



# City of Mandeville (1120) Occupational License Fee Schedule

including General Information/FAQs



## Thank you for doing business in the City of Mandeville.

All businesses operating in the town limits of the City of Mandeville must purchase an annual occupational license prior to the commencement of business.

### How to file:

- New businesses file online at [www.bizlicenseonline.com](http://www.bizlicenseonline.com).
- **Preferred Method:** To remit payment online: Go to [www.bizlicenseonline.com](http://www.bizlicenseonline.com). Complete a simple registration, file and pay online. Any required certifications can be emailed to [bizlicensesupport@revds.com](mailto:bizlicensesupport@revds.com).
- To remit payment by mail: Complete the Occupational License Application located at [www.avenuinsights.com](http://www.avenuinsights.com).

For your convenience this form can be completed electronically with Adobe Reader, or printed then manually completed.

- Make your check payable to Tax Trust Account and mail to:  
Avenu, Occupational License Department  
9618 Jefferson Highway, Suite D #334  
Baton Rouge, LA 70809.

Be sure to enclose any required certifications with your payment.

### For assistance:

Please contact an Avenu Associate:

**Email:**  
[businesslicensesupport@avenuinsights.com](mailto:businesslicensesupport@avenuinsights.com)

**Toll Free Phone:** 800-556-7274

### Important facts to know when completing your business license:

- **License Due Date:** Renew annually on January 1<sup>st</sup>.
- **License Delinquent Date:** Licenses (except temporary and alcohol) are considered delinquent on March 1<sup>st</sup>.
- **License Expiration:** All licenses (except temporary licenses) expire December 31<sup>st</sup>.

### To prevent a delay in the issuance of a license, please note the following:

- Gross-based schedules must report gross receipts for the previous year.
- Unit-based schedules must provide the number of units. Units may refer to number of employees, square footage, vehicles, days, agents, etc. See fee schedule for details for each business type.
- Schedules that indicate certification is required must have a copy of the certification submitted with the application.

The City of Mandeville requires that a current sales tax clearance from St. Tammany Parish Sheriff's Office be returned with renewal applications. See Certification for more information.









































Internal No.	Type	Classification/Business Description including Certification information	Certification Information	For Calculation Information See Schedule
407.00	Gross	Oil field service		1
216.00	Gross	Oil well service		2
408.00	Gross	Opera house		1
139.00	Gross	Operation of office building		1
140.00	Gross	Operator of coin vending machine		1
409.00	Gross	Operator of office building (commission - based)		4
274.00	Gross	Osteopath		B
247.00	Gross	Owners or lessees of toll bridges or ferries		4
141.00	Gross	Packing house for meat or fish		1
142.00	Gross	Packing service		1
143.00	Gross	Palm reading, psychic, etc.		1
410.00	Gross	Parcel keeping room		1
144.00	Gross	Parking lot		1
411.00	Gross	Patrol / security service		1
145.00	Gross	Pawn brokers Minimum License \$300.00	*See Certification	1
309.00	Flat	Peddler	*See Certification	\$100
310.00	Flat	Peddler - produce	*See Certification	\$100
311.00	Flat	Peddler - seafood	*See Certification	\$100
412.00	Gross	Pest control		1
413.00	Gross	Petroleum inspection		1
326.00	Gross	Pharmacy - Licensed by State of Louisiana Board of Pharmacy and 80% of gross revenues of business come from the filling of prescription drugs.	*See Certification	A
146.00	Gross	Photo lab		1
147.00	Gross	Photographer		1
275.00	Gross	Physician		B
312.00	Units	Pinball machine Must provide number of machines		\$50 per machine
414.00	Gross	Pipe inspection		1
415.00	Gross	Pipe line common carrier		1

Internal No.	Type	Classification/Business Description including Certification information	Certification Information	For Calculation Information See Schedule
416.00	Gross	Polygraph examiner		1
417.00	Units	Pony ride (kiddie) <b>Must provide number of machines</b>		\$20 per machine
313.00	Units	Pool table <b>Must provide number of tables</b>		\$20 per table
418.00	Gross	Pool table (rented by hour)		1
148.00	Gross	Postal service, private		1
419.00	Gross	Preventative maintenance		1
276.00	Gross	Printer		B
149.00	Gross	Private investigator		1
227.00	Gross	Produce broker		4
420.00	Gross	Product commission house		4
150.00	Gross	Professional school		1
314.00	Flat	Professional sports		\$1,000
421.00	Gross	Public scales		1
315.00	Units	Pulse rate monitor <b>Must provide number of monitors</b>		\$20 per monitor
422.00	Gross	Quilting service		1
151.00	Gross	Race track		1
152.00	Gross	Railroad carrier - freight		1
153.00	Gross	Railroad carrier - passengers		1
245.00	Gross	Real estate broker <b>Maximum License \$2,200.00</b>		4
154.00	Gross	Recreational beach		1
155.00	Gross	Recreational club		1
156.00	Gross	Reducing salon		1
157.00	Gross	Refrigerated locker		1
423.00	Gross	Reminder service		1
228.00	Gross	Rental management commission		4
217.00	Gross	Renting immovable property		2
158.00	Gross	Renting movable property – retail (For wholesale, see 218.00)		1
218.00	Gross	Renting movable property – wholesale (For retail, see 158.00)		2

Internal No.	Type	Classification/Business Description including Certification information	Certification Information	For Calculation Information See Schedule
160.00	Gross	Repairs	*See Certification	1
159.00	Gross	Repairs business	*See Certification	1
424.00	Gross	Rescue service		1
161.00	Gross	Restaurant New businesses must provide Department of Health Permit	*See Certification	1
162.00	Gross	Retail dealer fixed location other than motor vehicle	*See Certification	1
426.00	Gross	Retail dealer motor vehicles Maximum License \$800	*See Certification	1
425.00	Flat	Retail dealer no fixed location	*See Certification	\$200
257.01	Gross	Retail dealers in gasoline and motor fuel Maximum License \$6,200 Must also purchase code 162.00 Retail.	*See Certification	1.1
219.00	Gross	Retail sales to farmers	*See Certification	2
220.00	Gross	Retail sales to institutions	*See Certification	2
427.00	Gross	Rice dryer		1
163.00	Gross	Riding academy		1
316.00	Units	Rooming house - per room license Must also purchase retail license under code 317.00 if needed Must provide number of sleeping rooms		\$2.00 for each sleeping room
317.00	Gross	Rooming house - retail license Must also purchase per room license code 316.00	*See Certification	1
428.00	Gross	Rug cleaning		1
430.00	Gross	Sales of membership		1
431.00	Gross	Sales of warranty		1
429.00	Gross	Sales promotion		1
164.00	Gross	Salvage yard	*See Certification	1
433.00	Gross	School (instructional)		1
432.00	Gross	School (proprietary)		1
165.00	Gross	School private		1
166.00	Gross	Security business		1
167.00	Gross	Self - defense training		1
434.00	Gross	Selling cemetery plots		1

Internal No.	Type	Classification/Business Description including Certification information	Certification Information	For Calculation Information See Schedule
168.00	Gross	Service business		1
435.00	Gross	Service to elevators		1
437.00	Gross	Ship chandler		1
222.00	Gross	Shipbuilders	*See Certification	2
169.00	Gross	Shoe shine parlor/stand		1
438.00	Units	Shooting gallery, mechanical <b>Must provide number of machines</b>		\$20 per machine
474.00	Gross	Shooting range / gallery		1
170.00	Gross	Sightseeing tours		1
171.00	Gross	Sign painting		1
172.00	Gross	Sitter service		1
173.00	Gross	Skating rink		1
229.00	Gross	Slaughterhouse - commission - basis		4
439.00	Gross	Snooker table (rented by hour)		1
440.00	Units	Soccer machine (mechanical) <b>Must provide number of machines</b>		\$20 per machine
441.00	Gross	Sound truck		1
318.00	Flat	Special event		Must purchase at City Hall
319.00	Flat	Sports professional		\$1,000
442.00	Units	Squeeze / grip machine <b>Must provide number of machines</b>		\$20 per machine
174.00	Gross	Stable		1
175.00	Gross	Steam cleaning business		1
176.00	Gross	Steam pressing business		1
443.00	Gross	Steam / electric laundering business		1
230.00	Gross	Steamboat / steamship agency		4
444.00	Gross	Steamship agency		4
445.00	Gross	Stock or bond brokerage		4
231.00	Gross	Stock or bond brokerage		4
177.00	Gross	Storage business		1
178.00	Gross	Storage room or landing		1
232.00	Gross	Sugar broker		4

Internal No.	Type	Classification/Business Description including Certification information	Certification Information	For Calculation Information See Schedule
233.00	Gross	Sugar factory		4
179.00	Gross	Surety company		1
180.00	Gross	Swim club		1
181.00	Gross	Swimming pool service		1
182.00	Gross	Tattooing New businesses must provide Department of Health Permit	*See Certification	1
183.00	Gross	Taxicab service		1
184.00	Gross	Taxidermist		1
447.00	Gross	Telegram / wire service		1
253.00	Gross	Telegraph		5
448.00	Gross	Telephone (local exchange service)		5
254.00	Gross	Telephone business		5
320.00	Units	Television - coin-operated Must provide number of televisions		\$20 per television
449.00	Gross	Testing laboratory		1
450.00	Gross	Testing service		1
185.00	Gross	Theater		1
451.00	Gross	Theatrical booking agency		1
999.98	Flat	Tobacco New License Must submit Tobacco License Application with payment. \$25 must be paid for the first license year. Renewal is only \$10.00 annually.	*See Certification	\$25
999.97	Flat	Tobacco Renewal License Must submit Tobacco License Application with payment	*See Certification	\$10
452.00	Gross	Tourist attraction		1
186.00	Gross	Tourist camp		1
187.00	Gross	Tow truck service		1
188.00	Gross	Towboat business		1
189.00	Gross	Trailer park		1
190.00	Gross	Transportation business		1
453.00	Gross	Trash / garbage pickup service		1
191.00	Gross	Travel agency		1



Internal No.	Type	Classification/Business Description including Certification information	Certification Information	For Calculation Information See Schedule
321.00	Flat	Traveling show		\$250
192.00	Gross	Tree service		1
193.00	Gross	Truck escort service		1
194.00	Gross	Truck wash		1
195.00	Gross	Trucking business		1
196.00	Gross	Tugboat business		1
446.00	Gross	TV cable service		1
197.00	Gross	Undertaker		1
256.00	Gross	Utility company (For electric, see 251.00. For natural gas, see 250.00)		5
198.00	Gross	Vehicle escort service		1
199.00	Gross	Vending machine operator		1
277.00	Gross	Veterinarian		B
454.00	Gross	Viatical settlement provider		1
342.00	Units	Video bowling (amusement) <b>Must provide number of machines</b>		\$50 per machine
322.00	Units	Video game <b>Must provide number of video games</b>		\$50 per video game
200.00	Gross	Warehouse		1
201.00	Gross	Washateria		1
202.00	Gross	Watchman agency		1
255.00	Gross	Waterworks		5
472.00	Gross	Weigh machine		1
203.00	Gross	Weight loss business		1
325.00	Gross	Wholesale boat dealer <b>Maximum License \$250.00</b>	*See Certification	2
221.00	Gross	Wholesale dealer in merchandise - wholesale	*See Certification	2
223.00	Gross	Wholesale dealer in services	*See Certification	2
204.00	Gross	Wrecker service	*See Certification	1
205.00	Gross	Wrecking yard	*See Certification	1
206.00	Gross	Wrestling arena	*See Certification	1

## Calculation Information

### Schedule A - Professionals Drug/Pharmacy

Fee: 1/10 of 1% (.001) of annual gross receipts  
Minimum License \$50.00  
Maximum License \$2,000.00

### Schedule B – Professionals Other

Fee: 1/10 of 1% (.001) of annual gross receipts  
Minimum License \$50.00  
Maximum License \$100.00

Table 1: Retail

<u>Gross Receipts Range</u>	<u>FEE:</u>
\$0.00 - \$49,999.99	\$ 50.00
\$50,000.00 - \$74,999.99	\$ 60.00
\$75,000.00 - \$99,999.99	\$ 90.00
\$100,000.00 - \$149,999.99	\$ 120.00
\$150,000.00 - \$199,999.99	\$ 180.00
\$200,000.00 - \$249,999.99	\$ 250.00
\$250,000.00 - \$299,999.99	\$ 300.00
\$300,000.00 - \$399,999.99	\$ 360.00
\$400,000.00 - \$499,999.99	\$ 500.00
\$500,000.00 - \$599,999.99	\$ 650.00
\$600,000.00 - \$749,999.99	\$ 800.00
\$750,000.00 - \$999,999.99	\$ 900.00
\$1,000,000.00 - \$1,499,999.99	\$ 1,200.00
\$1,500,000.00 - \$1,999,999.99	\$ 1,800.00
\$2,000,000.00 - \$2,499,999.99	\$ 2,400.00
\$2,500,000.00 - \$2,999,999.99	\$ 3,000.00
\$3,000,000.00 - \$3,499,999.99	\$ 3,600.00
\$3,500,000.00 - \$3,999,999.99	\$ 4,200.00
\$4,000,000.00 - \$4,499,999.99	\$ 4,800.00
\$4,500,000.00 - \$4,999,999.99	\$ 5,400.00
\$5,000,000.00 - \$5,499,999.99	\$ 6,000.00
\$5,500,000.00 and up	\$ 6,200.00

## Revised Statutes 47:354

**Table 1.1: Gas/Motor Fuel Retail**

<b><u>Gallon Range</u></b>	<b><u>FEE:</u></b>
0 – 54,999.99	\$ 50.00
55,000 - 84,999.99	\$ 60.00
85,000 – 109,999.99	\$ 90.00
110,000 – 164,999.99	\$ 120.00
165,000 – 224,999.99	\$ 180.00
225,000 – 274,999.99	\$ 250.00
275,000 – 324,999.99	\$ 300.00
325,000 – 449,999.99	\$ 360.00
450,000 – 549,999.99	\$ 500.00
550,000 – 649,999.99	\$ 650.00
650,000 – 824,999.99	\$ 800.00
825,000 – 999,999.99	\$ 900.00
1,000,000 – 1,499,999.99	\$ 1,200.00
1,500,000 – 1,999,999.99	\$ 1,800.00
2,000,000 – 2,499,999.99	\$ 2,400.00
2,500,000 – 2,999,999.99	\$ 3,000.00
3,000,000 – 3,499,999.99	\$ 3,600.00
3,500,000 – 3,999,999.99	\$ 4,200.00
4,000,000 – 4,499,999.99	\$ 4,800.00
4,500,000 – 4,999,999.99	\$ 5,400.00
5,000,000 – 5,499,999.99	\$ 6,000.00
5,500,000 and up	\$ 6,200.00

**Revised Statutes 47:354.1**

**Table 2: Wholesale**

<b><u>Gross Receipts Range</u></b>	<b><u>FEE:</u></b>
\$0.00 - \$99,999.99	\$ 50.00
\$100,000.00 - \$149,999.99	\$ 75.00
\$150,000.00 - \$249,999.99	\$ 100.00
\$250,000.00 - \$499,999.99	\$ 150.00
\$500,000.00 - \$599,999.99	\$ 200.00
\$600,000.00 - \$799,999.99	\$ 250.00
\$800,000.00 - \$999,999.99	\$ 300.00
\$1,000,000.00 - \$1,499,999.99	\$ 400.00
\$1,500,000.00 - \$1,999,999.99	\$ 500.00
\$2,000,000.00 - \$2,499,999.99	\$ 700.00
\$2,500,000.00 - \$2,999,999.99	\$ 900.00
\$3,000,000.00 - \$3,999,999.99	\$ 1,000.00
\$4,000,000.00 - \$4,999,999.99	\$ 1,250.00
\$5,000,000.00 - \$5,499,999.99	\$ 1,800.00
\$5,500,000.00 - \$5,999,999.99	\$ 2,400.00
\$6,000,000.00 - \$6,499,999.99	\$ 3,000.00
\$6,500,000.00 - \$6,999,999.99	\$ 3,600.00
\$7,000,000.00 - \$7,499,999.99	\$ 4,200.00
\$7,500,000.00 - \$7,999,999.99	\$ 4,800.00
\$8,000,000.00 - \$8,999,999.99	\$ 5,200.00
\$9,000,000.00 - \$9,999,999.99	\$ 5,600.00
\$10,000,000.00 - \$10,999,999.99	\$ 6,000.00
\$11,000,000.00 - \$11,999,999.99	\$ 6,400.00
\$12,000,000.00 - \$12,999,999.99	\$ 6,800.00
\$13,000,000.00 - \$13,999,999.99	\$ 7,200.00
\$14,000,000.00 and up	\$ 7,500.00

**Revised Statutes 47:355**

**Table 3: Lending**

<b><u>Gross Receipts Range</u></b>	<b><u>FEE:</u></b>
\$0.00 - \$249,999.99	\$ 50.00
\$250,000.00 - \$499,999.99	\$ 100.00
\$500,000.00 - \$749,999.99	\$ 150.00
\$750,000.00 - \$999,999.99	\$ 200.00
\$1,000,000.00 - \$1,249,999.99	\$ 250.00
\$1,250,000.00 - \$1,499,999.99	\$ 300.00
\$1,500,000.00 - \$1,749,999.99	\$ 350.00
\$1,750,000.00 - \$1,999,999.99	\$ 400.00
\$2000,000.00 - \$2,249,999.99	\$ 450.00
\$2,250,000.00 - \$2,499,999.99	\$ 500.00
\$2,500,000.00 - \$2,999,999.99	\$ 550.00
\$3,000,000.00 - \$3,499,999.99	\$ 600.00
\$3,500,000.00 - \$3,999,999.99	\$ 650.00
\$4,000,000.00 - \$4,499,999.99	\$ 700.00
\$4,500,000.00 - \$4,999,999.99	\$ 750.00
\$5,000,000.00 - \$5,499,999.99	\$ 800.00
\$5,500,000.00 - \$5,999,999.99	\$ 850.00
\$6,000,000.00 - \$6,499,999.99	\$ 900.00
\$6,500,000.00 - \$6,999,999.99	\$ 950.00
\$7,000,000.00 - \$7,499,999.99	\$ 1,000.00
\$7,500,000.00 - \$7,999,999.99	\$ 1,050.00
\$8,000,000.00 - \$8,499,999.99	\$ 1,100.00
\$8,500,000.00 - \$8,999,999.99	\$ 1,150.00
\$9,000,000.00 - \$9,499,999.99	\$ 1,200.00
\$9,500,000.00 - \$9,999,999.99	\$ 1,250.00
\$10,000,000.00 - \$10,999,999.99	\$ 1,350.00
\$11,000,000.00 - \$11,999,999.99	\$ 1,450.00
\$12,000,000.00 - \$12,999,999.99	\$ 1,550.00
\$13,000,000.00 - \$13,999,999.99	\$ 1,650.00
\$14,000,000.00 - \$14,999,999.99	\$ 1,750.00
\$15,000,000.00 - \$15,999,999.99	\$ 1,850.00
\$16,000,000.00 - \$16,999,999.99	\$ 1,950.00
\$17,000,000.00 - \$17,999,999.99	\$ 2,050.00
\$18,000,000.00 - \$18,999,999.99	\$ 2,150.00
\$19,000,000.00 - \$19,999,999.99	\$ 2,250.00
\$20,000,000.00 - \$24,999,999.99	\$ 2,500.00
\$25,000,000.00 - \$29,999,999.99	\$ 3,000.00
\$30,000,000.00 - \$34,999,999.99	\$ 3,500.00
\$35,000,000.00 and up	\$ 3,700.00

**Revised Statutes 47:356**

**Table 4: Commission**

<b><u>Gross Receipts Range</u></b>	<b><u>FEE:</u></b>
\$ 0.00 - \$14,999.99	\$ 50.00
\$15,000.00 - \$19,999.99	\$ 70.00
\$20,000.00 - \$24,999.99	\$ 90.00
\$25,000.00 - \$29,999.99	\$ 112.00
\$30,000.00 - \$39,999.99	\$ 137.00
\$40,000.00 - \$49,999.99	\$ 180.00
\$50,000.00 - \$64,999.99	\$ 225.00
\$65,000.00 - \$79,999.99	\$ 300.00
\$80,000.00 - \$99,999.99	\$ 360.00
\$100,000.00 - \$124,999.99	\$ 450.00
\$125,000.00 - \$149,999.99	\$ 600.00
\$150,000.00 - \$174,999.99	\$ 675.00
\$175,000.00 - \$199,999.99	\$ 750.00
\$200,000.00 - \$249,999.99	\$ 900.00
\$250,000.00 - \$299,999.99	\$ 1,050.00
\$300,000.00 - \$349,999.99	\$ 1,200.00
\$350,000.00 - \$399,999.99	\$ 1,400.00
\$400,000.00 - \$449,999.99	\$ 1,600.00
\$450,000.00 - \$499,999.99	\$ 1,800.00
\$500,000.00 - \$549,999.99	\$ 2,000.00
\$550,000.00 - \$599,999.99	\$ 2,200.00
\$600,000.00 - \$649,999.99	\$ 2,400.00
\$650,000.00 - \$699,999.99	\$ 2,600.00
\$700,000.00 - \$749,999.99	\$ 2,800.00
\$750,000.00 - \$799,999.99	\$ 3,000.00
\$800,000.00 - \$849,999.99	\$ 3,200.00
\$850,000.00 - \$899,999.99	\$ 3,400.00
\$900,000.00 - \$949,999.99	\$ 3,600.00
\$950,000.00 and up	\$ 3,700.00

**Revised Statutes 47:357**

**Table 5: Public Utilities**

<b><u>Gross Receipts Range</u></b>	<b><u>FEE:</u></b>
\$0.00 - \$19,999.99	\$50.00
\$20,000.00 - \$24,999.99	\$60.00
\$25,000.00 - \$37,499.99	\$75.00
\$37,500.00 - \$49,999.99	\$ 115.00
\$50,000.00 - \$74,999.99	\$ 150.00
\$75,000.00 - \$99,999.99	\$ 200.00
\$100,000.00 - \$149,999.99	\$ 300.00
\$150,000.00 - \$199,999.99	\$ 450.00
\$200,000.00 - \$249,999.99	\$ 650.00
\$250,000.00 - \$499,999.99	\$ 750.00
\$500,000.00 - \$749,999.99	\$ 1,500.00
\$750,000.00 - \$999,999.99	\$ 2,250.00
\$1,000,000.00 - \$1,249,999.99	\$ 3,000.00
\$1,250,000.00 - \$1,499,999.99	\$ 3,750.00
\$1500,000.00 - \$1,749,999.99	\$ 4,500.00
\$1,750,000.00 - \$1,999,999.99	\$ 5,250.00
\$2,000,000.00 - \$2,249,999.99	\$ 6,000.00
\$2,250,000.00 - \$2,499,999.99	\$ 6,900.00
\$2,500,000.00 and up	\$ 7,500.00

**Revised Statutes 47:358**