



Home Occupation Permit Application

Applicant Information

HOP No. _____

Name of Applicant: _____ Phone No. _____

Mailing Address: _____
Street Name & Number or P.O. Box City State Zip Code

Physical Address: _____
Street Name & Number (No P.O. Box) City State Zip Code

Fax No. _____ Email Address: _____

I/We request that the home occupation permit be granted for the above described property to be used as follows
(Describe intended use):

Note: If Applicant is not the property owner, attach letter of authorization from the property owner.

1. If permit is granted, I/We will abide by all the rules and regulations of the Atwater Municipal Code.
2. I also attest that I have read Section 17.75.040 of the Atwater Municipal Code printed below, and I believe that my proposed use conforms to this section.

Section 17.75.040 Home Occupations. The conduct of a home occupation shall be subject to the following conditions:

- a. One home occupation permit per resident is permitted.
- b. The occupation shall be conducted entirely by resident occupants and shall not employ any person not residing in said residence.
- c. The total floor area used for the occupation including area for storage and supplies shall be limited to one fourth of the floor area of the main residence or 400 square feet whichever is lesser.
- d. Storage of goods, materials or products connected with a home occupation is limited to the main residence, subject to the floor area limitation and shall not be allowed within any accessory structure.
- e. Commercial activity such as buying or selling a product directly to a customer on the premises is not allowed (telephone, computer or mail order is acceptable).
- f. No internal or external alterations or construction features not customarily found in a dwelling shall be permitted.
- g. Mechanical equipment, dangerous or toxic materials not normally found in the home will not be permitted.
- h. The home occupation shall not produce offensive odors which are detectable to the neighborhood.
- i. There shall be no interior window displays or exterior advertising on the residential property.
- j. Advertising messages shall be limited to the name of the home occupation, phone number or post office box number and be limited to printed or published media.
- k. Such occupations shall not generate vehicular traffic not normally associated with residential use.
- l. Only one identified vehicle associated with the home occupation shall be permitted at the residence.
- m. There shall be no storage of equipment unless said equipment is contained within an enclosed structure.

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Section 17.75.040 Home Occupations Application. Applications for home occupations shall be filed with the Planning Department and accompanied by such data as may be prescribed by the Commission so as to assure the fullest practicable presentation of facts for the permanent record.

You may not begin your home occupation until the business license is approved. At the time of issuance of the business license, you must pay for the business license fee as well as the home occupation permit fee.

Filing Fee: \$229.00

For City Use Only: (HOP No. _____)

Staff Signature: _____ Date: _____

Comments/Conditions: _____

I hereby consent to said use if approved:

Owner Signature

Applicant Signature

Address

Address

City State Zip

City State Zip

Date

Date