

Enter Taxpayer's Information Below:

____ Owner/Business Name
 ____ Trade Name/DBA
 ____ Mailing Address
 ____ Mailing City, State Zip



CITY OF SANTA FE

neumo
 Previously Avenu Insights & Analytics

Santa Fe, NM Lodger's Tax**Remit To:**

City of Santa Fe, NM Lodger's Tax
 Neumo – As administering agent
 PO Box 849905
 Los Angeles, CA 90084-9905

This space is for changes which have occurred since the last submitted report. If the business has been sold, indicate the new owner's name, mailing address and date of sale.



File Online at:
www.hoteltaxonline.com

Neumo Account #: _____**Property Trade Name/DBA:** _____**Property Location Address:** _____

Instructions: Select the applicable filing period and complete the information below for your Lodger's Tax. If payment is mailed, the envelope must be postmarked on or before the due date for the applicable filing period to avoid additional penalties and/or interest. If you are filing for more than one filing period, please complete a separate return for each period.

☐ Jan ☐ Feb ☐ March ☐ April ☐ May ☐ June ☐ July ☐ Aug ☐ Sept ☐ Oct ☐ Nov ☐ Dec YEAR: 20____

*Due Date: Returns must be postmarked on or before the 25th of each month for the prior month's collections to avoid penalties and/or interest.
 (Example: Taxes due for January are due on or before February 25th.)*

of Available Rooms: _____ (8802-31-80)**# of Rooms Rented:** _____ (8802-31-81)

1. Gross room receipts: \$ _____ (8802-30-11)

2. Minus exemptions not subject to the Lodger's Tax:

(a) Permanent residents: \$ _____
 (b) Federal or State employees traveling on official business: \$ _____
 (c) Religious, charitable, educational, or philanthropic institutions: \$ _____
 (d) Rent paid by vendee less than \$2/day: \$ _____
 (e) Clinics, hospitals, or other medical facilities: \$ _____
 (f) Other allowable exemptions: \$ _____
(g) Total exemptions (Sum of lines 2a through 2f) \$ _____

3. Deduction for receipts paid via Airbnb: \$ _____
(Property owners should only report deductions on this line for receipts confirmed for which booking site has collected tax and is remitting on property owner's behalf.)

4. Deduction for receipts paid via VRBO (formerly HomeAway): \$ _____
(Property owners should only report deductions on this line for receipts confirmed for which booking site has collected tax and is remitting on property owner's behalf.)

5. Total "taxable" rent receipts (Line 1 minus lines 2g, 3, and 4): \$ _____

6. Total taxable room receipts multiplied by 7% (Line 5 x .07): \$ _____

7. Penalty applies if return is underpaid or mailed late.
Calculate at 10% or \$100, whichever is greater: \$ _____

8. Interest: \$ _____
*Interest is calculated at a rate of 1% of the unpaid balance per month until paid in full.
 Unlike penalty, which is a one-time charge, interest will continue to calculate until paid in full.*

9. Total Amount Due (Sum of lines 6 through 8.): \$ _____
Make check payable to "City of Santa Fe."

Support: <https://neumo.service-now.com/csp> • Toll Free Phone: (866) 240-3665

I declare the information contained herein, including any exhibits attached hereto, is true and correct to the best of my knowledge.

Taxpayer's/Paid Preparer's Signature

Date Signed

Telephone

Printed Name

Email

FEIN