



NEW ACCOUNT REGISTRATION FORM

Avenu • Attn: TX Hotel Occupancy Tax

Please complete the below form, and send via email or fax.

Email: supportmuni@avenuinsights.com

Fax: (855) 219-4338

1 – Legal Business Name: _____ **FEIN/Social Security #:** _____

2 – Sole Proprietorship General Partnership Corporation LLC – Single Member LLC – Multi Member LLP
 Governmental Agency Professional Association Other (please explain) _____

3 – Mailing Address:

(Mailing Address) (City) (State) (Zip) (County)

4 – Phone Number :(_____) **Fax:** (_____) _____

5 – Name(s) of Owner(s):

(Last, First, Middle) (Residence Address) (SSN)

(Last, First, Middle) (Residence Address) (SSN)

(Last, First, Middle) (Residence Address) (SSN)

(Last, First, Middle) (Residence Address) (SSN)

(Last, First, Middle) (Residence Address) (SSN)

6 – Contact Person: _____ **Title:** _____ **Email:** _____

7 – Physical Locations:

(DBA) (Physical Address) (City, State, Zip) (County)

(DBA) (Physical Address) (City, State, Zip) (County)

(DBA) (Physical Address) (City, State, Zip) (County)

(DBA) (Physical Address) (City, State, Zip) (County)

(DBA) (Physical Address) (City, State, Zip) (County)

8 – (Required Information) Begin Date _____ **Description of Business** _____
(Hotel, bed and breakfast, resort, etc.)

9 – Indicate the city(ies) you will be filing for:

Please visit www.avenuinsights.com for a complete listing of Avenu administered cities for hotel occupancy tax. (Taxpayer → Texas → Tax Forms)

10 – Room/Rate Information:

Please specify the total number of rooms available for occupancy at your business: _____

Please specify the average room per room rate: \$ _____ per night

11 – Sworn Statement:

I declare, under penalties of perjury, that this return (and any accompanying schedules) has been examined by me and to the best of my knowledge is true, correct and complete.

Print Name: _____ **Signed:** _____ **Date Signed:** _____

Title: _____ **Phone #:** _____ **Email:** _____

Questions? Contact Avenu Support at (866) 240-3665 or via email at supportmuni@avenuinsights.com