



May 1, 2017

Customer Service



Toll Free Phone: (866) 240-3665
Hours: Monday-Friday 6 am – 5 pm PST
Toll Free Fax: (855) 219-4338



Email: OaklandBevTaxSupport@muniservices.com
Website: www.revds.com



City of Oakland, SSBT
c/o MuniServices, LLC
1714 Franklin St. #100-292
Oakland, CA 94612

Dear Business Owner / Tax Manager:

Why we are writing you

The City of Oakland has enlisted MuniServices, LLC to assist in the implementation, administration and collection of its taxpayers-approved Sugar-Sweetened Beverage Tax. The tax applies to distributors who either distribute Sugar-Sweetened Beverage Products or obtain and mix one or more caloric sweeteners, whether as liquid, frozen or other substances, to produce beverage products in the City. The tax takes effect on July 1, 2017, with the first tax payment due and payable to the City on or before August 15, 2017.

What this means

To assist businesses in meeting this tax obligation, MuniServices will be mailing customized tax packets on behalf of the City of Oakland in early June. Included in the packet will be instructions, frequently asked questions and a customized remittance tax form.

What to do now

Once you receive the tax packet, please review it carefully and notify our office of any changes needed to your account.

Please notify your Tax Department or Tax Preparer of this notification. We ask that you update your records with the below remittance address for the City of Oakland Sugar-Sweetened Beverage Tax.

MuniServices Remittance Address:

**City of Oakland, SSBT
c/o MuniServices
1714 Franklin St. #100-292
Oakland, CA 94612**

If you feel as though you have received this notice in error or have questions concerning the Sugar-Sweetened Beverage Tax, contact Taxpayer Support toll free at **(866) 240-3665** or **OaklandBevTaxSupport@muniservices.com**.

Sincerely,
MuniServices, LLC
Taxpayer Support
On behalf of the City of Oakland, CA