



Online filing: <https://Calistoga.BizLicenseOnline.com>

City of Calistoga, CA (9931) Business License Renewal

Due: January 1st • Delinquent Date: February 1st

License Year: 20_____

Remit To: City of Calistoga • c/o Avenu Insights & Analytics • 373 East Shaw Ave Box 367 • Fresno, CA 93710
Toll Free Phone: (866) 240-3665 • Support: <https://avenuinsights.service-now.com/csp>

NOTIFICATION: AREAS SHADED IN GRAY SHALL BE CONSIDERED PUBLIC INFORMATION PER THE CALIFORNIA PUBLIC RECORDS ACT AND CA. BUS. & PROF. CODE § 16000.1. If Applicant's business mailing address is a residential address, that address will be subject to public disclosure unless Applicant provides a different address (e.g. PO Box) where the Applicant consents to receive service of process.

Avenu Account Number: _____

Business Name: _____

Doing Business As: _____

Mailing Address: _____

Location Name: _____

Location Address: _____

Check here if your business has CLOSED, WAS SOLD OR IS NO LONGER OPERATING in the Calistoga city limits. Please note that if your business reopens, if you open a new business or if your business resumes operation within the City of Calistoga in the future, you must contact our office for direction.

Effective Date: ____/____/____

Comments: _____
Sign and date the bottom of this form before returning to our office.

Moved, changed ownership or changed business name within the past year?
You are required to notify our office by providing a new application. You should file online as a NEW business or download an application at www.revds.com for completion.

☒ Check here if the Physical Location provided is a RESIDENTIAL address.

NPDES Permit Program* – If you are enrolled in the NPDES permit program, provide any of the following, as issued by the State Water Resource Control Board:

A. Waste Discharge ID No.: _____ B. Waste Discharge Application No.: _____
C. Notice of Nonapplicability No. (NONA): _____ D. No Exposure Certification No. (NEC): _____

Step 1: Select the schedule code and business category description(s) from pages 2 and 3 of this application that best describes your business. Enter the schedule code and description below, and use the calculation information provided to calculate the amount of license fee due.

Column A	Column B	Column C	Column D	Column E	Column F	Column G
Schedule Code (See reverse)	Classification/Business Description (Required. See reverse.)	SIC Code (Required)	Employee Count (Required)	Unit Count (Required if applicable) Examples: # of days # of machines # of vehicles # of rentals	Flat Fee Amount (If applicable)	Calculated License Fee Due
					\$	\$
					\$	\$

Step 2: License fee due (sum of column F above): \$ _____

Step 3: Add Penalty (if filed on or after February 1st): \$ _____
Calculate 10% of amount from Step 2 on February 1st, with an additional 10% on the 1st day of the following months. Max penalty is 50% of the license fee.

Step 4: Add Processing Fee (required): \$ **14.06**

Step 5: Add CA Senate Fee SB-1186 (required): \$ **4.00**

Step 6: Subtract Available Credit (-) or Add Outstanding Balance (+): \$ _____

Step 7: Total Amount Due (sum of steps 2, 3, 4, 5 and 6): \$ _____

Make check payable to "Tax Trust Account".

Sworn Statement

I acknowledge that the City of Calistoga's issuance of a Business License and payment of Business License Tax does not entitle me/authorized representative to conduct any business in the City that is in violation of any applicable laws. I further acknowledge that the City of Calistoga's issuance of a Business License does not waive the City of Calistoga's right in any way to enforce compliance with applicable laws against me/authorized representative. I hereby certify, under penalty of perjury, that the information in this application is true, correct, and complete to the best of my knowledge and belief. I agree to comply with all applicable laws and ordinances regulating the operation of this business. I acknowledge that whatever address has been provided by me for the purpose of legal service of process will be subject to public disclosure.

Signed: _____ Print Name: _____ Title: _____

Phone Number: _____ Email Address: _____ Date: _____

City of Calistoga, CA

Business License Renewal Fee Schedule

Questions? Contact Support toll free at (866) 240-3665 or <https://avenuinsights.service-now.com/csp>

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- Rates provided below are for RENEWAL applications.
- All new applications, change of physical location applications, ownership changes, peddler/solicitor applications or special event/temporary license applications must complete a NEW BUSINESS LICENSE APPLICATION instead.
- No license shall be transferable to another person.
- For the protection of the public, various types of business operations are regulated through the City of Calistoga Police, Fire, Building, Planning, Public Works Departments or the Napa County Environmental Health Division. Your business may or may not be so regulated.
- A separate license must be obtained for each and every branch establishment or separate place of business within the City at which a business is carried on.
- Employee Count – for definition per Calistoga Municipal Code 5.04.010, visit: <http://www.codepublishing.com/CA/Calistoga/>.
- To review the City of Calistoga's Municipal Code for Business Licenses, visit <http://www.codepublishing.com/CA/Calistoga/>.
- **CA State CASp:** California has a mandated state fee of \$4.00 on any applicant for a local business tax certificate or renewal. This fee is to increase disability access and compliance with construction related disability requirements. The City is required by law to inform you of the following: Under Federal and State law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies:
The Division of the State Architect at: <https://www.dgs.ca.gov/DSA>;
The Department of Rehabilitation at: <https://www.dor.ca.gov/>;
The California Commission on Disability Access at: <https://www.dgs.ca.gov/CCDA>.
- CALIFORNIA PUBLIC RECORDS ACT INFORMATION: <http://www.boe.ca.gov/info/publicrecords.htm>
- CALIFORNIA AB 2184: https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201720180AB2184
- California SB205: On October 2, 2019, Governor Newsom signed Senate Bill 205 (SB205) into law. SB205 intends for businesses to demonstrate enrollment with the National Pollutant Discharge Elimination System (NPDES) permit program. You may obtain information about your legal obligations and how to comply with environmental laws at the following agencies: California Water Board: https://www.waterboards.ca.gov/water_issues/programs/npdes/; United States Environmental Protection Agency: <https://www.epa.gov/npdes>.
- SIC codes can be found at: <https://www.naics.com/search/>.
- **RETURNED CHECK DISCLAIMER:** Please see the full returned check policy at www.avenuinsights.com