

City of Rockdale, TX
MuniServices, LLC – as administering agent
PO Box 830725
Birmingham, AL 35283-0725



Customer Service



Toll Free Phone: (866) 240-3665
Toll Free Fax: (855) 219-4338
Hablamos español



Email: support@muniservices.com
Website: www.revds.com
Online Filing: www.salestaxonline.com



MuniServices, LLC
PO Box 830725
Birmingham, AL 35283-0725

Dear Business Owner / Tax Manager

Why we are writing you

The City of Rockdale, TX has chosen MuniServices, LLC as a partner to assist the City's staff in the collection of the Hotel Occupancy Tax.

What this means

Businesses will begin filing their returns and remitting tax payments to MuniServices on behalf of the City of Rockdale quarterly, beginning with the 4th Quarter tax period of 2017 due on the last day of the month following the end of the quarter, January 31, 2018. For your convenience, we have enclosed a customized remittance form. This form should be completed and remitted along with your tax payments each quarter.

What to do now

Access www.salestaxonline.com beginning January 1, 2018 to file the Hotel Occupancy Tax online. It is easy, fast and secure! If you choose to file your quarterly return via online filing, please choose the last month in the quarter for which you are filing. **Example: 4th Quarter (Oct 1st through Dec 31st) you would choose the last filing period in that quarter, in this case it would be December 2017.** If you choose to file by paper and need additional remittance forms, downloadable forms are available at www.revds.com. Please note that all payments and correspondence for the Hotel Occupancy Tax for the City of Rockdale must be sent to the MuniServices address listed above. Failure to use the MuniServices, LLC forms may result in an unnecessary delinquency notification.

Please review the customized form upon receipt and contact our office immediately if any changes to your account information need to be made. This will ensure timely receipt of your payment and avoid any misguided notifications. Update your accounting system and/or notify your business' tax preparer to mail all correspondence to the address above.

We are excited to have the opportunity to serve the City of Rockdale business community. We are committed to making this transition as seamless as possible and hope that you will work with us in this endeavor.

If you have questions or perhaps require additional information, please do not hesitate to contact us.

Sincerely,
MuniServices, LLC
Administering agent