



City of Smithville (8063)

Short-Term Rental Permit Application
Online Registration: Available January 15, 2025

REMIT TO:

City of Smithville
c/o Avenu Insights & Analytics
PO Box 830725
Birmingham, AL 35283-0725

FOR SUPPORT:

Toll Free Phone: (800) 556-7374
Support: <https://avenuinsights.service-now.com/csp>

Short Term Rental Annual Permit Fee is \$150.00 per unit. Renewal Fee is \$150.00 per unit.

Please provide proof of payment for current quarterly hotel occupancy taxes.

Make check payable to "City of Smithville".

☐ New Property/New Ownership ☐ Renewal

Owner/Statutory Agent Information

First Name*: _____ Last Name*: _____

Business Name: _____

Street Address*: _____ Unit #: _____

City*: _____ State*: _____ Zip Code*: _____ Country*: _____

Email Address*: _____ Phone Number*: _____

Short Term Rental Property

Street Address*: _____ Unit #: _____

City*: _____ State*: _____ Zip Code*: _____ Country*: _____

Email Address*: _____ Phone Number*: _____

Operator – Providing this information authorizes this person to act on owner's behalf.

☐ Operator is the Owner ☐ Operator is NOT the Owner

First Name*: _____ Last Name*: _____

Street Address*: _____ Unit #: _____

City*: _____ State*: _____ Zip Code*: _____ Country*: _____

Email Address*: _____ Phone Number*: _____

Emergency Point of Contact

First Name*: _____ Last Name*: _____

Street Address*: _____ Unit #: _____

City*: _____ State*: _____ Zip Code*: _____ Country*: _____

Email Address*: _____ Phone Number*: _____

Signed: _____ Title: _____ Phone: _____

Print Name: _____ Email: _____