

City of Waco, TX c/o Avenu
 Attn: Hotel Occupancy Tax
 PO Box 830725
 Birmingham, AL 35283-0725



**City of Waco, TX (8045) Hotel Occupancy Tax
 McLennan County (8046) Hotel Occupancy Venue Tax**

Phone: (866) 240-3665
 Fax: (844) 528-6529

Email: supportmuni@avenuinsights.com
 Website: www.avenuinsights.com
 Online Filing: www.hoteltaxonline.com
 ACH Debit and Credit Cards Accepted

Business Name: _____

Business Address: _____

Account #: _____

Total Amount Remitted with This Return:

\$ _____

MAKE CHECK PAYABLE TO: TAX TRUST ACCOUNT

Do not staple or tape payment to your return. Do not send cash.
 Remit to: Hotel Occupancy Tax Dept. PO Box 830725 Birmingham, AL 35283-0725

This space is for changes which have occurred since the last submitted report. If the business has been sold, indicate the new owner's name, mailing address and date of sale.

Instructions: Select the applicable filing period and complete the information below for your Hotel Occupancy Tax. If payment is mailed, the envelope must be postmarked on or before the due date for the applicable filing period to avoid additional penalties and/or interest. If you are filing for more than one filing period, please complete a separate return for each period.

January February March April May June July August September October November December YEAR: 20____
*Due Date: Must be postmarked on or before the 20th day of the month for the preceding month's taxes to be considered timely filed.
 (Example: October's taxes are due on or before November 20th)*

1. Provide Total # of Rooms Available: _____ (8045 31-80 / 8046 31-80)
2. Provide Actual # of Room Nights Rented: _____ (8045 31-81 / 8046 31-81)
3. **Gross Room Receipts Before Exemptions:** \$ _____
4. **Minus Legal Exemptions from Occupancy Tax:**
 - (a) Contracted to use room for 30+ consecutive days: \$ _____
 - (b) Certain Federal/State employees or US military personnel: \$ _____
 - (c) Total Exemptions: (Sum of line 4a, and 4b) \$ _____
5. **Total Taxable Room Receipts: (Line 3 minus line 4c)** \$ _____

		City of Waco Hotel Occupancy Tax (7%) <small>(8045 30-11)</small>	McLennan County Hotel Occupancy Tax (Venue Tax) (2%) <small>(8046 30-11)</small>
A	Multiply total taxable room receipts from line 5 above by the applicable tax rate.	x 0.07 = \$ _____	X 0.02 = \$ _____
B	Add Penalty (if applicable): <i>5% applies if not filed by the due date. Additional 5% if filed on the 31st day after due date. Maximum penalty 10%. Minimum penalty \$1.00</i>	\$ _____	\$ _____
C	Add Interest (if applicable): <i>Interest due if tax not filed and paid 60 days from due date. Calculate interest at 10% per year.</i>	\$ _____	\$ _____
D	Total Tax Due: <i>Sum lines A, B, C above</i>	\$ _____	\$ _____
Total Amount Due: \$ _____ (Sum line D above)			
<i>Make Checks Payable to: Tax Trust Account</i>			

The tax remitted and paid to McLennan County with this report was collected pursuant to the requirements of the order imposing a Hotel Occupancy Tax (Venue Tax) by the McLennan County Commissioners Court, as amended.

Under penalties of perjury, I declare that I have examined this return and to the best of my knowledge and belief it is true, correct and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

Taxpayer's/Paid Preparer's Signature _____ Date Signed _____ Telephone _____ Fax _____

Printed Name _____ Email _____ FEIN _____

DISCLAIMER: Please note that the administration and rate changes on the Avenu Advisory and Avenu tax forms are updated once the required information has been received, verified and validated in compliance with Avenu policy. Any information received before or after the publication of a Avenu Advisory or tax form will not be guaranteed to appear on said forms until all such requirements have been met. Avenu is not responsible for incorrect information and/or improper use of the information provided. All updates are completed on a timely basis once the requirements have been met. For the most current Avenu administration and/or rate information provided, please visit our website at www.avenuinsights.com. **Returned Check Disclaimer:** Effective July 1, 2010, each returned item received by Avenu due to insufficient funds will be electronically represented to the presenters' bank no more than two times in an effort to obtain payment. Avenu is not responsible for any additional bank fees that will accrue due to the resubmission of the returned item. Please see the full returned check policy at www.avenuinsights.com. Updated 05/2018