



City of Harlingen Short-Term Rental License Application



Avenu Account No.:

DATE

Short Term Rental Permit Fee is \$50.00 per unit. Renewal is \$50.00 per unit.
Make check payable to "Tax Trust Account". Remit payment to: STR Permitting Dept •
PO Box 830725 • Birmingham AL 35283-0725

Phone: (866) 240-3665 • Email: supportmuni@avenuinsights.com

☐ New Property/New Ownership ☐ Renewals

Owner/Statutory Agent Information

First Name*: _____ Last Name*: _____
Business Name: _____
Street Address*: _____ Unit #: _____
City*: _____ State*: _____ Zip Code*: _____ Country*: _____
Email Address*: _____ Phone Number*: _____

Short Term Rental Property

Street Address*: _____ Unit #: _____
City*: _____ State*: _____ Zip Code*: _____ Country*: _____
Email Address*: _____ Phone Number*: _____
Property ID*: _____

Designee or Property Manager – By Providing this information, this person is authorized to act on owner's behalf.

First Name*: _____ Last Name*: _____
Street Address*: _____ Unit #: _____
City*: _____ State*: _____ Zip Code*: _____ Country*: _____
Email Address*: _____ Phone Number*: _____

Emergency Point of Contact

First Name*: _____ Last Name*: _____
Street Address*: _____ Unit #: _____
City*: _____ State*: _____ Zip Code*: _____ Country*: _____
Email Address*: _____ Phone Number*: _____

Please complete a separate application for each property location

Acknowledgements

Acknowledgement by Owner/Operator to comply with City Code of Ordinances 2023-53, as follows:

- The Owner or Operator shall comply with all applicable laws, rules and regulations pertaining to the use and occupancy of the subject short term rental unit, including, but not limited to, Chapter 42, Article II, Hotel Occupancy Tax, Chapter 34, Article V, Sec. 34-114 Noise Disturbances, of the Harlingen City Code.
- The Owner shall not be relieved from any personal responsibility or personal liability for noncompliance with any applicable law, rule or regulation pertaining to the use and occupancy of the residential dwelling unit as a short-term rental unit, regardless of whether such noncompliance was committed by the Owner's authorized agent or representative or the occupants of the Owner's short term rental unit or their guests. The Operator of a short-term rental must update information in the Town's license records throughout the year regarding (1) the websites on which the short-term rental is offered for rent and (2) the name, address, phone number and email address of the emergency contact person.
- This Article is not intended to provide any owner of residential property with the right or privilege to violate any private conditions, covenants and restrictions applicable to the owner's property that may prohibit the use of such owner's residential property for short term rental purposes as defined in this section.
- Any violation of Section (42- 28) may be punished by a fine not to exceed Five Hundred Dollars (\$500.00) for each offense, for each day such offense shall continue.

Acknowledgement Statement

- ☐ **I, as the Property Owner/Manager/Representative, acknowledge that I have reviewed the above requirements and understand that it is my responsibility to ensure ongoing compliance with such requirements at all times and further understand that a License, must be approved before the Short-term rental property can be advertised on any platform after July 1, 2024.**

Signed: _____ Title: _____ Phone: _____

Print Name: _____ Email: _____