



**City of McAllen, TX (8057)
Hotel Occupancy Tax and
Venue Project Tax**

Online filing at: www.hoteltaxonline.com

Toll Free Phone: (866) 240-3665 • Toll Free Fax: (855) 219-4338 • Email: supportmuni@avenuinsights.com • Online Filing: www.hoteltaxonline.com
City of McAllen, TX • c/o Avenue Insights & Analytics • PO Box 830725 • Birmingham, AL 35283-0725

Business Name: _____

Business Address: _____

Account #: _____

Total Amount Remitted with This Return:

\$ _____

MAKE CHECK PAYABLE TO: TAX TRUST ACCOUNT
Do not staple or tape payment to your return. Do not send cash.

Instructions: Select the applicable filing period and complete the information below for your Hotel Occupancy Tax and Venue Taxes. If payment is mailed, the envelope must be postmarked on or before the due date for the applicable filing period to avoid additional penalties and/or interest. If you are filing for more than one tax period, please complete a separate return for each period.

January February March April May June July August September October November December YEAR: 20 _____

Due Date: Must be postmarked on or before the 15th for the preceding month's taxes to be considered timely filed.

(Example: January's taxes are due on or before February 15th)

Total room nights available: _____ (8057-31-80) **Actual room nights rented:** _____ (8057-31-81)

- | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| 1. Total gross room receipts: | 1. \$ _____ |
| 2. Minus legal exemptions | 2. \$ _____ |
| <small>(Required Hotel Occupancy Tax Exemption Certificate Form found at: www.avenuinsights.com)</small> | |
| 3. Total taxable room receipts (Line 1 minus Line 2): | 3. \$ _____ |

		Hotel Occupancy Tax (7%) <small>(8057 30-11)</small>	Venue Project Tax (2%) <small>(8057 9-11)</small>
A	Multiply total taxable room receipts from Line 3 above by the applicable tax rate.	x 0.07 = \$ _____	x 0.02 = \$ _____
B	Add Penalty (if applicable): Penalty of 5% (1-30 Days Late) Plus Additional Penalty of 10% (31-60 Days Late)	5% - \$ _____ 10% - \$ _____	5% - \$ _____ 10% - \$ _____
C	Add Interest (if applicable): Interest of 10% (61+Days Late)	\$ _____	\$ _____
D	Total Tax Due: <i>Sum Lines A, B, and C above.</i>	\$ _____	\$ _____
E	Total Amount Due: \$ _____ (Sum Line D above) Make Checks Payable to: Tax Trust Account		

I declare the information contained herein, including any exhibits attached hereto, is true and correct to the best of my knowledge.

Taxpayer's/Paid Preparer's Signature Date Signed Telephone Fax

Printed Name Email FEIN

SIMPLIFIED, BASIC HOTEL OCCUPANCY TAX EXEMPTION RULES

TYPE OF ENTITY REQUESTING EXEMPTION	EXEMPT FROM LOCAL OCCUPANY TAX	COMMENTS
Agriculture Development Corporations	Yes	Guest must present Comptroller letter of exemption. Guest must fill out tax exemption certificate.
City and County Employees	No	
Charitable Organizations	No	
Electric and Telephone Cooperatives	Yes	Guest must present Comptroller letter of exemption. Guest must fill out tax exemption certificate
Elementary and Secondary Educational Organizations (Public and Private Elementary and Secondary Schools and Independent School Districts in Texas and other states and counties)	No	
Federal Employees	Yes	Guest must fill out tax exemption certificate
Foreign Diplomats	Yes	Guest must present tax exempt card issued by U.S. Department of State. Guest must fill out tax exemption certificate
Health Facilities/Development Corporations	Yes	Guest must present Comptroller letter of exemption. Guest must fill out tax exemption certificate.
Housing Authorities & finance Corporations	Yes	Guest must present Comptroller letter of exemption. Guest must fill out tax exemption certificate.
Permanent Residents	Yes	Guest must notify of intent to stay 30 or more days. If stay is interrupted, occupancy taxes must be paid.
Public and Private Universities and Junior Colleges in Texas	No	
Public and Private Universities and Junior Colleges outside the State of Texas	No	
Public Facility Corporation	Yes	Guest must present Comptroller letter of exemption. Guest must fill out tax exemption certificate.
Regional Education Service Centers	No	
Religious Organizations	No	
State Employee with Photo ID Hotel Tax Exemption Card	Yes	Guest must present state photo ID card that specifically notes that employee is exempt from hotel occupancy tax. Guest must fill out tax exemption certificate.
State Employee without Photo ID Hotel Tax Exemption Card	No	

As provided by the City of McAllen, TX October 2020