

Remittance Address:  
**Avenu, LLC**  
**Attn: TX Hotel Occupancy Tax**  
**PO Box 830725**  
**Birmingham, AL 35283-0725**



Avenu Account No.: \_\_\_\_\_

Period: \_\_\_\_\_ Year: \_\_\_\_\_

Business Name \_\_\_\_\_

DBA: \_\_\_\_\_

Physical Location: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Schedule A Hotel/Motel Exemptions**  
**Must be remitted with monthly report by email, fax or mail**

**1. Permanent Residents (30 Days or More)**

Guest must notify of their intent to stay 30 or more days from the beginning. If stay is interrupted, hotel occupancy taxes must be paid.

Name of Occupant	Notified of Intent to Stay	Notification Date

**2. Federal or State Employees**

Guest must fill out tax exemption certificate (This exemption does not include College, Universities or Charitable Organizations).

Name of Occupant	Agency	Date

Reminder: This form must be attached to the Monthly Form in order to receive exemptions. If additional room is needed to list exemptions, please copy this form and attach to report. You may also download a copy of the Hotel Occupancy Tax for City of Amarillo (7%) and Amarillo-Potter Events Venue District (2%) form at [www.avenuinsights.com](http://www.avenuinsights.com).