



City of Santa Barbara (9925) Business License Application

Remit To: City of Santa Barbara • c/o Avenu Insights & Analytics • 373 East Shaw Ave Box 367 • Fresno, CA 93710
Toll Free Phone: (877) 779-7222 (SBCA) • Email: SantaBarbaraSupport@avenuinsights.com
Online filing: <https://SantaBarbara.bizlicenseonline.com/>

NOTIFICATION: AREAS SHADED IN GRAY SHALL BE CONSIDERED PUBLIC INFORMATION PER THE CALIFORNIA PUBLIC RECORDS ACT AND CA. BUS. & PROF. CODE § 16000.1. If Applicant's business mailing address is a residential address, that address will be subject to public disclosure unless Applicant provides a different address (e.g., PO Box) where the Applicant consents to receive service of process.

TYPE OF APPLICATION

This application is for:

- New Business Application Renewal Change of Ownership or location Sidewalk Vendor (different application-see website)

BUSINESS INFORMATION

Legal Business Name: _____ Federal ID No.: _____

DBA (Doing Business As): _____ No. of Employees in the City: _____

Business Phone: _____ Alternate Phone: _____ Fax: _____

Business Email: _____ Business Website: _____

Business Mailing Address: _____
Address or PO Box - See guidelines at top of application in gray (City) (State) (Zip)

Business Physical Location: _____
(Street - No PO Box Allowed) (City) (State) (Zip)

_____ Initial here if the business physical location address provided above IS NOT a residential address.
_____ Initial here if the business physical location site address provided above IS A RESIDENTIAL ADDRESS.

Please describe your business activity in detail: _____

Does your business activity include the sale of items subject to sales tax? Yes No **SIC Code #** _____
SIC code lookup located at: <https://www.naics.com/search/>.

Ownership Type: Sole Proprietorship General Partnership Corporation LLC LLP Trust Non-Profit

State License No. (Contractor, Real Estate, etc.): _____ Type: _____ Sellers Permit ID No.: _____

Date Business Began/Beginning in Santa Barbara: ____/____/____

BUSINESS OWNER OR PRINCIPAL INFORMATION

Use separate sheet of paper with additional owners' information if necessary.

Owner Name: _____ Title: _____

Owner Home Address: _____
(Street - No PO Box Allowed) (City) (State) (Zip)

Owner Cell Phone: _____ Owner Phone: _____ Email: _____

Pursuant to CA. Bus. & Prof. Code § 16000.1, provide AT LEAST ONE of the following forms of ID (required):

SSN: _____ Valid CA DL issued by DMV #: _____ Valid CA ID # issued by DMV: _____

Taxpayer ID # issued by the IRS: _____ Other Identification #: _____ Issued by: _____

TO BE COMPLETED BY AUTHORIZED CITY STAFF ONLY:

- Business License Approved for Issuance Business License NOT Approved

Payment Method: Check Cash Credit Card *(If payment is collected, submit payment and/or receipt.)*

Posted through GSC? Yes No

Form/Pymt Rec'd By/Date: _____

Notes for Avenu: _____

Business Name: _____

CALCULATE LICENSE AMOUNT DUE

EXEMPT CATEGORIES: Check here if exempt from the business license tax schedule.

Complete grid with schedule/category description below and skip \$4.00 fee and skip to Sworn Statement at the bottom of this application. Proof of exemption is required, please provide the applicable IRS certification.

1. Is this a Home Business within the City of Santa Barbara? Yes No
2. Are you applying for a business license for short-term residential rental(s) or lodging property? Yes No
3. Do you have a commercial business physically located within the city limits of Santa Barbara? Yes No
4. Are you a cannabis-based business? Yes No

If yes, STOP! You must contact the City of Santa Barbara Planning Department.

For information regarding cannabis-based business requirements, email planningcounter@santabarbaraca.gov.

SchCode # <i>(See tax fee schedule.)</i>	Business Category Description <i>(See tax fee schedule.)</i>	Gross Receipts- Annual <i>(For variable categories. New business applications require sales estimate for first year of business.)</i>	Unit Count <i>(If applicable for business category – Examples: # of vehicles, # employees, # of sq. ft.)</i>	Flat Tax Amount	Business Tax Due
		\$		\$	\$
		\$		\$	\$
Subtotal:					
Penalty (if applicable): 10% of license tax for each month late. Max penalty=100% of tax due.					
CA State CASp Fee: Required for all business categories except EXEMPT. Exempt businesses do not pay the CASp fee.					\$ 4.00
Total Amount Due:					\$
Instructions for Calculating Business License Tax –					
<ul style="list-style-type: none"> • Santa Barbara Business License Tax is due within 30 days of commencing business in Santa Barbara • See City of Santa Barbara License Tax Fee Schedule for a list of business classifications and annual tax rates. • New businesses taxed based on gross receipts must include their annual estimated gross receipts information in the field indicated above. • Businesses taxed based on gross receipts renewing their business license must include their prior year gross receipt information in the field indicated above. 					

CERTIFICATE AND ACKNOWLEDGEMENT

- I certify that the information provided in this application is complete and accurate to the best of my knowledge.
- I understand that I am responsible for notifying the City of all changes in business ownership and location.
- I understand that I am additionally responsible for renewing the Business Tax Certificate upon expiration and that a penalty of 10% per month will accrue on all delinquent renewals thirty (30) days after expiration.
- I understand that a City business license is required pursuant to chapter 5.04 of the Santa Barbara Municipal Code, BUT THAT A BUSINESS LICENSE IS NOT REGULATORY IN NATURE AND IS NOT AN APPROVAL OR ENDOORSEMENT OF COMPLIANCE WITH OTHER CITY ORDINANCES FOR LAWS.
- I understand that, prior to submitting this application, I am strongly advised to verify Zoning compliance for my proposed business through the City's Planning Department. Chapter 5.04.020 Conformance to Zoning.

Signature of Business Owner/Authorized Representative

Printed Name

Date

Returned Check Disclaimer: Please see the full returned check policy at www.avenuinights.com.

ADDITIONAL INFORMATION

CA State CASp: California has a mandated state fee of \$4.00 on any applicant for a local business license or renewal. This fee is to increase disability access and compliance with construction related disability requirements. The City is required by law to inform you of the following: Under Federal and State law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies: The Division of the State Architect at: <http://www.dgs.ca.gov/dsa/Home.aspx>; The Department of Rehabilitation at: <http://www.rehab.cahwnet.gov/>; The California Commission on Disability Access at: <http://www.cdda.ca.gov>. CALIFORNIA PUBLIC RECORDS ACT INFORMATION: <http://www.boe.ca.gov/info/publicrecords.htm> CALIFORNIA AB 2184: https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201720180AB2184

CITY AUTHORIZATION TO INSPECT RECORDS:

The City will be conducting random audits validating the previous year's gross receipts. Under section 5.04.795 of the City of Santa Barbara Municipal Code, the Tax and Permit Inspector has the power to examine all necessary books and records of all persons doing business in the City for the purpose of ascertaining the amount of license tax required to be paid.

GENDER DISCRIMINATION NOTIFICATION:

AB 1607 California Civil Code §51.6 prohibits businesses from engaging in gender-based discrimination. A full notice of the business's legal obligations is available in English and other languages at <https://www.dca.ca.gov/publications/> or by request from our office.

NOTICE TO APPLICANTS FOR BUSINESS LICENSES AND COMMERCIAL BUILDING PERMITS:

Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies:

DEPARTMENT OF GENERAL SERVICES
Division of the State Architect, CASp Program
www.dgs.ca.gov/dsa
www.dgs.ca.gov/casp

DEPARTMENT OF REHABILITATION
Disability Access Services
www.dor.ca.gov
www.rehab.cahwnet.gov/disabilityaccessinfo

DEPARTMENT OF GENERAL SERVICES California Commission on Disability Access
www.cdda.ca.gov
www.cdda.ca.gov/resources-menu/

CERTIFIED ACCESS SPECIALIST INSPECTION SERVICES

Compliance with state and federal construction-related accessibility standards ensures that public places are accessible and available to individuals with disabilities. Whether your business is moving into a newly constructed facility or you are planning an alteration to your current facility, by engaging the services of a Certified Access Specialist (CASp) early in this process you will benefit from the advantages of compliance and under the Construction-Related Accessibility Standards Compliance Act (CRASCA, Civil Code 55.51-55.545), also benefit from legal protections.

Although your new facility may have already been permitted and approved by Community Development Department, it is important to obtain CASp inspection services after your move-in because unintended access barriers and violations can be created, for example, placing your furniture and equipment in areas required to be maintained clear of obstructions. For planned alterations, a CASp can provide plan review of your improvement plans and an access compliance evaluation of the public accommodation areas of your facility that may not be part of the alteration.

A CASp is a professional who has been certified by the State of California to have specialized knowledge regarding the applicability of accessibility standards. CASp inspection reports prepared according to CRASCA entitle business and facility owners to specific legal benefits, in the event that a construction-related accessibility claim is filed against them. To find a CASp, visit www.apps2.dgs.ca.gov/DSA/casp/casp_certified_list.aspx.

GOVERNMENT TAX CREDITS, TAX DEDUCTIONS AND FINANCING

State and federal programs to assist businesses with access compliance and access expenditures are available:

Disabled Access Credit for Eligible Small Businesses

FEDERAL TAX CREDIT—Internal Revenue Code Section 44 provides a federal tax credit for small businesses that incur expenditures for the purpose of providing access to persons with disabilities. For more information, refer to Internal Revenue Service (IRS) Form 8826: Disabled Access Credit at www.irs.gov. STATE TAX CREDIT—Revenue and Taxation Code Sections 17053.42 and 23642 provide a state tax credit similar to the federal Disabled Access Credit, with exceptions. For more information, refer to Franchise Tax Board (FTB) Form 3548: Disabled Access Credit for Eligible Small Businesses at www.ftb.ca.gov.

Architectural and Transportation Barrier Removal Deduction

FEDERAL TAX DEDUCTION—Internal Revenue Code Section 190 allows businesses of all sizes to claim an annual deduction for qualified expenses incurred to remove physical, structural and transportation barriers for persons with disabilities. For more information, refer to IRS Publication 535: Business Expenses at www.irs.gov.

California Capital Access Financing Program

STATE FINANCE OPTION—The California Capital Access Program (CalCAP) Americans with Disabilities Act (CalCAP/ADA) financing program assists small businesses with financing the costs to alter or retrofit existing small business facilities to comply with the requirements of the federal ADA. Learn more at www.treasurer.ca.gov/cpcf/calcap/.

FEDERAL AND STATE LEGAL REQUIREMENTS ON ACCESSIBILITY FOR INDIVIDUALS WITH DISABILITIES

AMERICANS WITH DISABILITIES ACT OF 1990 (ADA) —The ADA is a federal civil rights law that prohibits discrimination against individuals with disabilities, and requires all public accommodations and commercial facilities to be accessible to individuals with disabilities. Learn more at www.ada.gov.

CALIFORNIA BUILDING CODE (CBC)—The CBC contains the construction-related accessibility provisions that are the standards for compliant construction. A facility's compliance is based on the version of the CBC in place at the time of construction or alteration. Learn more at www.bsc.ca.gov.