online Filing: [www.salestaxonline.com](http://www.salestaxonline.com)**

We are excited to have the opportunity to serve the Gun Barrel City business community. We are committed to making this transition as seamless as possible and hope that you will work with us in this endeavor.

We know you will have questions or perhaps require additional information, so please do not hesitate to contact Taxpayer Support at **(866) 240-3665 Monday- Friday 7:30 am - 4:30 pm CST**. You may also contact us via email at [support@muniservices.com](mailto:support@muniservices.com). Thank you.

Sincerely,  
MuniServices, LLC  
Client and Taxpayer Support

**City of Gun Barrel City, TX**  
Office Location:  
1716 W. Main Street • Gun Barrel, TX 75156  
Phone: (903) 887-1087  
Mailing Address:  
All Tax Returns and Tax Payments to be Mailed to:  
MuniServices, LLC

**MuniServices, LLC**  
Remittance Address:  
2437 Bay Area Blvd #411  
Houston, TX 77058-1519  
Phone: (866) 240-3665  
Toll Free Monday – Friday 7:30 a.m. – 4:30 p.m. CST  
Fax: (205) 423-4099  
Email: [support@muniservices.com](mailto:support@muniservices.com)