



Fort Bend County, TX
Hotel Occupancy Tax
Online filing at: COMING SOON to www.hoteltaxonline.com

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 Fort Bend County, TX • c/o Avenu Hotel Occupancy Tax Dept • PO Box 830725 • Birmingham, AL 35283-0725

Avenu Account #: _____
 Business Name: _____
 Business Address: _____

This space is for changes which have occurred since the last submitted report. If the business has been sold, indicate the new owner's name, mailing address and date of sale.

Instructions: Select the applicable filing period and complete the information below for your Hotel Occupancy Tax. If payment is mailed, the envelope must be postmarked on or before the due date for the applicable filing period to avoid additional penalties and/or interest. If you are filing for more than one tax period, please complete a separate return for each period.

☐ January ☐ February ☐ March ☐ April ☐ May ☐ June ☐ July ☐ August ☐ September ☐ October ☐ November ☐ December YEAR: 20 ____

Due Date: Must be postmarked on or before the 15th for the preceding month's taxes to be considered timely filed.

(Example: January's taxes are due on or before February 15th)

1. Provide Total # of Rooms Available: _____ (Avenu code 31-80)
2. Provide Actual # of Room Nights Rented: _____ (Avenu code 31-81)
3. **Gross Room Receipts Before Exemptions:** \$ _____
4. **Minus Legal Exemptions from County Occupancy Tax:**
 - (a) Contracted to use room for 30 consecutive days: \$ _____
 - (b) Federal Employee Exemption: \$ _____
 - (c) State Official or Other Exemption: \$ _____
 - (d) Total Exemptions: (Sum of line 4a, 4b, and 4c) \$ _____
5. **Total Taxable Room Receipts:** (Line 3 minus line 4d) \$ _____

COMPLETE ONLY ONE COLUMN. SELECT THE APPROPRIATE COLUMN BASED ON WHERE YOUR HOTEL IS LOCATED.		This column is for hotels located IN MUNICIPAL CITY LIMITS within Fort Bend County only. 2% tax rate for County (8066 - 30-11)	This column is for hotels located OUTSIDE MUNICIPAL CITY LIMITS but within Fort Bend County only. 7% tax rate for County (8067 - 30-11)
A	Calculate tax due. Multiply total taxable room receipts from line 5 above with the applicable tax rate.	x 0.02 = \$ _____ tax due	x 0.07 = \$ _____ tax due
B	Add Penalty (if applicable). Add 5% on the 1 st day after the due date if late. Add an additional 5% on the 31 st day after the due date if applicable. Max 10%.	\$ _____	\$ _____
C	Subtotal Tax + Penalty: (Add lines A and B.)	\$ _____	\$ _____
D	Add Interest (if applicable). If not paid 60 days after the due date, add interest. Interest is calculated at 10% per year on a daily rate. Interest is calculated on tax + penalty.	\$ _____	\$ _____
E	Total Due: Sum lines C and D above.	\$ _____	\$ _____
Total Amount Due: \$ _____ (Line E above) Make Checks Payable to: Tax Trust Account Do not staple or tape payment to your return. Do not send cash.			

Under penalty of perjury, I declare that I have examined this return and to the best of my knowledge and belief it is true, correct and complete. Declaration of preparer (other than the taxpayer) is based on all information of which preparer has any knowledge.

Taxpayer's/Paid Preparer's Signature _____	Date Signed _____	Telephone _____
Printed Name _____	Email _____	FEIN _____

DISCLAIMER: Please note that the administration and rate changes on the AVENU Advisory and AVENU tax forms are updated once the required information has been received, verified and validated in compliance with AVENU policy. Any information received before or after the publication of a AVENU Advisory or tax form will not be guaranteed to appear on said forms until all such requirements have been met. AVENU is not responsible for incorrect information and/or improper use of the information provided. All updates are completed on a timely basis once the requirements have been met. For the most current AVENU administration and/or rate information provided, please visit our website at www.avenuinsights.com. **Returned Check Disclaimer:** Effective July 1, 2010, each returned item received by AVENU due to insufficient funds will be electronically represented to the presenters' bank no more than two times in an effort to obtain payment. AVENU is not responsible for any additional bank fees that will accrue due to the resubmission of the returned item. Please see the full returned check policy at www.avenuinsights.com Updated 02.2025